



AIRPORT COMMISSION MEETING AGENDA

Airport Conference Room, Palm Springs International Airport
 3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262
 Wednesday, June 21, 2023 - 5:30 P.M.

Pursuant to Assembly Bill 361, this meeting may be conducted by teleconference. There will be in-person public access to the meeting location.

To submit your public comment to the Airport Commission electronically. Material may be emailed to: Christina.brown@palmsspringsca.gov - Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Airport Commission and retained for the official record.

This is a hybrid in-person and virtual meeting. To virtually observe the meeting or to virtually provide public comments, please use the following Zoom link

<https://us02web.zoom.us/j/86019815290?pwd=ZitOZDIyeGZhNUNEQTVkU29nTUdPdZ09>

or call (669) 900-6833 and enter Meeting ID: 860 1981 5290 - Passcode: 583916

City of Palm Springs:		Riverside County:	City of Cathedral City:	City of Palm Desert:
Aftab Dada - Chair	David Feltman	Paul Slama	Tony Michaelis	Kevin Wiseman
Kevin J. Corcoran Vice Chair	Ken Hedrick	City of Indian Wells:	City of Coachella:	City of Rancho Mirage:
Gerald Adams	Scott G. Miller	Paul Budilo	Denise Delgado	Keith Young
Patricia Breslin	John Payne	City of La Quinta:	City of Desert Hot Springs:	City of Indio:
Todd Burke	M. Guillermo Suero	Kathleen Hughes	Jan Pye	Rick Wise
Palm Springs City Staff				
Scott C. Stiles		Harry Barrett Jr., A.A.E.		Jeremy Keating
City Manager		Airport Executive Director		Assistant Airport Director

- 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- 2. POSTING OF AGENDA**
- 3. ROLL CALL**
- 4. ACCEPTANCE OF AGENDA**
- 5. PUBLIC COMMENTS:** Limited to three minutes on any subject within the purview of the Commission
- 6. APPROVAL OF MINUTES:** Minutes of the Airport Commission Regular Meeting of February 15, 2023, and Special Meeting of February 28, 2023

7. DISCUSSION AND ACTION ITEMS:

- 7.A Palm Springs Air Museum Ground Lease
- 7.B Marketing Update
- 7.C Financial Summary Update
- 7.D Concessions Update
- 7.E Projects and Airport Capital Improvement Program Update

8. EXECUTIVE DIRECTOR REPORT

9. COMMISSIONERS REQUESTS AND REPORTS

10. REPORT OF COUNCIL ACTIONS:

- 10.A Past City Council Actions
- 10.B Future City Council Actions

11. RECEIVE AND FILE:

- 11.A Airline Activity Report May 2023
- 11.B Airline Activity Report Fiscal Year Comparison

12. COMMITTEES:

- 12.A Future Committee Meetings

ADJOURNMENT:

The Airport Commission will adjourn to a Regular Meeting on July 19, 2023, at 5:30 P.M.

AFFIDAVIT OF POSTING

I, Harry Barrett, Jr., Airport Executive Director, City of Palm Springs, California, hereby certify this agenda was posted on June 15, 2023, in accordance with established policies and procedures.

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the City Clerk, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at: City Hall Office of the City Clerk. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (760) 323-8204.

It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Department of Aviation, (760) 318-3800, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



City of Palm Springs

Department of Aviation

3400 E. Tahquitz Canyon Way, Suite 1 • Palm Springs, California 92262

Tel: 760.318.3800 • Fax: 760.318.3815 • TDD 760.864.9527 •

www.palmspringsca.gov

DATE: June 21, 2023

TO: Chairman Dada and Airport Commission

FROM: Christina Brown, Executive Program Administrator

SUBJECT: February 15, 2023 Airport Commission Meeting Minutes

At the May 17th Airport Commission meeting, Commissioner Scott Miller requested that the February 15th Airport Commission meeting minutes be amended to show that he had attended the meeting, and the Commission voted to approve the meeting minutes with the amendment that Commissioner Miller had requested. After further research and with confirmation from Commissioner Miller, it was determined that Commissioner Miller did not attend the February 15th meeting.

Per City Attorney Jeremy Holms, the Airport Commission must revote to approve the February 15, 2023 meeting minutes.



AIRPORT COMMISSION

ACTION SUMMARY MINUTES OF REGULAR ADJOURNED MEETING

February 15, 2023 – 5:30 P.M.

1. CALL TO ORDER:

Chairman Dada called the Airport Commission Meeting to order at 5:30 P.M., and he invited Commissioner Payne to lead the Pledge of Allegiance. The meeting was held in-person and via videoconference.

2. POSTING OF THE AGENDA: Posted on February 9, 2023.

3. ROLL CALL:

Commissioners Present:

Gerald Adams (Palm Springs)	Tony Michaelis (Cathedral City)
Patricia Breslin (Palm Springs)	John Payne (Palm Springs)
Paul Budilo (Indian Wells)	Jan Pye (Desert Hot Springs)
Kevin Corcoran (Palm Springs) – Vice Chair	Jhan Schmitz (Indio)
Aftab Dada (Palm Springs) – Chair	Paul Slama (Riverside County)
David Feltman (Palm Springs) *	M. Guillermo Suero (Palm Springs)
Ken Hedrick (Palm Springs)	Kevin Wiseman (Palm Desert)
Kathleen Hughes (La Quinta)	

Commissioners Absent: Todd Burke (Palm Springs), Gabriel Martin (Coachella), and Scott G. Miller (Palm Springs)

*David Feltman (Palm Springs) joined the meeting at 5:32 p.m.

Staff Present:

Harry Barrett, Jr., Airport Executive Director
Jeremy Keating, Assistant Airport
Daniel Meier, Deputy Director of Aviation, Marketing and Air Service
Victoria Carpenter, Airport Administration Manager
Kristopher Mooney, Assistant Director of Finance
Christina Brown, Executive Administrative Assistant

Others Present:

Ron deHarte, City Councilmember

4. ACCEPTANCE OF THE AGENDA:

ACTION: Accept the Agenda as presented. **Moved by Commissioner Hedrick, seconded by Commissioner Breslin and unanimously approved noting the absence of Commissioners Burke, Feltman, Martin, and Miller.**

5. PUBLIC COMMENTS: None

6. APPROVAL OF THE MINUTES:

ACTION: Approve the minutes of the Airport Commission meeting of November 22, 2022. **Moved by Commissioner Breslin, seconded by Commissioner Hedrick and unanimously approved noting the absence of Commissioners Burke, Martin, and Miller.**

7. INTRODUCTIONS AND PRESENTATIONS:

7.A Cathedral City Appointed Commissioner Tony Michaelis

Chairman Dada introduced Cathedral City appointed Commissioner Tony Michaelis, and Commissioner Michaelis provide a brief background.

8. DISCUSSION AND ACTION ITEMS:

8.A Working Groups

Executive Administrative Assistant Brown explained that Municipal Code 2.16.060 Powers-Duties provides a list of the 15 items that the International Airport Commission shall be advisory to the Palm Springs City Council and shall have the duty and power to advise the City Council on. To assist the Airport staff with funneling Commissioner requests, each of the 15 items had been assigned to one of the following recipients: a) Committee Chair; b) Airport Executive Director; and c) Chairman, Vice Chairman, and Airport Executive Director.

The Airport Commissioners were directed to refer to the 15 items to determine which item their request falls under and which recipient(s) their request should be submitted to for further consideration. The assigned recipient(s) would verify that the request does fall within the scope of the Municipal Code, and if the request qualifies, the recipient(s) would determine if the request should be included in a future Airport Commission agenda or if the request should be reviewed first by an Airport Commission subcommittee.

Ms. Brown said that in regard to a request for creating working groups, the requesting Commissioner would need to refer to the 15 items to determine which Committee Chair to refer the request to, the Committee Chair would determine who would be in

the working group, and how long the working group would be active for. She said that the working group would provide their reports to the Committee Chair, the Committee Chair would report to the Airport staff, and the Committee Chair and the Airport staff would determine how to proceed with the information that was provided by the working group.

8.B USO Update

Airport Executive Director Barrett noted that at the January Airport Commission meeting, it had been suggested that the Airport staff reach out to the USO to see what assistance the USO needs from the Airport. Mr. Barrett said that the Airport staff had meet with the USO manager and regional manager, and he said that they had informed the Airport staff that they were making sure that the troops were aware of the resources that are available to them and that it is ultimately up to the troops to decide how they utilize the resources. The USO managers said that donations are helpful for the USO. Mr. Barrett said that he asked if they were interested in receiving assistance to expand their operations to allow them to operate 24/7, and he said that the USO managers said that they didn't believe that there was enough traffic to keep the USO open 24/7. Mr. Barrett said he assured the USO that the Airport staff was on standby to assist in any way needed.

Commissioner Hedrick noted that there were several hotels that offer free lodging to the troops when the rooms are available, and he said that a majority of the troops prefer to stay overnight in the Airport because they are fearful of missing their early morning flights.

8.C Marketing Update

Deputy Director of Aviation, Marketing and Air Service Meier noted that the February 2023 marketing and air service update was provided in the agenda packet, and he provided a timeline for the Airport logo project. Commissioner Wiseman said that the Marketing Committee intended on voting on two logo options at their next meeting to recommend to the Airport Commission.

8.D Ad Hoc Design Review Committee Update

Committee Chairman Corcoran acknowledged Councilmember deHarte, and he expressed his appreciation for Councilmember deHarte attending the Airport Commission meeting. He said that a second committee meeting had been held with Paradies Lagardère (Paradies) and that Paradies had reviewed the updated food and beverage menus, and the design of the bar that would be located in the Bono concourse. Committee Chairman Corcoran said that at the next committee meeting, Paradies and the committee members would be submitting their suggestions for naming the bar.

Committee Chairman Corcoran said that the committee would be holding a second meeting with The Marshall Retail Group (MRG) on February 22nd to receive updates from MRG on the requests that had been submitted at the first committee meeting with MRG. He said that everything was moving along nicely and that he believed that the community was going to be very happy with the changes.

Commissioner Feltman said that he agreed that the meeting with Paradies went well, and he said that he was focused on making sure that there are healthy and diverse food offerings. Commissioner Feltman said that Paradies had done a really good job on improving their breakfast options, and he believed that if they continue making improvements to the rest of the menus, the Airport Commission would be proud of the food offerings at the Airport.

8.E Budget and Finance Committee Update

Chairman Dada announced that Commissioner Feltman had stepped down from the Budget and Finance Committee and that he had appointed Commissioner Hedrick as the Chair of the Budget and Finance Committee. Committee Chairman Hedrick noted that Commissioner Feltman had chaired the February committee meeting. Commissioner Feltman said that the February committee meeting was the culmination of the committee's important work to evolve the financial reporting to reflect more year-over-year and quarter-over-quarter time periods which makes it much easier to understand the financial trends. He said that it was a team effort that involved Airport Administration Manager Carpenter, Assistant Director of Finance Mooney, and the committee members. Commissioner Feltman said that he appreciated all of the work that had been done and that there were a few more tweaks that needed to be implemented.

8.F Airport Mid-Year FY22/23 Budget Update

Airport Administration Manager Carpenter provided a brief overview of the Airport's Mid-Year FY22/23 Budget.

8.G Airport Staffing Update

Airport Executive Director Barrett provided an update on the Airport's current staffing, and the proposed staffing plan for the next two fiscal years. He explained that he was trying to balance the need to grow the organization while making sure that he doesn't overgrow the organization and that he was also trying to create synergy between the Aviation Department and the other City Departments to ensure that resources could be shared for efficiency purposes.

Commissioner Budilo asked if the Airport has enough space to accommodate the new positions that were being requested. Mr. Barrett said that some of the space has been identified, and he said that several of the positions would allow for flexible working

conditions for working remotely. Commissioner Budilo asked if the HR Department was overseeing the recruitment of the Airport and City staff. Mr. Barrett confirmed that the HR Department was overseeing the recruitment of the Airport and City staff, and he said that the HR Department was overseeing a significant number of recruitments . Commissioner Payne asked if Mr. Barrett felt that the City would be open to discussing the possibility of the Airport overseeing the recruitment of the Airport staff. Mr. Barrett said that he could see if the City was open to discussing the matter.

