



AIRPORT COMMISSION MEETING AGENDA

Airport Conference Room, Palm Springs International Airport
 3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262
 Wednesday, November 15, 2023 - 5:30 P.M.

Pursuant to Assembly Bill 361, this meeting may be conducted by teleconference. There will be in-person public access to the meeting location.

To submit your public comment to the Airport Commission electronically. Material may be emailed to: Christina.Brown@palmsprings.gov - Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Airport Commission and retained for the official record.

This is a hybrid in-person and virtual meeting. To virtually observe the meeting or to virtually provide public comments, please use the following Zoom link

<https://us02web.zoom.us/j/86019815290?pwd=ZitOZDIyeGZhNUNEQTVkU29nTUdPdZ09>

or call (669) 900-6833 and enter Meeting ID: 860 1981 5290 - Passcode: 583916

City of Palm Springs:		Riverside County:	City of Cathedral City:	City of Palm Desert:
Aftab Dada - Chair	David Feltman	Margaret Park	Tony Michaelis	Kevin Wiseman
Kevin J. Corcoran Vice Chair	J Craig Fong	City of Indian Wells:	City of Coachella:	City of Rancho Mirage:
Gerald Adams	Tracy Martin	Robert Berriman	Denise Delgado	Keith Young
Todd Burke	M. Guillermo Suero	City of La Quinta:	City of Desert Hot Springs:	City of Indio:
Daniel Caldwell	Dave Banks	Kathleen Hughes	Jan Pye	Rick Wise
Palm Springs City Staff				
Scott C. Stiles		Harry Barrett Jr., A.A.E.		Jeremy Keating
City Manager		Airport Executive Director		Assistant Airport Director

- 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- 2. POSTING OF AGENDA**
- 3. ROLL CALL**
- 4. ACCEPTANCE OF AGENDA**
- 5. PUBLIC COMMENTS:** Limited to three minutes on any subject within the purview of the Commission
- 6. APPROVAL OF MINUTES:** Minutes of the Airport Commission Regular Meeting of June 21, 2023

7. DISCUSSION AND ACTION ITEMS:

- 7.A In-Line Baggage Handling System
- 7.B Measure J Projects Update
- 7.C Financial Summary Update
- 7.D Concessions Update
- 7.E 2024 Airport Commission Meetings
- 7.F Marketing Update

8. COMMISSIONERS REQUESTS AND REPORTS

9. REPORT OF COUNCIL ACTIONS:

- 9.A Past City Council Actions
- 9.B Future City Council Actions

10. RECEIVE AND FILE:

- 10.A Airline Activity Report October 2023
- 10.B Airline Activity Report Fiscal Year Comparison

11. COMMITTEES:

- 11.A Future Committee Meetings

ADJOURNMENT:

The Airport Commission will adjourn to a Special Meeting on December 6, 2023, at 1:00 P.M.

AFFIDAVIT OF POSTING

I, Harry Barrett, Jr., Airport Executive Director, City of Palm Springs, California, hereby certify this agenda was posted on November 9, 2023, in accordance with established policies and procedures.

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the City Clerk, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at: City Hall Office of the City Clerk. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (760) 323-8204.

It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Department of Aviation, (760) 318-3800, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



AIRPORT COMMISSION

ACTION SUMMARY MINUTES OF REGULAR ADJOURNED MEETING

Wednesday, June 21, 2023 – 5:30 P.M.

1. CALL TO ORDER:

Chairman Dada called the Airport Commission Meeting to order at 5:30 P.M., and he invited Commissioner Hedrick to lead the Pledge of Allegiance. The meeting was held in-person and via videoconference.

