

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
Teleconference via Zoom

February 1, 2023

1. CALL TO ORDER

Chair Borba called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Julie Warren, Library Services and Public Relations Manager.

PUBLIC PRESENT: Robert Engel, Nanci Morrison, Bill Wiley, Jackson Toone.

2. ACCEPTANCE OF THE AGENDA:

MOTION: (Jones/ Norgard, 5-0) To accept the agenda.

3. PUBLIC COMMENTS: None.

4. CONSENT AGENDA

MOTION: (McBride/Garner, 5-0) To approve the consent agenda.

4. A. Meeting Minutes of January 11, 2023.

4. B. Library Statistics

4. C. Donation Report

5. ADMINISTRATIVE REPORTS

5. A. Friends of the Palm Springs Library

Nanci Morrison gave the report. The Friends are hosting Al Franken for Palm Springs Speaks on March 31 at the Palm Springs High School Richards Center for the Arts. Tickets are on sale at www.palmspringsspeaks.org. The Friends will have a house tour for Modernism Week. The tour will be at the Historic Cavanagh Adobe House in Indian Wells on February 24th. Tickets are available at www.modernismweek.com.

5. B. Palm Springs Public Library Foundation

Bill Wylie gave the report. The Foundation is hosting a Brunch fundraiser that will be April 1st featuring two authors.

5. C. Library Staff

President's Day: Monday, February 20. Main Library Closed. Welwood Murray Memorial Library will be open.

Mah Jong Open Play: Very popular. Wednesdays from 2-4 pm.

6. TREASURERS REPORT

Treasurer Jones gave the report. The trust fund balance is \$1,778,652.99.

MOTION: (Norgard/Garner, 5-0) To accept the report.

7. DISCUSSION/ACTION ITEMS

7. A. 2023-24 LIBRARY BUDGET AND TRUST FUND BUDGET DISCUSSION AND APPROVAL OF PROPOSED FUNDS BY "2023-24 LIBRARY BUDGET AD HOC COMMITTEE" (JONES/GARNER)

Treasurer Jones and Vice Chair Garner presented their recommendations for the Library Trust Funds and reported Director Kays' recommendations for the Library General Fund budget. The ad hoc committee recommended allocating \$1,000,000 to the Library Renovation, \$500,000 to the Library Foundation, \$20,000 to the Trust Fund Books account with \$10,000 of that specified for Nonfiction Books from the Kropitzer account, and putting the remaining cash balance in the Future Library Projects account. Chair Borba stated he was uncomfortable with allocating \$500,000 to the Library Foundation. He recommended lowering the amount to \$200,000 and allocate the remainder to the Renovation. Chair Borba's recommendation failed to get a second.

MOTION: (Jones/Norgard 4-1) Accept budget as outlined in the February 1, 2023 memo based on ad hoc meeting Vice Chair Garner and Treasurer Jones had with Director Kays. (Chair Borba voted no)

7. B. LIBRARY INFRASTRUCTURE RENOVATION-DISCUSS AND APPROVE SCOPE OF SERVICES TO BE LISTED IN REQUEST FOR QUALIFICATIONS

Director Kays went over the background of the project and scope of work discussed at the December 7, 2022 meeting that were included in the attached memo. The Trustees confirmed that the items listed in the Scope of Work Memorandum were as discussed with the omission of "future proof mechanical, electrical, and plumbing for possible expansion," which was discussed at the previous meeting.

MOTION: (Jones/Garner 5-0) To adopt list as written with the addition of "future proofing of mechanical, electrical, and plumbing for possible expansion" to the list.

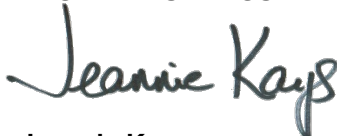
8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

Discuss Memorandum of Understanding comments by Library Foundation.

9. ADJOURNMENT

The February meeting adjourned at 7:06 p.m.

RESPECTFULLY SUBMITTED,



Jeannie Kays
Director of Library Services