Commissioner Wiseman inquired about the 10 Landside and Ground Transit Representatives listed for FY24-25. Mr. Barrett said that part of the staff would be overseeing traffic, ground transportation, and the parking lots which was currently being contracted out to ABM, and the other half of the staff would be overseeing the needs of the consolidated rental car facility. Commissioner Feltman voiced his support in regard to the Airport staff being more assertive with City for the purpose of requesting that the Airport have a dedicated HR specialist.

Chairman Dada thanked City Councilmember deHarte for attending the Airport Commission meeting. City Councilmember deHarte said that he appreciated the opportunity to sit in the Airport Commission meeting, and he said that his intention was to continue to be a link between the City Council and the Airport Commission's work. Councilmember deHarte said that the work that the Airport staff has been doing at the Airport has been incredible and that he was looking forward to good opportunities and growth at the Airport. Chairman Dada said that he hoped that City Councilmember deHarte saw firsthand the staffing struggles of the Airport and that he would relay the information to the City Council.

Commissioner Payne asked Mr. Barrett how he felt about outsourcing. Mr. Barrett said that there were certain activities that outsourcing could be beneficial for, and he said that in regard to customer service, it would be better to have those services be provided in-house.

8.H Projects and Airport Capital Improvement Program Update

Airport Executive Director Barrett noted that the update had been provided in the agenda.

9. EXECUTIVE DIRECTOR REPORT

10. COMMISSIONERS REQUESTS AND REPORTS

Commissioner Feltman requested an update report on the Airport internet services. Commissioner Wiseman asked for a report on the Airport's earthquake and disaster preparedness. Chairman Dada asked Executive Administrative Assistant Brown to provide an update on the subcommittee changes. Ms. Brown reported that

Commissioner Feltman had resigned from the Budget and Finance Committee, and he was now serving on the Operations, Properties and Facilities Committee. Commissioner Hedrick was made the chair of the Budget and Finance Committee, and Commissioners Adams and Michaelis were assigned to the Budget and Finance Committee. Chairman Dada had resigned from the Noise Committee to allow Commissioner Michaelis to be assigned to the Noise Committee to meet the requirement of the Municipal Code for the Cathedral City appointee to serve on the Noise Committee.

11. REPORT OF CITY COUNCIL ACTIONS:

- 11.A Past City Council Actions
- 11.B Future City Council Actions

12. RECEIVE AND FILE:

- 12.A Airline Activity Report January 2023
- 12.B Airline Activity Report Fiscal Year Comparison

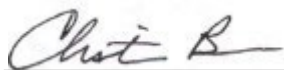
13. COMMITTEES:

- 13.A Future Committee Meetings

14. ADJOURNMENT:

ACTION: Adjourn the meeting. **Moved by Commissioner Hedrick, seconded by Commissioner Adams and unanimously approved noting the absence of Commissioners Burke, Martin, and Miller.**

The Airport Commission adjourned at 6:54 P.M. to a Special Meeting on February 28, 2023, at 1:00 P.M.



Christina Brown
Executive Administrative Assistant



AIRPORT COMMISSION

ACTION SUMMARY MINUTES OF SPECIAL ADJOURNED MEETING

February 28, 2023 – 1:00 P.M.

1. CALL TO ORDER:

Chairman Dada called the Airport Commission Special Meeting to order at 1:00 P.M., and he invited Commissioner Payne to lead the Pledge of Allegiance. The meeting was held in-person and via videoconference.

2. POSTING OF THE AGENDA: Posted on February 23, 2023.

3. ROLL CALL:

Commissioners Present:

Gerald Adams (Palm Springs)	Tony Michaelis (Cathedral City)
Patricia Breslin (Palm Springs)	Scott G. Miller (Palm Springs)
Paul Budilo (Indian Wells)	John Payne (Palm Springs)
Todd Burke (Palm Springs)	Jan Pye (Desert Hot Springs)
Kevin Corcoran (Palm Springs) – Vice Chair	Jhan Schmitz (Indio)
Aftab Dada (Palm Springs) – Chair	Paul Slama (Riverside County)
David Feltman (Palm Springs)	Kevin Wiseman (Palm Desert)
Ken Hedrick (Palm Springs)	

Commissioners Absent: Kathleen Hughes (La Quinta), Gabriel Martin (Coachella), and M. Guillermo Suero (Palm Springs)

Staff Present:

Harry Barrett, Jr., Airport Executive Director
Jeremy Keating, Assistant Airport
Daniel Meier, Deputy Director of Aviation, Marketing and Air Service
Victoria Carpenter, Airport Administration Manager
Christina Brown, Executive Administrative Assistant

Others Present:

Ryan Hayes, Mead & Hunt
Matt Nisbet, Mead & Hunt
Katie Franco, Aviatrix Communications
Kim McNeil, Aviatrix Communications
Neil McLean, Gensler

4. ACCEPTANCE OF THE AGENDA:

ACTION: Accept the Agenda as presented. **Moved by Commissioner Burke, seconded by Commissioner Hedrick and unanimously approved noting the absence of Commissioners Hughes, Martin, and Suero.**

5. PUBLIC COMMENTS:

Mr. Salavador Amezquita said that he was representing Local Carpenters 951 which represents Riverside County, and he expressed their interest in the expansion of the Airport.

Gary Wexler said that he was pleased to hear that the Airport was interested in preserving and restoring the Airport to the original Don Wexler design, and he said that the value of the Wexler terminal from 1966 increases with age. Mr. Wexler said that preserving the Don Wexler design would include the class one protected west façade and the Airport's interior and landscaping that has set guidelines that are required by the current national registry designation. Mr. Wexler said that he believed that the historic Airport terminal was the most important City-owned asset, and he recommended to the Master Plan subcommittee and Mead & Hunt that the Master Plan sights be set high and that a world-class building and a world-class architecture firm would be the way to honor the integrity of the City's rich architectural history. He noted that the community is filled with expertise regarding buildings and landscape design of this kind, and he asked that anyone interested in receiving the contact information for the people that could help provide guidance for this process could contact Executive Administrative Assistant Brown to receive his personal contact information.

Tom Doyle said that he couldn't find the words design, architecture or visual experience used as criteria in any planning goals or decision making in the Master Plan. He said that it was essential that these words are included as goals and objectives in the Master Plan. Mr. Doyle said that he expects high quality results not cookie cutter budget solutions, and he said that the Master Plan should state clearly that the restoration of the Wexler terminal is non-negotiable and that modern additions maintain a high level of architectural integrity. He noted that there is a large creative class of residents with illustrious careers and expertise in the fields of design and architecture, and Mr. Doyle said that including these residents in the process would assure that the Airport would continue to be the unique experience that visitors and residents expect with a world-class piece of architecture and design that represents the personality of Palm Springs.

Jade Nelson, Palm Springs resident, voiced his concern in regard to the changes that had been made to the Airport's design and landscaping, specifically the terrazzo flooring that is covered by carpet. He said that the Airport no longer had a wonderful easy breezy feeling to it, and he suggested that this was a golden opportunity to bring

the Airport back to that wonderful feeling. Mr. Nelson noted that there have been other airports that have done wonderful things with their terrazzo flooring which included having competitions with various artists to create patterns within the terrazzo, and he said that he believed that there was an opportunity to do the same thing as well or to restore the terrazzo to the original terrazzo look.

Julian Sanchez with Enterprise Rent-A-Car property development said that they were excited about the new Master Plan and how it would impact the Airport.

6. DISCUSSION AND ACTION ITEMS:

6.A Master Plan Process

Airport Executive Director Barrett explained that there were challenges with the terminal, parking, the airfield, and general aviation, and he said that the plan was to fix those challenges with the Master Plan.

Mr. Hayes with Mead & Hunt said that a Master Plan has four components: 1) It is a decision-making tool to guide orderly development of future airport facilities that includes management and operating policies, layout of airport facilities, and it identifies space for future airport development; 2) It is an FAA tool for planning and programming purposes that includes an Airport Layout Plan (ALP) and an Airport Capital Improvement Plan (ACIP); 3) It provides input related to CEQA and NEPA; and 4) It provides input to the City/County Land Use Planning and Regional Transportation Planning. Mr. Hayes explained that a Master Plan is not a business or marketing plan, and it is not a noise study, he said that there would be a financial implementation analysis to determine how the Airport would align funding sources with the capital project needs, and he said that a Master Plan is a physical development plan for PSP that reserves space for potentially needed facilities.

Mr. Hayes said that the Master Plan process was important for addressing passenger growth, passenger level of service, and industry changes and planning considerations. Mr. Hayes reviewed the forecasted scenarios for passenger growth, and the key planning considerations which included: a) Public and stakeholder outreach; b) Air service analysis/forecasts; c) Data collection/AGIS; d) Terminal space programming and alternatives; and e) Financial implementation analysis. Mr. Barrett explained that the role of the Master Plan working group would be to review and comment on working papers, and to serve as a sounding board for recommendations. He said that Chairman Dada, Vice Chairman Corcoran, Commissioners Hedrick and Miller, Airport staff, and City staff would be serving on the working group.

Mr. Hayes presented the concept map from the 2015 Airport Master Plan, and he noted that the growth had been underestimated which led to the determination that no additional gates would be necessary. He said to help the Airport Commission start thinking conceptually, he would be reviewing concept plans from other

airports to help the Commission understand the level of detail that goes into the Master Plan process. He explained that design would not be a part of the Master Plan process because the purpose of the Master Plan process is to come up with a concept for the terminal. Mr. Hayes said that Mead & Hunt would take the planning to a concept level which would provide enough detail to determine the cost estimates that would be needed to determine how to finance the project, and they would define the project. He said that the design of the project would go through an architecture firm, and airfield projects would be designed by an engineering firm.

Mr. Hayes reviewed the concept plans for Northwest Arkansas National Airport, Phoenix Mesa Gateway Airport, and Reno Tahoe Airport to provide an example of the level of detail that is included in the concept plans. Commissioner Feltman suggested that Mr. Hayes review the concept plan for Sarasota-Bradenton International Airport. Commissioner Payne inquired about seasonality. Mr. Hayes said that seasonality would be evaluated in the air service market study. Commissioner Miller asked what would be changed to make sure that the Airport doesn't have the same issues in terms of growth that is way out of the parameters of the previous Master Plan. Mr. Hayes said that they would be utilizing the passenger demand analysis to understand what is realistic, what is causing the additional service by the airlines, and what is the potential for that to continue. He said that they would use their forecast to develop planning activity levels to tie improvements to enplanements as opposed to tying them into years. Commissioner Feltman noted that reducing resources during the non-peak season can lessen the customer experience.

Commissioner Payne asked if identifying properties for acquisition would be a part of the Master Plan process. Mr. Hayes said that identifying properties for acquisition would be considered in the Master Plan process. Commissioner Miller encouraged Mead & Hunt to address Heliports in the Master Plan. Mr. Hayes said that they would be considering electronic vertical takeoff aircraft in the Master Plan. Mr. Hayes reviewed the opportunities and constraints in the terminal area. Commissioner Feltman referred to the car rental facility (CONRAC), he noted that the CONRAC would be changing the fundamental customer arrival and departure experience at the Airport, and he urged Mead & Hunt to look at different scenarios before moving forward with the design of the CONRAC.

Mr. Hayes reviewed the four steps of the Master Plan process which included pre-planning, investigation, solutions, and implementation. He also reviewed the 30-month schedule which he said was aggressive because they were going to try to do most of the planning work in the first 12 months. Mr. Hayes said that realistically, it would be 12 to 18 months for the full Master Plan concept to be developed, he said that the CEQA analysis would have to take place at 18 months, and he said that the Airport staff has asked Mead & Hunt to initially focus on the terminal area. Mr. Hayes explained that the CEQA analysis would have to be completed before the City Council could approve the Master Plan.