2. POSTING OF THE AGENDA: Posted on June 15, 2023.

3. ROLL CALL:

Commissioners Present:

Gerald Adams (Palm Springs)	Tony Michaelis (Cathedral City)
Patricia Breslin (Palm Springs)	Jan Pye (Desert Hot Springs)
Todd Burke (Palm Springs)	Paul Slama (Riverside County)
Aftab Dada (Palm Springs) - Chair	M Guillermo Suero (Palm Springs) *
Denise Delgado (Coachella)	Rick Wise (City of Indio)
David Feltman (Palm Springs)	Kevin Wiseman (Palm Desert)
Ken Hedrick (Palm Springs)	Keith Young (Rancho Mirage)
Kathleen Hughes (La Quinta)	

Commissioners Absent: Paul Budilo (Indian Wells), Kevin Corcoran (Palm Springs) – Vice Chair, Scott G. Miller (Palm Springs), and John Payne (Palm Springs)

*Commissioner Suero joined the meeting at 5:40 p.m.

Staff Present:

Jeremy Keating, Assistant Airport Director
 Daniel Meier, Deputy Director of Aviation, Marketing and Air Service
 Victoria Carpenter, Airport Administration Manager
 Geremy Holm, City Attorney
 Christina Brown, Executive Program Administrator

Others Present:

Fred Bell, Vice Chairman of the Palm Springs Air Museum

4. ACCEPTANCE OF THE AGENDA:

ACTION: Accept the Agenda as presented. **Moved by Commissioner Adams, seconded by Commissioner Hedrick, and unanimously approved noting the absence of Vice Chairman Corcoran, and Commissioners Budilo, Miller, Payne.**

5. PUBLIC COMMENTS:

Steve Rosenberg referred to the Airport's Master Plan, and he said that the Commission should be focused on the passenger projections, and improving the baggage handling systems for both inbound and outbound, concessions, parking, and gate availability.

6. APPROVAL OF THE MINUTES:

ACTION: Approve the minutes of the Airport Commission Meeting of February 15, 2023. **Moved by Commissioner Breslin, seconded by Commissioner Wise and approved by the following roll call vote 9 Yes; 5 Abstain; and noting the absence of Vice Chairman Corcoran and Commissioners Budilo, Miller, Payne and Suero.**

ACTION: Approve the minutes of the Airport Commission Meeting of February 28, 2023. **Moved by Commissioner Breslin, seconded by Commissioner Wise and approved by the following roll call vote 10 Yes; 4 Abstain; and noting the absence of Vice Chairman Corcoran and Commissioners Budilo, Miller, Payne and Suero.**

7. DISCUSSION AND ACTION ITEMS:

7.A Palm Springs Air Museum Ground Lease

Assistant Airport Director Keating introduced the Palm Springs Air Museum (Air Museum) ground lease, and he said that staff was recommending that the Commission vote to recommend that the City Council approve of the ground lease with the Air Museum.

Fred Bell, Vice Chairman of the Palm Springs Air Museum explained that the ground lease would provide the space needed for additional aircraft parking, it would allow the Air Museum to move the big wing aircraft as needed, and he said that the Air Museum was in the process of collecting additional historic aircraft. Mr. Bell noted that there wouldn't be street or public access to the ground lease space. Commissioner Wise inquired about the current use of the space. Mr. Keating said that currently the space wasn't being used.

ACTION: Recommend that the Palm Springs City Council approve a ground lease with the Palm Springs Air Museum. **Moved by Chairman Dada, seconded by Commissioner Young and unanimously approved noting the absence of Vice Chairman Corcoran and Commissioners Budilo, Miller, Payne and Suero.**

7.B Marketing Update

Deputy Director of Aviation, Marketing and Air Service Meier presented the June 2023 Marketing and Air Service update. Commissioner Wiseman asked if the reduction of passenger numbers for the summer would impact the future projections for the Airport's Master Plan. Mr. Meier explained that the reduction in passenger numbers was due to a decrease in flights that was due to the pilot shortage, and he said that he didn't believe that the reduction in passenger numbers would have a long-term effect on the Airport.

