



AIRPORT COMMISSION MEETING

Agenda Item Executive Summary

Airport Conference Room, Palm Springs International Airport
3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262
Wednesday, June 21, 2023 - 5:30 P.M.

The following agenda items were distributed on the next regular business day after the Airport Commission agenda packet was distributed to the Airport Commission, and at least 24 hours prior to the Airport Commission meeting.

AGENDA ITEM 7.E:

Projects and Airport Capital Improvement Program Update

ATTACHMENT:

Projects and Airport Capital Improvement Program Update

AGENDA ITEM 8:

Executive Director Report

ATTACHMENT:

Executive Director Report



City of Palm Springs

Department of Aviation

3400 E. Tahquitz Canyon Way, Suite 1 • Palm Springs, California 92262

Tel: 760.318.3800 • Fax: 760.318.3815 • TDD 760.864.9527 •

www.palmspringsca.gov

DATE: June 21, 2023
TO: Chairman Dada and Airport Commissioners
FROM: Harry Barrett, Jr., Airport Executive Director
SUBJECT: Projects and Airport Capital Improvement Program Update

Capital Projects

Airport Master Plan (Updated June 16, 2023)

Background: This project is a 30-month comprehensive study to plan and develop capital program requirements thru the year 2045. The study is scoped to be sustainable, and incorporates future goals related to terminal complex, landside access and parking, and airside improvements for future generating aircraft.

Status: Airport staff and Mead & Hunt (M&H) kicked off the master planning process on February 13th. A full Commission strategy session was conducted on February 28th resulting in additional inputs for M&H to consider as the planning process. The consultant has produced draft working papers for the Inventory of Existing Conditions and for the Aeronautical Forecast. The Master Plan Working Group met on Wednesday May 3rd to review the work and provide comments. Mead and Hunt has worked with Airport staff and the Office of Sustainability to develop focus areas for incorporation into the Master Plan. The next Working Group meeting is tentatively scheduled for late-July.

Outbound Baggage Handling System Replacement: (Updated June 16, 2023)

Background: This project is intended to modify or replace the current outbound baggage handling system with a new inline baggage handling system to improve capacity and process efficiency, implement additional technology for bag tracking, reduce or eliminate single points of failure, and improve ergonomics.

Status: Contract Executed: City Council approved the selection of AECOM for inline outbound baggage handling system design services. Airport staff is working with TSA to execute the design

Other Transaction Authority (OTA) agreement for funding of the design. Airport staff continues to work with the FAA to identify funding for what is likely to be a building expansion to accommodate the system. Project kickoff will begin on June 20th.

Baggage Claim Expansion and Renovation (Updated June 16, 2023):

Background: This project was previously identified on the airport's Capital Improvement Program (CIP) list for start in FY 2025.

Status: In the Fall of 2022, Airport staff applied for a nation-wide competitive grant under the Airports Terminal Program (ATP) under the 2021 Bipartisan Infrastructure Law. Airport staff was notified on February 27th that PSP had been awarded a \$5.7M grant to partially fund expansion of baggage claim. Airport staff has determined that a Construction Manager at Risk (CMAR) project delivery methodology is appropriate for this project and Request for Proposal #34-23 is currently being advertised with a project budget of \$27M. Primary funding sources for this project include BIL ATP, BIL allocation, and Airport Improvement Program funds. This project was included in the airport's proposed budget and as such the airport will also be working with the airlines upon adoption of the 2024 budget on capitalizing any remaining costs. The airport's on-call consultant is being tasked with the renovation design for the baggage claim. Airport staff will be working with consultant to ensure that planning and design is in collaboration with master plan processes, and consistent with the existing Class I historic designation of the main terminal building. The airport anticipates that design alternatives be presented to the Commission for consideration in early 2024.

Terminal Common Use (Updated June 16, 2023)

Background: This project is to install Common Use Passenger Processing System (CUPPS) at each of the 18 boarding gates and at the non-signatory airline ticket counters. This includes renovations to the Bono Concourse which involve replacement of customer service podiums, lighting and signage upgrades and carpet replacement for both concourses.