6.B Master Plan Outreach

Ms. Franco with Aviatrix Communications reviewed the Master Plan outreach process. She said that there would be multiple public open houses which would allow the public to provide input on the terminal concepts, to review the draft report and refined terminal concept, and to review the CEQA analysis. She said the public would be able to submit their comments through an online comment form, through paper forms that would be distributed at the public meetings, and during the public comment period at the Airport Commission meetings. Ms. Franco said that the public would be able to interact directly with the project staff at the open house meetings, and she said that the project website would be going live on the following week and that the website would include access to two-way communication, working documents, meeting materials, project timeline, and event calendar. She said that the website would be ADA compliant and it would be available in multiple languages.

Ms. Franco said that there would be a community blog that would keep the community informed about the project progress offering high-level takeaways as well as access to the working papers and draft documents. The media and the press would be used to amplify the work and to make sure that their audiences understand the progress that is being made, and the Airport's social media channels would be used to keep the Airport's Master Plan at the top of the mind of the community and to invite the community to the public meetings. Ms. Franco said that as questions are received from the public, the questions and answers would be added to the website's FAQ. Vice Chairman Corcoran asked Deputy Director of Aviation, Marketing and Air Service Meier if he would be working with Aviatrix Communications on the public outreach. Mr. Meier confirmed that he would be working with Aviatrix Communications on the public outreach.

Commissioner Miller inquired about how the City Council would be updated through the 30-month process. Airport Executive Director Barrett said that he would be providing regular updates to the City Manager, and the City Manager would be providing the updates to the City Council. Commissioner Miller asked if staff would be looking into privately owned properties that could possibly be used for future facilities. Mr. Barrett said that all options would be on the table.

Vice Chairman Corcoran said that although he believes that the Federal Inspection Station (FIS) is important for the Airport, he would like to confirm the feasibility of the FIS, and to understand the implications. Commissioner Burke voiced his support for more international and non-stop flights. Commissioner Adams said that he believed that parking is important for the Airport and that the customer experience needs to be a priority. Commissioner Breslin agreed that the customer experience is important for the Airport, and she said that it is also important to determine how the customer experience would be sustained after the project has been completed.

Commissioner Feltman said that he believed that inbound and outbound customer intercepts could be valuable for the Airport. Commissioner Hedrick said that he believed that it was important to make the Airport sustainable and to look into alternative energy sources, he said that passenger circulation is important for the Airport, and he suggested that the governance of the Airport also be considered. Commissioner Miller said that he was interested in seeing how the Airport could be made future proof in terms of making sure that the Airport has the right technologies and mix of things, and he said that he was looking for the Airport to have an intelligent plan that takes the Airport's limitations into consideration.

Commissioner Wiseman said that he supported the FIS, and he said that he would like to see TSA moved to another location so that the Wexler design could be restored. Commissioner Payne said that he would like for the car rental experience to be more streamlined, and he said that he believed that it was important to focus on the landside challenges and customer experience. Commissioner Pye agreed that the customer experience is important for the Airport and for the cities that the passengers are visiting, and she voiced her support for the FIS. Commissioner Budilo noted that the City of Indian Wells is dependent on travel and that he agreed that the customer experience is important for the Airport, he suggested that the growth of the Coachella Valley needed to be considered in the Master Plan, and he said that he believed that it is important for the nine cities to continue being included in the governance of the Airport.

Commissioner Schmitz said that he believed that improving the technology at the Airport is important. Commissioner Michaelis said that he concurred with the prior Commissioner comments. Commissioner Slama said that he also concurred with the prior Commissioner comments, and he said that it was important for the Airport to include the tribal nation in the process. Vice Chairman Corcoran said that it was important for the Airport to determine how the Wexler design could be incorporated into the expansion, he said that if the CONRAC has to be located offsite, it is important to make the customer experience as convenient as possible, and he said that keeping the CONRAC in a central location should be a priority. Vice Chairman Corcoran inquired about the FAA grant for \$5.7 million that the Airport was awarded for the baggage claim expansion, and he asked if the project could be started now or did it have to wait for the Master Plan to be approved. He also said that it was important for the concession projects to be taken into consideration, and he asked if there was a possibility that the airport in Thermal could become a competing airport.

Chairman Dada said that from a hospitality perspective, he believes that the FIS should be a priority for the Airport, and he said that internal and external shade structures should be a priority to improve the customer experience. Commissioner Feltman inquired about finding a way to bridge the wide divide between LAX and PSP.


7. **COMMISSIONERS REQUESTS AND REPORTS**

None.

8. **ADJOURNMENT:**

ACTION: Adjourn the meeting. **Moved by Chairman Dada, seconded by Vice Chairman Corcoran and unanimously approved noting the absence of Commissioners Hughes, Martin, and Suero.**

The Airport Commission adjourned at 2:36 P.M. to a Regular Meeting on March 15, 2023, at 5:30 P.M.



Christina Brown
Executive Administrative Assistant



AIRPORT COMMISSION STAFF REPORT

DATE: June 21, 2023

SUBJECT: TO RECOMMEND THE AWARD OF A FIVE-YEAR GROUND LEASE TO THE PALM SPRINGS AIR MUSEUM

FROM: Harry Barrett, Jr., Airport Executive Director

SUMMARY:

The Palm Springs International Airport (Airport) proposes to enter into a five-year ground lease with the Palm Springs Air Museum (Air Museum) for additional aircraft parking.

RECOMMENDATION:

This action will recommend to the City Council the approval of the proposed Palm Springs Air Museum ground lease.

BACKGROUND:

In November of 1995, the Palm Springs Air Museum commenced with a land lease at the Airport for a term of forty years. The purpose of the lease was for the construction and operation of an aviation museum on a ten-acre parcel of land west of Gene Autry Drive and north of Ramon Road in Palm Springs, CA.

The Air Museum serves as one of the main attractions for the entire Coachella Valley with a world-class aviation war history-themed venue. Attendees experience war history through an array of static aircraft, art, and a medley of World War II and Vietnam-era relics that memorialize these historic events. The Air Museum facility complex includes three large hangars with office space, an adjacent aircraft apron, and several public parking lots, including a temporary parking area under a short-term license agreement.

The Air Museum constructed an additional 20,000 square foot temperature-controlled hangar to accommodate the growing demand. In addition, the Air Museum expanded its facilities which includes a full restaurant open to the public, expanded aircraft apron, and public roadway.

In order to accommodate additional aircraft parking, the Air Museum requested to enter into a ground lease for 2.5 acres for a term of five-years with an option to extend as determined in the ground lease. The Executive Director has reviewed the request, plans, photos and

identified the processes that must be undertaken by the PSAM prior to entering into the ground lease which includes:

- Filing the appropriate FAA Notice of Construction Form 7460 and achieve this approval prior to construction in accordance with any directives.
- Coordinating all requisite approval and building permitting processes required by the City of Palm Springs, County of Riverside, and any other governing agency.
- Coordinating the construction activity and phasing with the airport in advance of any construction commencement.
- Completing an aeronautical study with the Federal Aviation Administration
- Providing one set of construction post project as-builts drawings to the airport.

The ground lease is identified in Figure 1 below as “B29 Parking”:

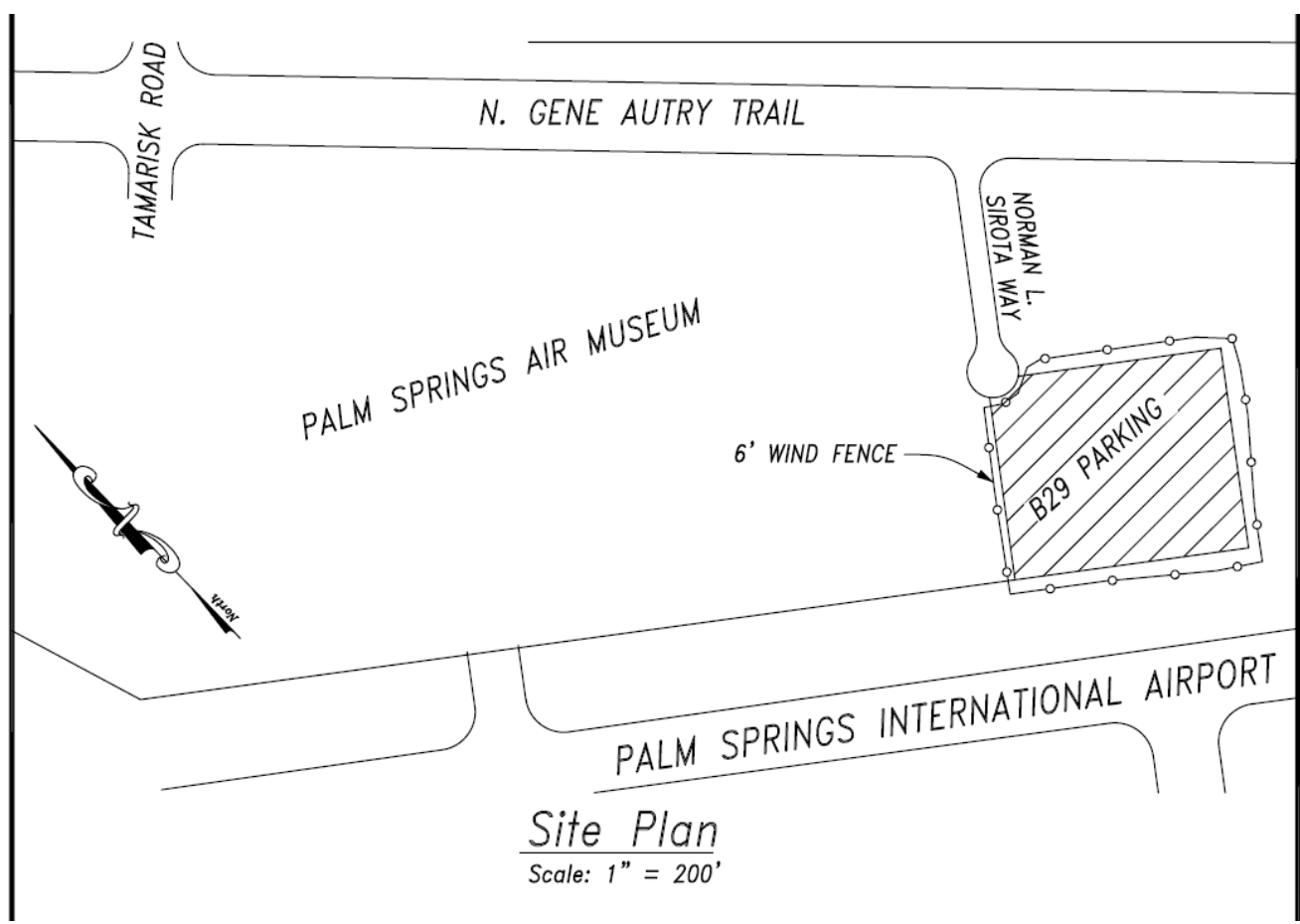


FIGURE 1

To determine the fair market value of the proposed 2.5 acres, an appraisal was completed by the Air Museum and the Airport. After the appraisals were received, the rental rate was negotiated at \$3,800 per month.

Airport staff requests that the Airport Commission recommends to City Council the approval of this ground lease with the Air Museum.

FISCAL IMPACT:

The total ground lease revenue to the airport will total \$228,000 over the next five-years. All revenue will be applied to account 415.38075.