7.C Financial Summary Update

Airport Administration Manager Carpenter provided an overview of the financial summary ending on May 31, 2023. Commissioner Young inquired about the \$2 million expenditure that was budgeted in Fund 405. Ms. Carpenter explained that staff had initially intended to use the \$2 million for the design of the consolidated rental car facility (CONRAC) and that the design had been put on hold because of the initiation of the Airport Master Plan. Commissioner Feltman said that he wanted to remind the Commission that there wasn't a default assumption that the Airport was building a CONRAC and that the Commission had asked the Master Plan consultant to present all options for moving forward with the next generation of rental car provisions for the Palm Springs visitors, and he said that he would like for staff to find a more broad term for describing the rental car facility.

Chairman Dada asked if the Airport could invest in securities when there is an unstable economy. Commissioner Hedrick noted that the City can invest in State treasuries, and he said that the City has to follow the State guidelines for investing. Chairman Dada asked staff to speak to the City's Finance Director about investing opportunities for the Airport.

7.D Concessions Update

Airport Assistant Director Keating reported that the design teams were making significant progress behind the scenes and that staff are in constant communication with the concessionaires. He said that the design teams were approximately halfway through the 30% design milestone and that he was anticipating the completion of the 30% milestone within the next two weeks. Mr. Keating said that staff was working on obtaining the commissary kitchen demolition permits and that temporary cooling boxes had been installed to help with relocate food storage during the construction.

Mr. Keating reported that the Airport had hired an aviation planner to help the Airport bridge the gap between the Airport and the Planning Department.

Mr. Keating reported that beginning in July, Desert News and Desert Mart would be closing for the summer and that the Marshall Retail Group (MRG) would begin preparing some of the temporary space in those two small stores. He said that the first construction wall would be going up for El Mirasol and that MRG would be conducting a local vendor outreach in August. Commissioner Wiseman requested a schedule update. Commissioner Burke asked if Mr. Keating knew when the construction wall for El Mirasol would be going up, and if there would be any signage on the wall that would let the visitors know what is coming to help build anticipation. Mr. Keating said that he was working with Deputy Director of Aviation, Marketing and Air Service Meier and Smart Designs who is the design group for Paradies to come up with the design for the wall, and he said that MRG may also add to the design.

7.E Projects and Airport Capital Improvement Program Update

Airport Assistant Director Keating noted that he was filling in for Airport Executive Director Barrett and that the update had been provided in the agenda packet.

8. EXECUTIVE DIRECTOR REPORT:

The report was provided in the agenda packet.

9. COMMISSIONERS REQUESTS AND REPORTS:

Commissioner Hedrick announced that this was his last Airport Commission meeting for his term and that serving on the Airport Commission for six years had been a tremendous experience. He said that he had seen a lot of changes at the Airport and that a lot of the changes had been for the better. Commissioner Hedrick said that he was very impressed with Airport Executive Director Barrett, it was great to have Mr. Keating and Mr. Meier, Ms. Carpenter who does a terrific job and is very helpful with the Budget and Finance Committee, and Ms. Brown who has been absolutely wonderful. Commissioner Hedrick said that he believed that the next several years at the Airport would be exceptionally exciting as the Airport moves forward with the Master Plan, and he said that he would be available to help in any way he could. Commissioner Hedrick said that it had been a great privilege to serve on the Airport Commission and to serve with the Commissioners that he had served with during his two terms.

On behalf of the Airport Commission, Chairman Dada thanked Commissioner Hedrick for being a great source of input for the Airport Commission, staff and the City. Chairman Dada announced that it was also Commissioner Breslin, Payne and Slama's last Airport Commission meeting. Commissioner Slama thanked the Commissioner's for their time.

10. REPORT OF CITY COUNCIL ACTIONS:

- 10.A. Past City Council Actions
- 10.B. Future City Council Actions

11. RECEIVE AND FILE:

- 11.A Airlines Activity Report May 2023
- 11.B Airline Activity Report Fiscal Year Comparison

12. COMMITTEES:

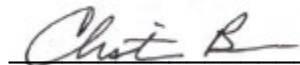
- 12.A Future Committee Meetings

Executive Program Administrator Brown noted that there would be a Marketing Committee meeting on July 12, 2023.