Status: Invitation For Bid #21-28 was issued on February 15th for construction of Bono concourse podiums and the renovation of the concourse. The City Council approved a contract with the most qualified firm (CalTec) on May 11, 2023. The Regional Jet (RJ) concourse gates have been partially converted onto the Common Use platform and some airlines are live in the system. The Airport anticipates a Notice to Proceed to be issued and project kickoff for the Bono concourse renovation this week. Construction for this project is anticipated to begin in early August with an expected completion date by mid-November 2023.

Public Parking Electrification – Lot D (Updated June 16, 2023)

Background: Airport staff applied for the Southern California Edison electric vehicle charging infrastructure rebate program in the winter of 2022. The program is designed to provide no-cost infrastructure to enable Level 2 electric vehicle charging with the caveat that sponsors self-procure level 2 chargers.

Status: PSP was approved for expansion of electric infrastructure under the SCE rebate program. Request for Proposal #04-23 was issued on June 1st, 2023 for procurement of 40 level two chargers to serve 80 parking positions. The airport anticipates that infrastructure work to commence in the fall of 2023. Airport staff is developing costs recovery rate and fee plans for ev charging spaces and anticipates bringing proposals to the finance committee in the winter of 2023.

Employee and Economy Parking Lots & Commercial Transit reconfiguration

Background: This project aims to complete three objectives; 1) design and build a new employee parking lot west of the airport at El Cielo and Baristo; 2) convert the current overflow and employee lots to economy lots; and 3) make changes to commercial ground transportation staging areas. PSP's focus is on incorporating and improving technology thru these designs by introducing a new Parking and Revenue Control System, adding EV charging and upgrading fiber capability to accommodate security improvements. Staff has been working thru state and federal programs to procure EV charging capability.

Status: Procurement Phase. The RFQ for design services is with the City Procurement Office awaiting an Independent Fee Estimate to confirm and negotiate pricing. At the completion of review and negotiation, the Airport will advance a recommendation for contract approval by City Council. The Airport has entered into an agreement with the Southern California Edison to supply no costs installation of infrastructure to support increased electrical loads for Electric Vehicle Charging in public parking lot D. The Airport has budgeted secure 40 level 2 chargers for FY 2024 and has been notified by SCE that the timing of our application allows us to secure a rebate for the initial investment of procuring those chargers. Airport staff anticipate this project to commence over the summer.

Taxiway W and A1 Rehabilitation

Background: This is an Airport Improvement Program (AIP) funded project to design and rehabilitate the Airport's primary commercial taxiway under the Pavement Management Program.

Status: In Design. The airport's on-call engineering firm overseeing airfield projects recently completed surveying and destructive testing of the pavement to determine the project approach for rehabilitation. Project is proceeding as planned with construction scheduled for CY 2024.

Restroom Renovations

Background: City Council approved Airport staff to design and renovate all public restrooms airport wide in the FY 2023 budget. This would include demolition and replacement of all flooring and fixtures, upgrades to ventilation and lighting systems, and conversion of some restrooms to gender neutral facilities.

Status: Delayed until March 2023. The Airport currently lacks staff to oversee the procurement and management of this project. Airport staff have had to reprioritize projects over the last six months as a result of unscheduled pavement repairs becoming more urgent. The new Assistant Airport Director is scheduled to begin the procurement process in the coming weeks and staff is hoping to secure the competitive BIL Airport Terminal Program grant for this project.

Sterile Area Shade Structures

Background: This project aims to add shade structures post security to encourage broader use of the Airport during summer months. This project is partially funded through a grant facilitated by Visit Greater Palm Springs.

Status: In Design. City engineers assisted Airport staff in identifying space and are currently procuring structures for installation in three areas of the sterile area.

Program Updates

Feasibility Study for Federal Inspection Station (International Air Service) (Updated May 15, 2023)

Background: This two-phased study (partially funded by Visit Greater Palm Springs) seeks to analyze how small and medium hub airports have successfully constructed an FIS and expanded international routes to their facilities, and subsequently develop a business plan for expansion of Customs and Boarder Protection Services for commercial flights at PSP.