Harry Barrett, Jr., A.A.E.
Executive Director

Airport Commission Meeting

PSP Marketing & Air Service Report

June 2023



ITEM 7.B

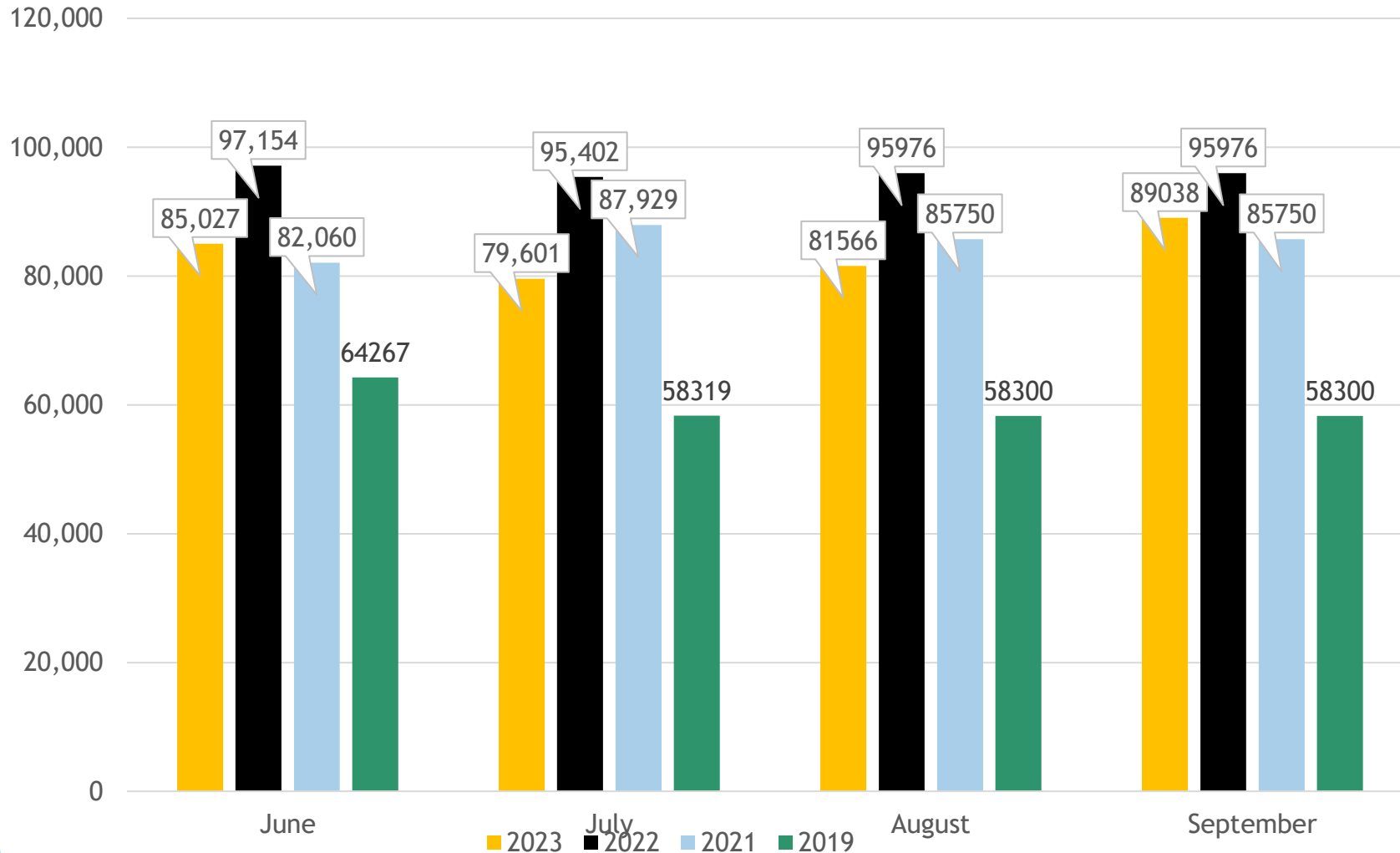


Air Service Update

- ▶ New Seasonal Alaska Service to JFK
 - ▶ December 14, 2022 - April 22, 2024
- ▶ April Total Passenger Count: 5.9% increase over 2022
 - ▶ 379,353 total passengers
 - ▶ New April record
- ▶ May Total Passenger Count: 5.6% increase over 2022
 - ▶ 233,239 total passengers
 - ▶ New May record

2023 - Scheduled Departing Seats

*Based on 06/05/23 Schedules - Subject to change



2023 vs. 2022	% Change
June	-12.5%
July	-21.6%
August	-15%
September	-17.1%

2023 vs. 2019	% Change
June	32.3%
July	36.5%
August	39.9%
September	44.1%



Brand Update

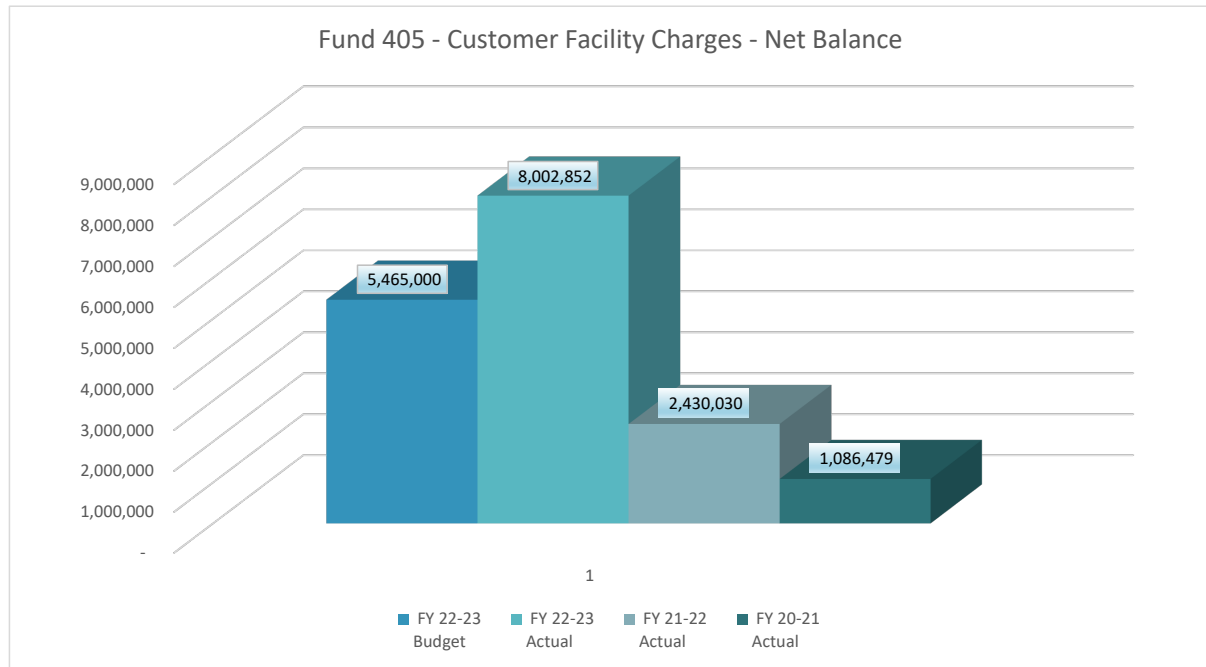
- ▶ Working with various departments to prepare for launch
 - ▶ Phase 1 Begins July 6
 - ▶ Ph1 includes website, social media, digital advertising, uniforms, replacement/removal of existing old logos, business cards etc., public introduction of the brand and website.
 - ▶ Phases 2 & 3 to follow
 - ▶ Will include securing additional items for community engagement, events, airport vehicles, airport forms, etc.

Other Initiatives

- ▶ Customer Experience
 - ▶ Currently researching
 - ▶ Plan to review in July with the Marketing Committee
- ▶ Advertising Concessions
 - ▶ Fuse takes over July 1
 - ▶ New fixture installations will begin July 1
 - ▶ Phased in over four months
 - ▶ Fuse has been meeting with new and existing advertisers

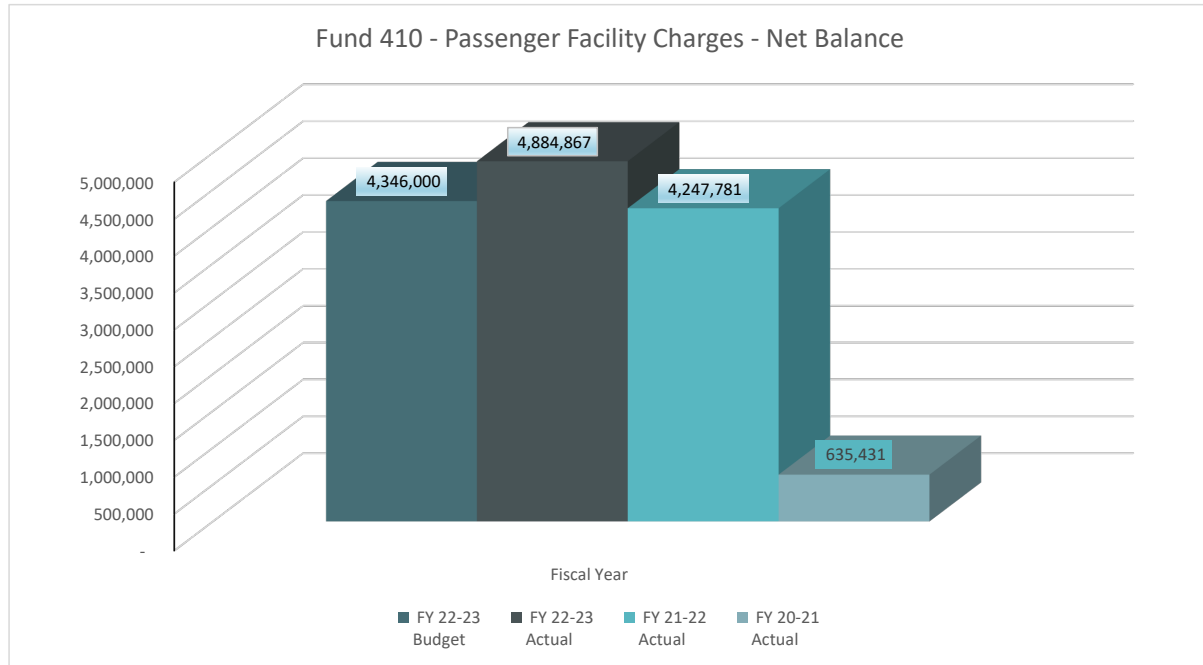
CITY OF PALM SPRINGS
 Financial Summary
 Ending May 31, 2023

Fund 405 - Customer Facility Charges	FY 22-23 Budget	FY 22-23 Actual	FY 22-23 % Of Budget	FY 21-22 Actual	FY 20-22 vs FY 21-23 % Change	FY 20-21 Actual	FY 20-21 vs FY 21-23 % Change
Operating Revenue	7,465,000	8,002,852	107%	2,459,526	225%	1,156,351	592%
Operating Expenditures	2,000,000	-	0%	29,496	0%	69,872	0%
Net Balance	5,465,000	8,002,852	146%	2,430,030	229%	1,086,479	637%



CITY OF PALM SPRINGS
 Financial Summary
 Ending May 31, 2023

Fund 410 - Passenger Facility Charges	FY 22-23 Budget	FY 22-23 Actual	FY 22-23 % Of Budget	FY 21-22 Actual	FY 20-22 vs FY 21-23 % Change	FY 20-21 Actual	FY 20-21 vs FY 21-23 % Change
Operating Revenue	6,867,000	5,337,002	78%	4,732,201	13%	1,156,351	362%
Operating Expenditures	2,521,000	452,135	18%	484,420	-7%	520,920	-7%
Net Balance	4,346,000	4,884,867	112%	4,247,781	15%	635,431	669%

