

August, 2023



DEPARTMENT OF SPECIAL PROGRAM COMPLIANCE

Vacation Rental and Homeshare Newsletter

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Fee Update:

On May 25, 2023, The City Council of the City of Palm Springs adopted Resolution No. 25113 modifying certain user fees and charges. Specifically for Vacation Rental and Homeshares, the following fees took effect on July 24, 2023:

- Vacation Rental - New/Annual Registration Fee - \$1,072
- Junior Vacation Rental - New/Annual Registration Fee - \$642
- Homeshare - New/Annual Registration Fee - \$268.00
- Transfer Fee - \$174.00

City ID

Please remember that your City ID, which is found on your registration certificate, must be displayed and included in the property description or similar section of any Vacation Rental advertisements, including web-based advertisements in the following format: "The City of Palm Springs ID# 1234".

Contract Summaries

Contract Summaries are required to be submitted prior to occupancy for Vacation Rental Properties (excluding Homeshares)

Q: What are Contract Summaries?

A: Contract Summaries are a summary of the rental contract for stays 28 days or less.

The contract submittal tool is located on our website. [Submit Contract Summary](#)

If you are experiencing problems with the submittal tool, contact the department at 760-322-8382

Closing a Vacation Rental/Homeshare Certificate

Owners that have recently sold or looking to sell their Vacation Rental/Homeshare property or decided to stop renting their Vacation Rental/Homeshare property for short-term use will need to complete a [Closure Form](#). Letting the Vacation Rental or Homeshare Certificate expire will not automatically close the property.

Please email or mail completed form to: Shantel.Sterling@palmspringsca.gov or PO Box 2743, Palm Springs, CA 92263-2743.