

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
City Hall Large Conference Room
Teleconference via Zoom

June 7, 2023

1. CALL TO ORDER

Chair Borba called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Library Operations and Collection Manager, Scott Stiles, City Manager.

PUBLIC PRESENT: Robert Engel, Deb Schwartz, David Sidley, Zachary Stone, Bill Wiley.

2. ACCEPTANCE OF THE AGENDA:

MOTION: (Norgard/Garner, 4-0) To accept the agenda.

Treasurer Jones arrived at this time.

3. PUBLIC COMMENTS: Deb Schwartz.

4. CONSENT AGENDA

MOTION: (McBride/Jones, 5-0) To approve the consent agenda.

4. A. Meeting Minutes of May 3, 2023.

4. B. Library Statistics

4. C. Donation Report

5. ADMINISTRATIVE REPORTS

5. A. Friends of the Palm Springs Library

Julie Warren gave the report. The Friends just had a bag book sale. They are sponsoring summer reading and providing book bucks for adult participants. They are planning their Modernism events and will be having one in the Fall in addition to February.

5. B. Palm Springs Public Library Foundation

David Sidley gave the report. The Foundation has 23 members on the Board; they have a goal of 24 members. They are planning their Pride on the Page book festival.

5. C. Library Staff

The Library will be closed June 19 for Juneteenth, July 4, and September 4 for Labor Day. The Welwood Memorial Library will be open.

Summer Reading starts June 12th and is open to all ages. Children and Teens get free books and Adults get book bucks. Weekly shows, crafts, story times, and activities for all ages.

A diaper giveaway is starting with sizes 2, 3, 4, and 5 available free of charge to anyone who needs them. The diapers are courtesy of the organization Baby 2 Baby.

Starting June 1st the Library is a Cooling Center.

6. TREASURERS REPORT

Treasurer Jones gave the report. No significant changes. Director Kays will investigate the figures under unrealized investments.

MOTION: (McBride, Garner 5-0) To accept the Treasurer's report.

7. DISCUSSION/ACTION ITEMS

7. A. THANK TRUSTEE ED MCBRIDE FOR HIS SERVICE TO LIBRARY BOARD OF TRUSTEES

The Trustees thanked Trustee McBride for his time on the Board of Trustees. Director Kays presented Trustee McBride with a certificate of appreciation.

7. B. APPOINT NOMINATING COMMITTEE FOR CHAIR AND VICE CHAIR ELECTIONS

Chair Borba appointed Trustee Garner and Trustee Norgard to the nominating committee.

7. C. DISCUSS JULY MEETING-DETERMINE IF ANY BUSINESS TO CONDUCT

The July meeting will be cancelled; Boards and Commissions are dark in August. The next Board Meeting will be on September 6, 2023.

MOTION: (Jones, Norgard 5-0) The next board meeting will be in September.

7. D. LIBRARY RENOVATION ARCHITECT RECOMMENDATION-AUTHORIZE COMMITTEE TO MAKE DECISION

The City put out a Request for Qualifications for Architects to design the renovation of the Library. Fourteen applications were received and reviewed by a five-member selection committee. The top five architecture firms were interviewed and scored to identify a top firm. The City is negotiating with the top Architect and then the contract will be submitted to City Council for approval. Trying to get it to City Council for approval at either the July 10 or the July 24 meeting. Because of the timing we are asking the Library Board to approve the recommendation of the selection committee so it can go to City Council.

MOTION: (Jones, Garner 5-0) Authorizing the support of the decision of the selection committee to select an architect that will be submitted to City Council for approval.

8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

The September meeting will be the Annual Meeting with the election of Chair and Vice-Chair.

9. ADJOURNMENT

The June meeting adjourned at 6:07 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Jeannie Kays". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

**Jeannie Kays
Director of Library Services**