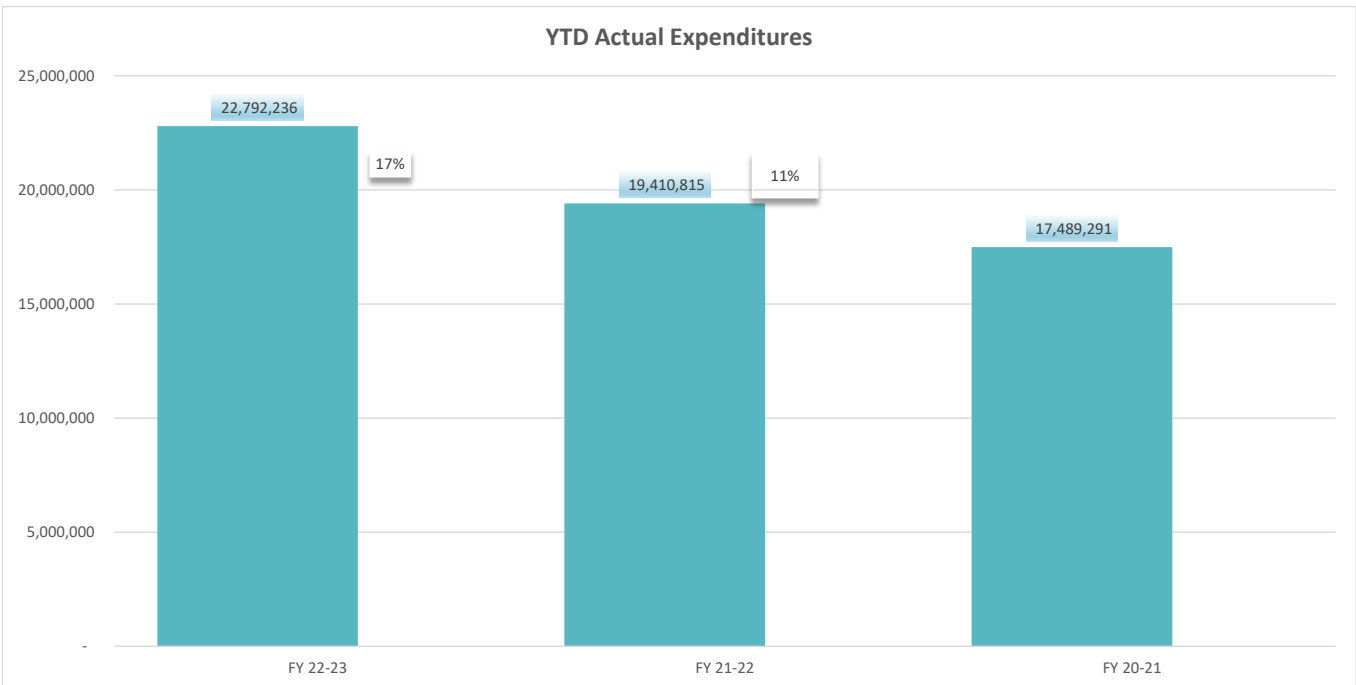
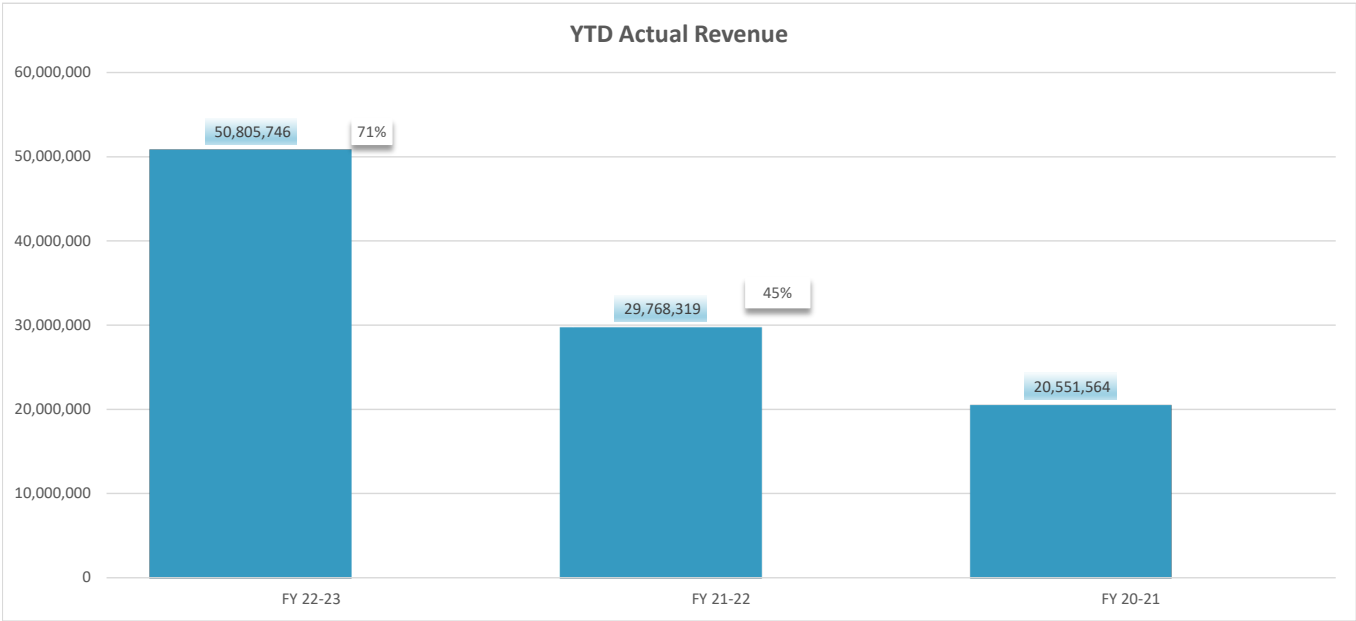


CITY OF PALM SPRINGS
Financial Summary
Ending May 31, 2023

Fund 415 - Airport

Operations & Maintenance

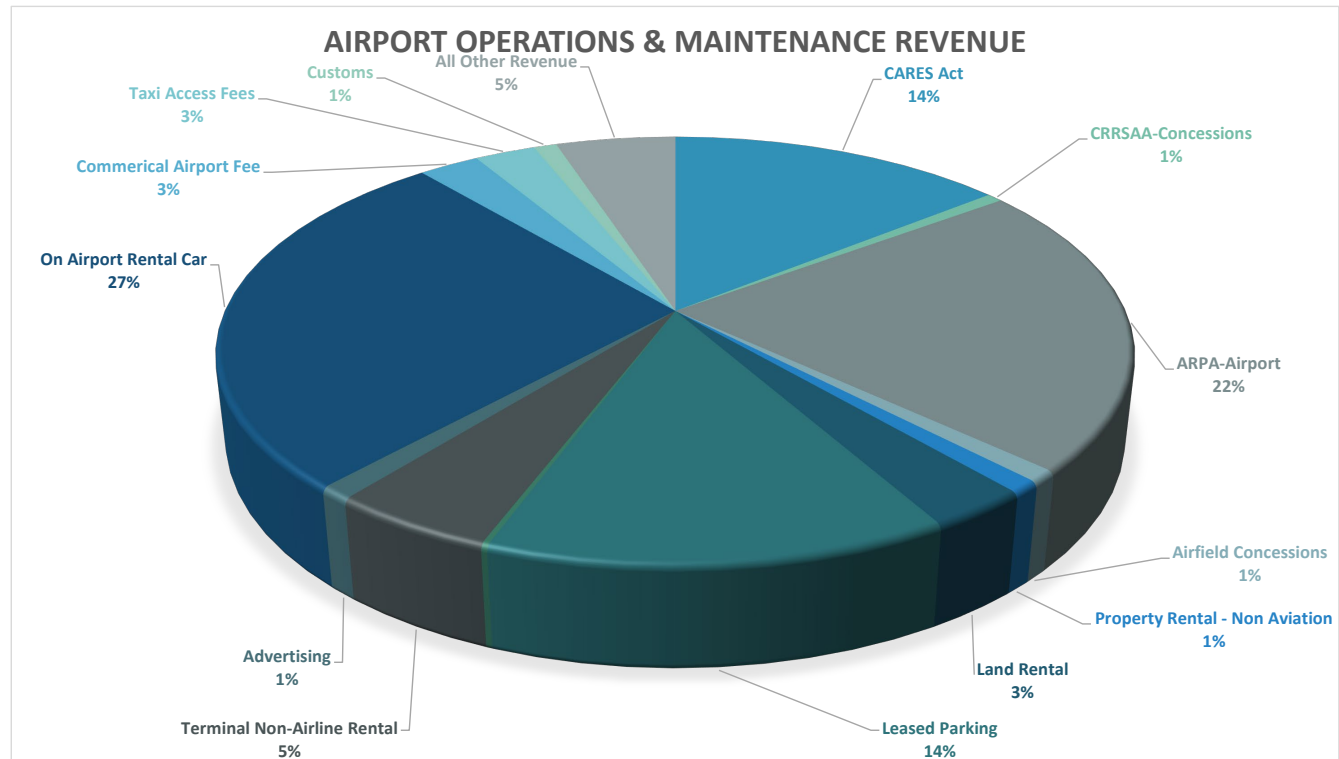
	FY 22-23 Budget	FY 22-23 Actual	FY 22-23 % Of Budget	FY 21-22 Actual	FY 20-22 vs FY 21-23 % Change	FY 20-21 Actual	FY 20-21 vs FY 21-23 % Change
Operating Revenue	41,069,398	50,805,746	124%	29,768,319	71%	20,551,564	147%
Operating Expenditures	33,880,956	22,792,236	67%	19,410,815	17%	17,489,291	30%
Net Balance	7,188,442	28,013,510	390%	10,357,505	170%	3,062,273	815%



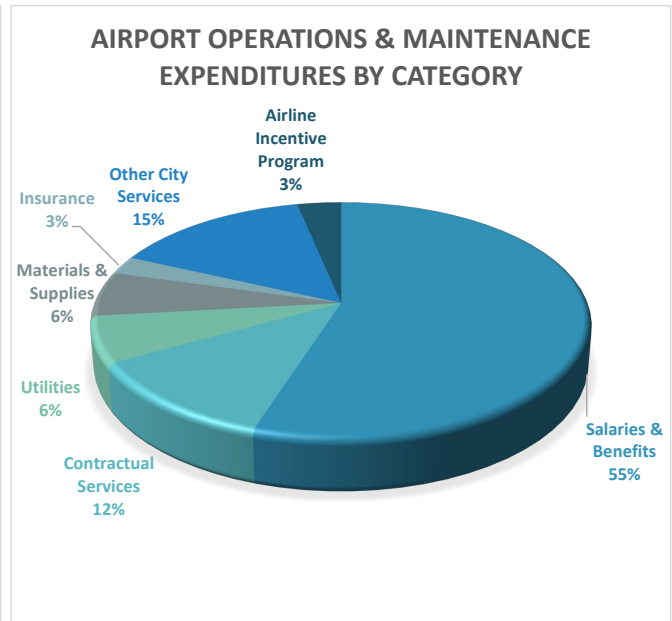
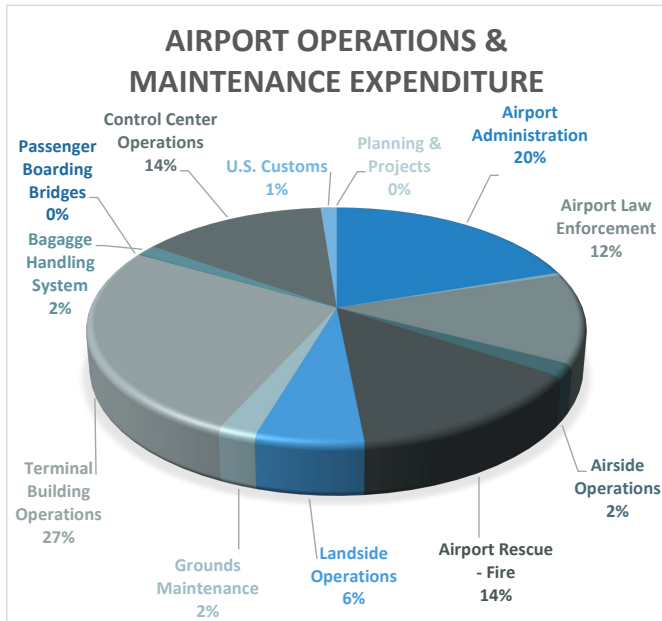
Fund 415 - Airport