Status: In Process – On March 1st, Intervistas was notified that their firm was the most qualified firm to undertake the FIS study. The City Council approved a contract with Intervistas in April and the study is currently underway. VGPS is directing the first phase of the study which is expected to be completed in August. This phase involves identifying and providing case studies and best practices from other airports relative to FIS development. Airport staff will pick up the second phase of the study and will use the case studies to determine next steps based on the outcomes of the initial phase of the study. The study is expected to cost \$385,000, of which Visit Greater Palm Springs will be responsible for \$70,000. Airport staff is continuing discussions with Customs and Boarder Protection regional leadership about PSP plans to expand international air service.



City of Palm Springs

Department of Aviation

3400 E. Tahquitz Canyon Way, Suite 1 • Palm Springs, California 92262

Tel: 760.318.3800 • Fax: 760.318.3815 • TDD 760.864.9527 •

www.palmspringsca.gov

DATE: June 21, 2023
TO: Chairman Dada and Airport Commissioners
FROM: Harry Barrett, Jr., Airport Executive Director
SUBJECT: Executive Director Report

Emerging Developments

Turo Agreement (New)

Background: Turo is a peer-to-peer carsharing company which uses app-based solutions to enable people to rent personal vehicles. Airport management has become aware of Turo activity on PSP in the public parking lots.

Report: The company has been operating at the Airport without an agreement for a number of years. PSP has engaged with Turo and is seeking a revenue agreement with the company in exchange for an operating permit at PSP. A proposed agreement will be coming to the Commission for consideration over the summer.

Approval of New Explosive Detection System (EDS) Machines (New)

Background: PSP and the Signatory Airlines made a formal request for a sixth Explosive Detection Screening (EDS) machine to help mitigate the outbound bag screening capacity challenges PSP has experienced over the last two years.

Report: HQ TSA approved this request and has provided PSP with a sixth EDS machine for outbound bag screening. The machine is installed and has been calibrated. The sixth EDS will help minimize outbound bag screening backups due to maintenance and has provided airport staff with another tool to manage outbound bag capacity issues.

Commissioner request for agenda item to update on Persons without Legitimate Business & Unhoused Population (Updated June 16, 2023)

Background: Airport staff received a Commissioner request for ongoing updates surrounding the unhoused population at the Airport. The Airport has experienced an increase in persons without legitimate business within the terminal area, including unhoused persons living on the Airport campus and populating the terminal.

Report: Airport staff and the Police Department began enforcement of the Legitimate Business ordinance at midnight on March 12th. There was an immediate and noticeable decline in persons without legitimate business and unhoused individuals occupying the Airport property upon enforcement. Airport staff and the Police Bureau continue to monitor activity and provide available alternate resources to individuals needing assistance. Airport staff have not experienced any noticeable post-implementation issues involving persons without legitimate business using the facility.

Commissioner request for agenda item to update Airport Customer Experience Program and ACI Airport Service Quality Program (Updated June 16, 2023)

Background: Airport staff received a Commissioner request for a presentation on Airport's Customer Experience program plans and improvements, including survey and feedback initiatives.

Report: Deputy Director of Aviation, Marketing and Air Service Meier has requested additional time to prepare this presentation. Mr. Meier intends to provide an overview to the Marketing committee for discussion with an additional report out to the full commission after discussion in committee.

Commissioner request for agenda item to update on P3 101 Presentation (Updated June 16, 2023)

Background: At the request of Commissioner John Payne, the Commission voted for a presentation on Public Private Partnerships to the Budget and Finance Committee.

Report: On May 24th, Budget and Finance Committee Chair Ken Hedrick notified Commissioner Payne that he had determined the P3 101 presentation to the Budget and Finance Committee should be postponed until new Commissioners were onboarded and until the Airport gets closer to addressing financial planning related to the Airport Master Plan. Airport staff has also been in discussions with legal counsel who have participated in previous P3 initiatives and is working on securing their expertise for such presentation.