Operations & Maintenance

	FY 22-23 Budget	FY 22-23 Actual	FY 22-23 % Of Budget	FY 21-22 Actual	FY 20-22 vs FY 21-23 % Change	FY 20-21 Actual	FY 20-21 vs FY 21-23 % Change
Operating Revenue							
Airline Revenue							
Scheduled Landing Fees	3,340,000	3,293,709	99%	3,130,735	5%	1,900,599	73%
Landing Fee Surcharge	1,783,000	2,002,388	112%	1,908,970	5%	715,756	180%
Terminal Airline Space	2,094,000	1,994,705	95%	2,001,723	0%	1,824,630	9%
Terminal Usage Hold Room	1,034,000	1,300,895	126%	1,268,039	3%	837,321	55%
Total Airline Revenues	8,251,000	8,591,697	104%	8,309,467	3%	5,278,305	63%
Non-Airline Revenue							
CARES Act	5,989,698	5,989,698	100%	-	-	3,451,322	74%
CRRSAA-Airport	1,100,000	-	0%	-	-	-	-
CRRSAA-Concessions	4,800,000	280,390	6%	-	-	-	-
ARPA-Airport	-	9,310,342	-	-	-	-	-
Airfield Concessions	310,000	368,359	119%	405,988	-9%	266,428	38%
Property Rental - Non Aviation	450,000	387,023	86%	417,458	-7%	382,322	1%
Land Rental	1,223,000	1,295,939	106%	1,256,979	3%	1,222,099	6%
Leased Parking	4,704,000	5,844,773	124%	4,938,387	18%	2,332,991	151%
Airport Use Permits	75,000	82,749	110%	72,981	13%	39,617	109%
Terminal Non-Airline Rental	1,741,300	2,097,959	120%	1,538,977	36%	743,483	182%
Advertising	400,000	423,074	106%	430,060	-2%	212,145	99%
On Airport Rental Car	8,899,000	11,432,110	128%	9,952,544	15%	4,543,292	152%
Commerical Airport Fee	853,000	1,079,630	127%	847,110	27%	623,751	73%
Taxi Access Fees	667,000	1,086,346	163%	981,685	11%	23,823	4460%
Customs	349,000	403,187	116%	419,230	-4%	209,647	92%
All Other Revenue	1,257,400	2,132,470	170%	197,453	980%	1,222,340	74%
Total Non-Airline Revenue	32,818,398	42,214,049	129%	21,458,852	97%	15,273,259	40%
Total Operating Revenues	41,069,398	50,805,746		29,768,319		20,551,564	

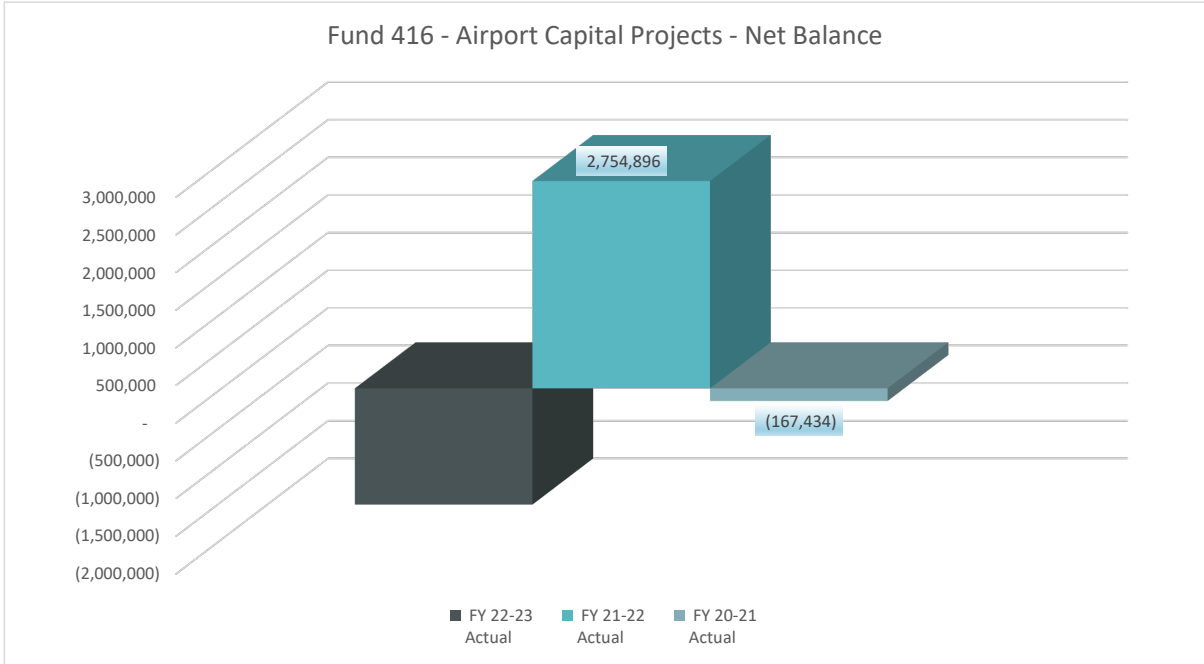


Fund 415 - Airport							
Operations & Maintenance							
	FY 22-23 Budget	FY 22-23 Actual	FY 22-23 % Of Budget	FY 21-22 Actual	FY 20-22 vs FY 21-23 % Change	FY 20-21 Actual	FY 20-21 vs FY 21-23 % Change
Operating Expenditures							
Airport Administration	6,296,049	4,517,293	72%	3,489,406	77%	\$ 2,866,056	58%
Airport Information Technology		92,323		-	0%	-	
Airport Law Enforcement	3,138,357	2,813,923	90%	2,322,672	83%	2,391,354	18%
Aviation Security	-	-		-		-	
Airside Operations	1,054,902	386,859	37%	549,047	142%	457,646	-15%
Airport Rescue - Fire	4,237,176	3,232,824	76%	2,922,370	90%	3,233,181	0%
Landside Operations	1,516,675	1,410,351	93%	1,103,913	78%	921,436	53%
Grounds Maintenance	662,081	499,705	75%	410,238	82%	242,975	106%
Terminal Building Operations	7,032,956	6,024,277	86%	5,111,116	85%	4,260,130	41%
Passenger Boarding Bridges	-	14,475		-	0%	-	
Baggage Handling System	-	341,041		-	0%	-	
Control Center Operations	4,285,199	3,183,380	74%	3,134,627	98%	2,920,331	9%
U.S. Customs	276,484	275,785	100%	365,986	133%	196,183	41%
Planning & Projects	-	-		-		-	
PERS Cost Recovery	-	-		-		-	
Budget Transfer Out	5,381,078	-	0%	-		-	
Total Operating Expenditures	33,880,957	22,792,236	67%	19,409,374	72%	17,489,291	11%
Operating Revenues in Excess of Operating Expenditures	7,188,441	28,013,510		10,358,945		3,062,273	



CITY OF PALM SPRINGS
 Financial Summary
 Ending May 31, 2023

Fund 416 - Airport Capital Projects	FY 22-23 Budget	FY 22-23 Actual	FY 22-23 % Of Budget	FY 21-22 Actual	FY 21-22 vs FY 21-23 % Change	FY 20-21 Actual	FY 20-21 vs FY 21-23 % Change
Operating Revenue	12,038,000	2,824,100	23%	13,989,244	495%	14,515,035	-4%
Operating Expenditures	12,038,000	4,365,246	36%	11,234,348	257%	14,682,470	-23%
Net Balance	-	(1,541,146)		2,754,896		(167,434)	-1745%

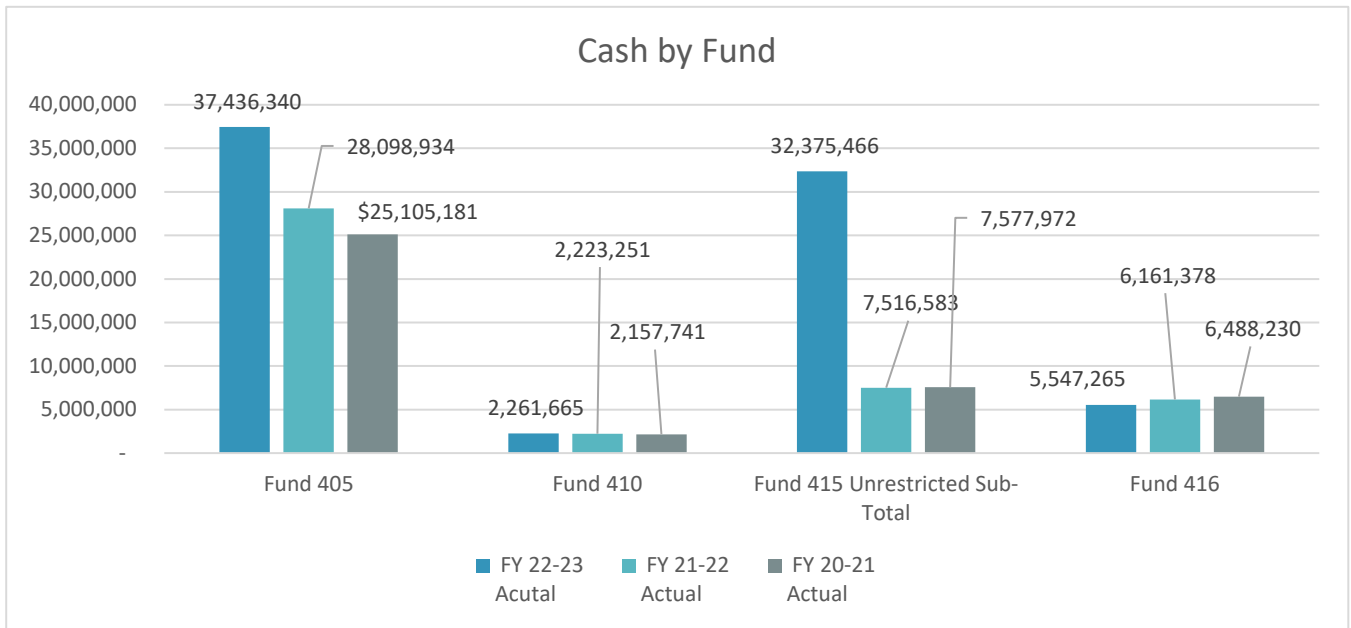


CITY OF PALM SPRINGS

Financial Summary

Ending May 31, 2023

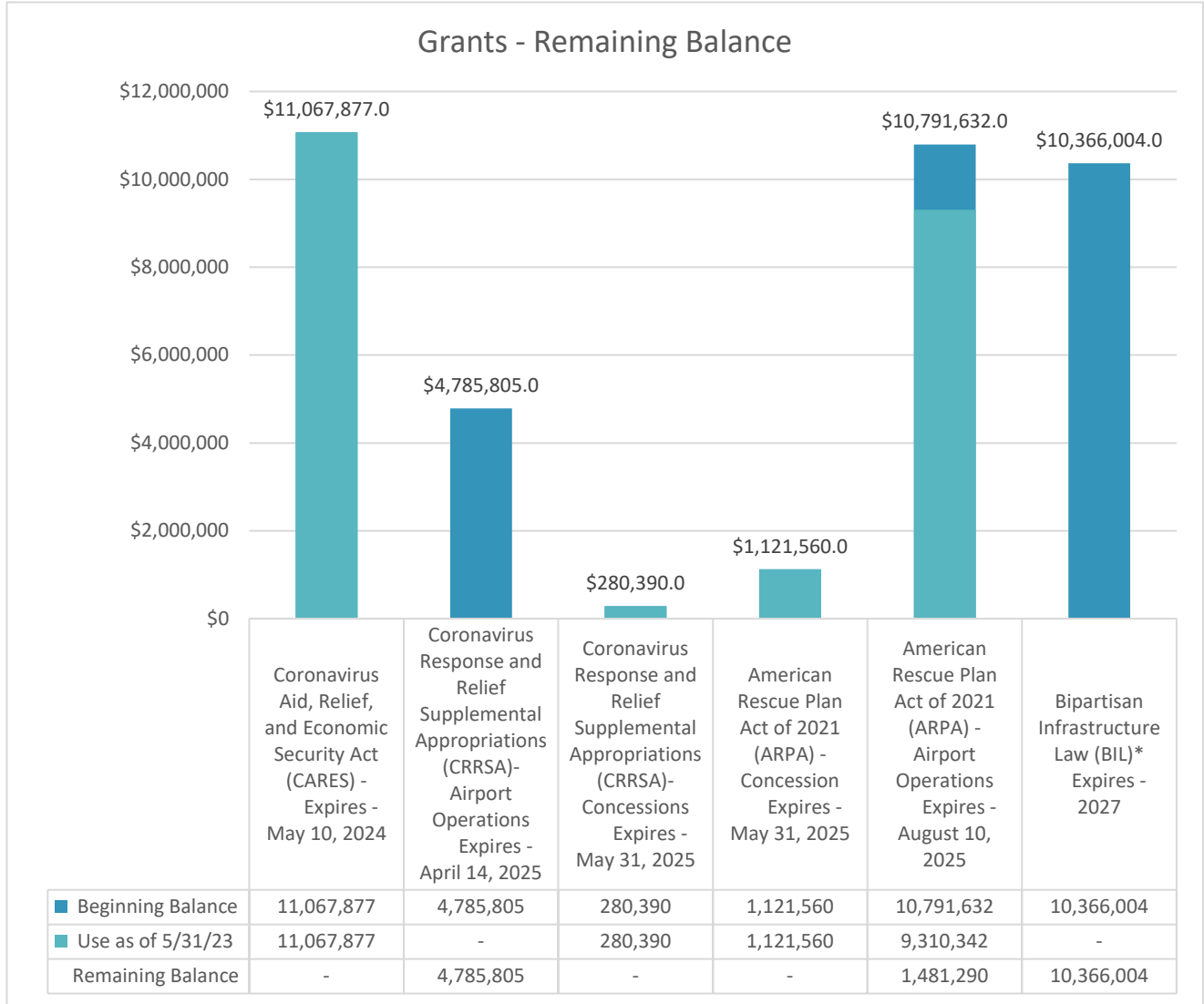
CASH SUMMARY	FY 22-23 Acutal	FY 21-22 Actual	FY 20-21 Actual
Fund 405	37,436,340	28,098,934	\$ 25,105,181
Fund 410	2,261,665	2,223,251	2,157,741
Fund 415 Unrestricted Sub-Total	32,375,466	7,516,583	7,577,972
Fund 416	5,547,265	6,161,378	6,488,230



CITY OF PALM SPRINGS

Financial Summary

Ending May 31, 2023



ITEM 10.A - PAST CITY COUNCIL ACTIONS

Airport Commission Meeting of June 21, 2023

[City Council Meeting of May 11, 2023:](#)

1. CONSENT CALENDAR:

MOTION BY COUNCILMEMBER HOLSTEGE, SECOND BY MAYOR PRO TEM BERNSTEIN, CARRIED 5-0.

SUBJECT

FINDINGS TO CONDUCT CITY COUNCIL AND BOARD, COMMISSION, AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

RECOMMENDATION:

1. The City Council has reconsidered the circumstances of the state of emergency. Even though the State and local declared states of emergency have ended, community spread of COVID-19 continues to exist, and measures to reduce the spread, including physical distancing measures, continue to be necessary for the public, health, safety and welfare; and
2. State and local officials continue to recommend social distancing measures, which can impact the ability of the City and the public to meet safely in person; and
3. The City Council, and its subordinate bodies (Boards, Commissions, and Committees), shall be authorized to conduct public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act for remote only or hybrid teleconference meetings.

Attachments

[Item 1A](#)

The Palm Springs City Council and all of Palm Springs Board, Commission, and Committee meetings may be conducted by videoconference, in accordance with AB 361.

SUBJECT

AWARD OF A CONSTRUCTION CONTRACT TO CALTEC CORPORATION IN THE AMOUNT OF \$1,805,000 FOR THE AIRPORT COMMON USE PODIUMS - BONO CONCOURSE, CITY PROJECT 21-28

RECOMMENDATION:

1. Approve the construction contract with CALTEC Corporation, a California corporation, in the amount of \$1,805,000 for the Airport Common Use Podiums - Bono Concourse, City Project No. 21-28.
2. Authorize the City Manager or his designee to execute all necessary documents.
3. Appropriate \$1,411,654 from Airport Special Capital Projects fund balance.

Attachments

[Item 1E](#)

SUBJECT

APPROVE SERVICE AGREEMENT NO. 23B079 WITH WEST AVIATION SERVICES-SAN DIEGO DBA SIERRA AVIATION GROUP FOR BAGGAGE RELOCATION SERVICES

RECOMMENDATION:

1. Approve Contract Services Agreement No. 23B079 with West Aviation Services-San Diego DBA Sierra Aviation Group for baggage relocation and wayfinding services in an amount not to exceed \$2,000,000 for the initial three-year term beginning June 1, 2023, through May 31, 2026, with two one-year extension options at the City's sole discretion.
2. Authorize the City Manager or his designee to execute all necessary documents.

Attachments

[Item 1O](#)

[City Council Meeting of May 25, 2023:](#)

1. CONSENT CALENDAR:

MOTION WAS NOT ANNOUNCED IN THE MEETING.

FINDINGS TO CONDUCT CITY COUNCIL AND BOARD, COMMISSION, AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

RECOMMENDATION:

1. The City Council has reconsidered the circumstances of the state of emergency. Even though the State and local declared states of emergency have ended, community spread of COVID-19 continues to exist, and measures to reduce the spread, including physical distancing measures, continue to be necessary for the public, health, safety and welfare; and
2. State and local officials continue to recommend social distancing measures, which can impact the ability of the City and the public to meet safely in person; and
3. The City Council, and its subordinate bodies (Boards, Commissions, and Committees), shall be authorized to conduct public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act for remote only or hybrid teleconference meetings.

Attachments

[Item 1A](#)

The Palm Springs City Council and all of Palm Springs Board, Commission, and Committee meetings may be conducted by videoconference, in accordance with AB 361.

SUBJECT

REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

RECOMMENDATION:

Re-appoint Gerald Adams, Todd Burke, and David Feltman to the Airport Commission effective immediately for a term ending June 30, 2025. Appoint Tracy Martin, Daniel Caldwell, and J. Craig Fong to the Airport Commission effective July 1, 2023, for a term ending June 30, 2026.

Attachments

[Item 1C](#)

SUBJECT

ADOPTION OF A RESOLUTION TO AMEND THE CONSUMER PRICE INDEX TO BE USED FOR ANNUAL INCREASES OF THE CITY'S COMPREHENSIVE FEE SCHEDULE, AND ADOPTION OF A RESOLUTION MODIFYING CERTAIN USER FEES, DEVELOPER FEES, AND CHARGES BY IMPLEMENTING A CONSUMER PRICE INDEX INCREASE AND ADOPTING THE COMPREHENSIVE FEE SCHEDULE FOR FISCAL YEAR 2023-2024

RECOMMENDATION:

1. Open the public hearing and receive public testimony.
2. Adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, SETTING A PUBLIC HEARING TO CONSIDER AMENDING THE CONSUMER PRICE INDEX TO BE USED FOR ANNUAL INCREASES OF THE CITY'S COMPREHENSIVE FEE SCHEDULE."
3. Adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, MODIFYING CERTAIN USER FEES, DEVELOPER FEES, AND CHARGES BY IMPLEMENTING A CONSUMER PRICE INDEX INCREASE AND ADOPTING THE COMPREHENSIVE FEE SCHEDULE FOR FISCAL YEAR 2023-2024."

Attachments

[Item 2D Amended Staff Report](#)

1. CONSENT CALENDAR:

MOTION BY MAYOR GARNER, SECOND BY MAYOR PRO TEM BERNSTEIN, CARRIED 5-0.

FINDINGS TO CONDUCT CITY COUNCIL AND BOARD, COMMISSION, AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

RECOMMENDATION:

1. The City Council has reconsidered the circumstances of the state of emergency. Even though the State and local declared states of emergency have ended, community spread of COVID-19 continues to exist, and measures to reduce the spread, including physical distancing measures, continue to be necessary for the public, health, safety and welfare; and
2. State and local officials continue to recommend social distancing measures, which can impact the ability of the City and the public to meet safely in person; and
3. The City Council, and its subordinate bodies (Boards, Commissions, and Committees), shall be authorized to conduct public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act for remote only or hybrid teleconference meetings.

Attachments

[Item 1A](#)

The Palm Springs City Council and all of Palm Springs Board, Commission, and Committee meetings may be conducted by videoconference, in accordance with AB 361.

SUBJECT

**ACCEPTANCE OF THREE FEDERALLY FUNDED GRANTS FOR THE AIRPORT MASTER PLAN/GIS STUDY, THE INBOUND BAGGAGE CLAIM SYSTEM AND THE OUTBOUND BAGGAGE HANDLING SYSTEM EXPANSION-DESIGN, FOR FUNDING OF THE PALM SPRINGS INTERNATIONAL AIRPORT PROJECTS
RECOMMENDATION:**

1. Approve acceptance of Federal Aviation Administration AIP Grant No. 3-06-0181-067-2023 for Airport Master Plan/GIS Study in the amount of \$2,108,584.
2. Approve acceptance of Federal Aviation Administration BIL-ATP Grant for Inbound Baggage Claim System in the amount of \$5,700,000.
3. Approve acceptance of Transportation Security Administration OTA Grant for Outbound Baggage Handling System Expansion-Design in the amount of \$1,388,995.
4. Authorize the City Manager or designee to execute all necessary grant documents.

Attachments

[Item 1C](#)

SUBJECT

APPROVAL OF AMENDMENT NO. 6 TO THE AIRPORT CAR RENTAL CONCESSIONAIRE AGREEMENTS AND APPROVAL OF AMENDMENT NO. 7 FOR AVIS-BUDGET AT PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Amendment No. 6 and Avis-Budget Amendment No. 7 (Attachment A) to all Airport rental car concession agreements doing business as eight car rental agencies at PSP which include: Avis/Budget Car Rental, LLC (Amendment No. 7), The Hertz Corporation (Amendment No.6), Enterprise Rent-A-Car, LLC dba Alamo Rent a Car / National Car Rental (Amendment No. 6), Enterprise Rent-A-Car Company of Los Angeles (Amendment No. 6), DTG Operations, Inc. dba Dollar Rent a Car /Thrifty Car Rental (Amendment No. 6)
2. Authorize the City Manager or his designee to execute all necessary documents.

Attachments

[Item 1D](#)

SUBJECT

APPROVE CONSULTING SERVICES AGREEMENT NO. 23Q112 FOR THE DESIGN OF AN INLINE BAGGAGE HANDLING SYSTEM FOR THE PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Consulting Services Agreement No. 23Q112 (Attachment A) with AECOM Technical Services, Inc. to provide inline baggage handling system design services for the Airport for a three-year term in an amount not to exceed \$3,174,638.
2. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1E](#)

3. BUSINESS & LEGISLATIVE:

SUBJECT

UPDATE TO GENERAL FUND, CAPITAL, AND AIRPORT DRAFT BUDGET FOR FISCAL YEARS 2023-24 AND 2024-25

RECOMMENDATION:

Provide direction to staff on any changes to the draft fiscal year 2023-24 and draft fiscal year 2024-25 budgets.

Attachments

[Item 3A](#)

ITEM 10.B - FUTURE CITY COUNCIL ACTIONS

Airport Commission Meeting of June 21, 2023

June 29, 2023

- Gensler – Amendment No. 1 to agreement for on-call aviation consulting services & Task Order No. 3 for inbound baggage claim expansion design and construction administration services.
- WGJ Enterprises Inc. dba PCI – Contract services agreement for aircraft gate parking restriping.
- Push Media dba Gleeson Digital Strategies, Inc. – Amendment to agreement for Airport advertising and promotional services.
- Appointments to Airport Commission

Palm Springs International Airport

MONTHLY PASSENGER ACTIVITY REPORT - 2023									
	Enplaned			Deplaned			Total Passengers		
	2023	2022	% Change	2023	2022	% Change	2023	2022	% Change
January	169,746	118,204	43.6%	171,910	119,184	44.2%	341,656	237,388	43.9%
February	184,973	142,206	30.1%	188,877	150,130	25.8%	373,850	292,336	27.9%
March	223,314	202,993	10.0%	226,832	200,890	12.9%	450,146	403,883	11.5%
April	200,753	185,946	8.0%	178,600	172,169	3.7%	379,353	358,115	5.9%
May	129,695	123,736	4.8%	116,491	109,503	6.4%	246,186	233,239	5.6%
June		73,861	-100.0%		68,663	-100.0%	-	142,524	-100.0%
July		68,071	-100.0%		65,593	-100.0%	-	133,664	-100.0%
August		65,368	-100.0%		64,584	-100.0%	-	129,952	-100.0%
September		79,599	-100.0%		83,235	-100.0%	-	162,834	-100.0%
October		120,659	-100.0%		126,798	-100.0%	-	247,457	-100.0%
November		160,129	-100.0%		159,108	-100.0%	-	319,237	-100.0%
December		159,846	-100.0%		161,369	-100.0%	-	321,215	-100.0%
Year to Date	908,481	1,500,618	17.5%	882,710	1,481,226	17.4%	1,791,191	2,981,844	17.5%

Palm Springs International Airport

Best Month Comparison						
ENPLANEMENTS						
	2019	2020	2021	2022	2023	Vs Best Mo
Jan	140,896	136,157	39,614	118,204	169,746	20.5%
Feb	156,486	156,909	57,530	142,206	184,973	17.9%
Mar	201,350	113,166	107,577	202,993	223,314	10.0%
Apr	160,452	5,811	111,376	185,946	200,753	8.0%
May	99,027	10,751	92,820	123,736	129,695	4.8%
Jun	55,385	14,827	66,885	73,861		-100.0%
Jul	49,864	17,231	65,869	68,071		-100.0%
Aug	48,112	18,389	58,793	65,368		-100.0%
Sep	52,283	23,087	65,682	79,599		-100.0%
Oct	84,627	41,597	108,923	120,659		-100.0%
Nov	117,794	52,874	135,677	160,129		-100.0%
Dec	121,198	41,517	136,897	159,846		-100.0%
TOTAL	1,287,474	632,316	1,047,643	1,500,618	908,481	
% Chg.	10.58%	-50.89%	65.68%	43.24%		
TOTAL PASSENGERS						
	2019	2020	2021	2022	2023	Vs Best Mo
Jan	280,738	276,099	79,082	237,388	341,656	21.7%
Feb	317,535	320,906	120,657	292,336	373,850	16.5%
Mar	401,972	198,850	214,477	403,883	450,146	11.5%
Apr	304,855	10,082	215,777	358,115	379,353	5.9%
May	190,756	19,154	174,535	233,239	246,186	5.6%
Jun	105,350	28,748	129,872	142,524		-100.0%
Jul	97,834	33,776	129,463	133,664		-100.0%
Aug	97,941	36,482	117,952	129,952		-100.0%
Sep	106,211	47,915	136,666	162,834		-100.0%
Oct	177,363	88,777	225,991	247,457		-100.0%
Nov	235,656	108,043	271,944	319,237		-100.0%
Dec	247,744	83,262	276,527	321,215		-100.0%
TOTAL	2,563,955	1,252,094	2,092,943	2,981,844	1,791,191	
% Chg.	10.18%	-51.17%	67.16%	42.47%		

Palm Springs International Airport

ACTIVITY BY AIRLINE MAY 2023										
AIRLINES	Enplaned			Deplaned			Total			(E & D)
	2023	2022	% Change	2023	2022	% Change	2023	2022	% Change	Market Share
Air Canada	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
Alaska	25,260	31,467	-19.7%	20,932	26,878	-22.1%	46,192	58,345	-20.8%	18.8%
American	20,464	16,490	24.1%	19,319	15,329	26.0%	39,783	31,819	25.0%	16.2%
Avelo	988	-	100.0%	906	-	100.0%	1,894	-	100.0%	0.8%
Delta Air	3,559	1,108	221.2%	2,804	692	305.2%	6,363	1,800	253.5%	2.6%
Mesa (AA)	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
SkyWest (Delta Connection)	4,794	6,148	-22.0%	4,511	5,500	-18.0%	9,305	11,648	-20.1%	3.8%
SkyWest (United Express)	9,668	8,439	14.6%	7,914	7,113	11.3%	17,582	15,552	13.1%	7.1%
SkyWest (AA)	2,042	3,013	-32.2%	1,789	2,956	-39.5%	3,831	5,969	-35.8%	1.6%
Southwest Air	34,529	24,710	39.7%	34,324	23,036	49.0%	68,853	47,746	44.2%	28.0%
United	14,351	16,906	-15.1%	12,599	14,966	-15.8%	26,950	31,872	-15.4%	10.9%
WestJet	10,750	8,209	31.0%	8,797	6,619	32.9%	19,547	14,828	31.8%	7.9%
Allegiant Air	883	1,499	-41.1%	618	1,231	-49.8%	1,501	2,730	-45.0%	0.6%
ExpressJet	-	311	-100.0%	-	258	-100.0%	-	569	-100.0%	0.0%
Flair	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
JetBlue	476	2,463	-80.7%	321	2,257	-85.8%	797	4,720	-83.1%	0.3%
MN Airlines (Sun Country)	1,931	2,577	-25.1%	1,657	2,267	-26.9%	3,588	4,844	-25.9%	1.5%
Swoop Air	-	396	-100.0%	-	401	-100.0%	-	797	100.0%	0.0%
Charters	-	-	0.0%	-	-	0.0%	-	-	0.0%	0.0%
TOTAL	129,695	123,736	4.8%	116,491	109,503	6.4%	246,186	233,239	5.6%	100.0%

Palm Springs International Airport

AIRCRAFT OPERATIONS 2023									
2023						2023	2022	vs. Prior	2023
ITINERANT	AC	AT	GA	MI	AC & AT	TOTAL	TOTAL	CHANGE	GA/CIVIL %
Jan	3,547	1,119	1,433	145	4,666	6,244	6,152	1.5%	23.0%
Feb	3,468	1,204	1,638	72	4,672	6,382	6,019	6.0%	25.7%
Mar	3,913	1,466	2,076	141	5,379	7,596	7,192	5.6%	27.3%
Apr	3,498	1,384	2,038	81	4,882	7,001	6,804	2.9%	29.1%
May	2,363	869	1,549	110	3,232	4,891	4,692	4.2%	31.7%
Jun					-	-	3,005		#DIV/0!
Jul					-	-	2,806		#DIV/0!
Aug					-	-	2,853		#DIV/0!
Sep					-	-	3,246		#DIV/0!
Oct					-	-	4,134		#DIV/0!
Nov					-	-	5,984		#DIV/0!
Dec					-	-	5,869		#DIV/0!
TOTAL	16,789	6,042	8,734	549	22,831	32,114	58,756	4.1%	27.2%
2023						2023	2022	Yr.	2023
LOCAL	CIVIL	MI	TOTAL			TOTAL	TOTAL	CHANGE	GA/CIVIL %
Jan	233	10	243			6,487	6,594	-1.6%	25.7%
Feb	232	5	237			6,619	6,263	5.7%	28.3%
Mar	603	6	609			8,205	7,431	10.4%	32.7%
Apr	286	4	290			7,291	7,023	3.8%	31.9%
May	398	-	398			5,289	5,114	3.4%	36.8%
Jun			-			-	3,097		#DIV/0!
Jul			-			-	2,906		#DIV/0!
Aug			-			-	3,133		#DIV/0!
Sep			-			-	3,434		#DIV/0!
Oct			-			-	4,259		#DIV/0!
Nov			-			-	6,174		#DIV/0!
Dec			-			-	6,215		#DIV/0!
TOTAL	1,752	25	1,777			33,891	61,643	4.5%	30.9%
https://aspm.faa.gov/aspmhelp/index/OPSNET_Reports_Definitions_of_Variables.html									

PASSENGER ACTIVITY REPORT - FISCAL YEAR COMPARISON																					
	ENPLANED PASSENGERS						DEPLANED PASSENGERS						TOTAL PASSENGERS								
	FY '22-'23	% CHANGE	FY '21-'22	% CHANGE	FY '20-'21	% CHANGE	FY '19-'20	FY '22-'23	% CHANGE	FY '21-'22	% CHANGE	FY '20-'21	% CHANGE	FY '19-'20	FY '22-'23	% CHANGE	FY '21-'22	% CHANGE	FY '20-'21	% CHANGE	FY '19-'20
July	68,071	↑ 3%	65,869	↑ 282%	17,231	↓ -65%	49,864	65,593	↑ 3%	63,594	↑ 284%	16,545	↓ -66%	47,970	133,664	↑ 3%	129,463	↑ 283%	33,776	↓ -65%	97,834
August	65,368	↑ 11%	58,793	↑ 220%	18,389	↓ -62%	48,112	64,584	↑ 9%	59,159	↑ 227%	18,093	↓ -64%	49,829	129,952	↑ 10%	117,952	↑ 223%	36,482	↓ -63%	97,941
September	79,599	↑ 21%	65,682	↑ 184%	23,087	↓ -56%	52,283	83,235	↑ 17%	70,984	↑ 186%	24,828	↓ -54%	53,928	162,834	↑ 19%	136,666	↑ 185%	47,915	↓ -55%	106,211
October	120,659	↑ 11%	108,923	↑ 162%	41,597	↓ -51%	84,627	126,798	↑ 8%	117,068	↑ 148%	47,180	↓ -49%	92,736	247,457	↑ 9%	225,991	↑ 155%	88,777	↓ -50%	177,363
November	160,129	↑ 18%	135,677	↑ 157%	52,874	↓ -55%	117,794	159,108	↑ 17%	136,267	↑ 147%	55,169	↓ -53%	117,862	319,237	↑ 17%	271,944	↑ 152%	108,043	↓ -54%	235,656
December	159,846	↑ 17%	136,897	↑ 230%	41,517	↓ -66%	121,198	161,369	↑ 16%	139,630	↑ 234%	41,745	↓ -67%	126,546	321,215	↑ 16%	276,527	↑ 232%	83,262	↓ -66%	247,744
January	169,746	↑ 44%	118,204	↑ 198%	39,614	↓ -71%	136,157	171,910	↑ 44%	119,184	↑ 202%	39,468	↓ -72%	139,942	341,656	↑ 44%	237,388	↑ 200%	79,082	↓ -71%	276,099
February	184,973	↑ 30%	142,206	↑ 147%	57,530	↓ -63%	156,909	188,877	↑ 26%	150,130	↑ 138%	63,127	↓ -62%	163,997	373,850	↑ 28%	292,336	↑ 142%	120,657	↓ -62%	320,906
March	223,314	↑ 10%	202,993	↑ 89%	107,577	↓ -5%	113,166	226,832	↑ 13%	200,890	↑ 88%	106,900	↑ 25%	85,684	450,146	↑ 11%	403,883	↑ 88%	214,477	↑ 8%	198,850
April	200,753	↑ 8%	185,946	↑ 67%	111,376	↑ 1817%	5,811	178,600	↑ 4%	172,169	↑ 65%	104,401	↑ 2344%	4,271	379,353	↑ 6%	358,115	↑ 66%	215,777	↑ 2040%	10,082
May	129,695	↑ 5%	123,736	↑ 33%	92,820	↑ 763%	10,751	116,491	↑ 6%	109,503	↑ 34%	81,715	↑ 872%	8,403	246,186	↑ 6%	233,239	↑ 34%	174,535	↑ 811%	19,154
June		↓ -100%	73,861	↑ 10%	66,885	↑ 351%	14,827		↓ -100%	68,663	↑ 9%	62,987	↑ 352%	13,921	-	↓ -100%	142,524	↑ 10%	129,872	↑ 352%	28,748
YTD	1,562,153	↑ 10%	1,418,787	↑ 112%	670,497	↓ -26%	911,499	1,543,397	↑ 10%	1,407,241	↑ 113%	662,158	↓ -27%	905,089	3,105,550	↑ 10%	2,826,028	↑ 112%	1,332,655	↓ -27%	1,816,588

ITEM 12.A - FUTURE COMMITTEE MEETINGS

Airport Commission Meeting of June 21, 2023

Date	Time	Committee
June 27, 2023	TBD	Operations, Properties and Facilities
July 19, 2023	4:00 P.M.	Noise Committee
October 18, 2023	4:00 P.M.	Noise Committee
TBD	TBD	Budget and Finance Committee
TBD	TBD	Ad Hoc Design Review Committee
TBD	TBD	Marketing and Business Development Committee