ADJOURNMENT:

ACTION: Adjourn the meeting. **Moved by Commissioner Breslin, seconded by Commissioner Wise.**

The Airport Commission adjourned at 6:14 P.M. to a Regular Meeting on July 19, 2023, at 5:30 P.M.



Christina Brown
Executive Program Administrator

PSP BHS IN-LINE SCREENING ALTERNATIVES SELECTION

ILD T MEETING #1 ARCH, HISTORICAL, NEXT STEPS

AECOM

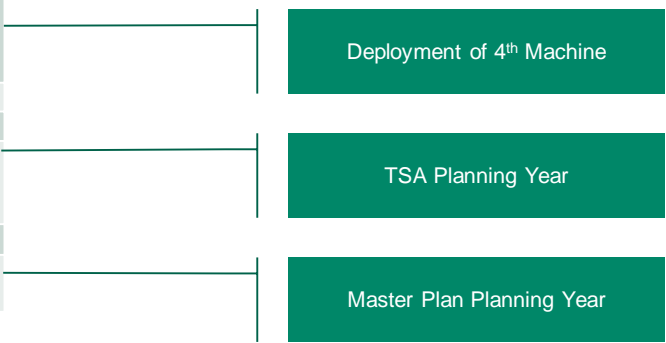
Delivering a better world

Planning Analysis Requirements

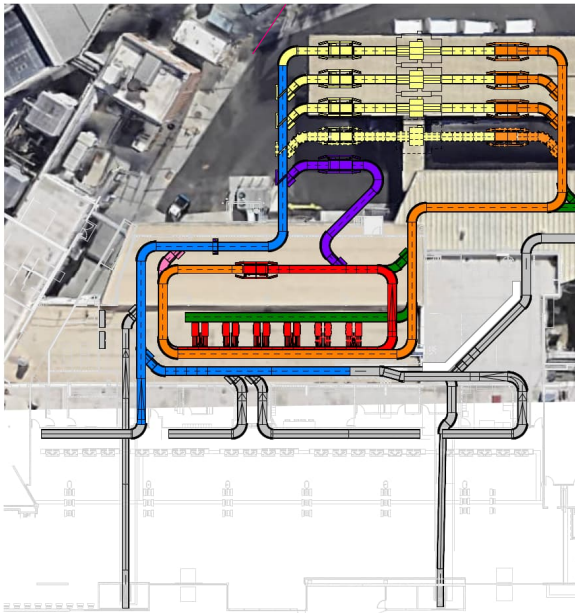
MP

Calendar Year	Hourly equivalent of the surged adjusted 10-min peak demand (Bags/hour)	Number of EDS	Number of EDS Rounded N	Number of EDS with Redundancy N+1	Planning Year
2025	941.09	1.44	2	3	DBU
2026	985.60	1.51	2	3	DBU+1
2027	1,032.22	1.58	2	3	DBU+2 Master Plan 5-year forecast
2028	1,062.77	1.63	2	3	DBU+3
2029	1,094.23	1.68	2	3	DBU+4
2030	1,126.62	1.73	2	3	DBU+5 Design Year
2031	1,159.97	1.78	2	3	DBU+6
2032	1,194.30	1.83	2	3	DBU+7 Master Plan 10-year forecast
2033	1,228.70	1.88	2	3	DBU+8
2034	1,264.09	1.94	2	3	DBU+9
2035	1,300.49	1.99	2	3	DBU+10
2036	1,337.94	2.05	2	3	DBU+11
2037	1,376.48	2.11	3	4	DBU+12 Master Plan 15-year forecast
2038	1,413.09	2.17	3	4	DBU+13
2039	1,450.68	2.22	3	4	DBU+14
2040	1,489.27	2.28	3	4	DBU+15 Space Planning Year
2041	1,528.88	2.34	3	4	
2042	1,569.55	2.41	3	4	Master Plan 20-year forecast

- 653 BPH EDS Capacity (L3-6700-ES)
- 3+1 System (4 Devices Total at Max build)
- 1,959 BPH Theoretical System Capacity

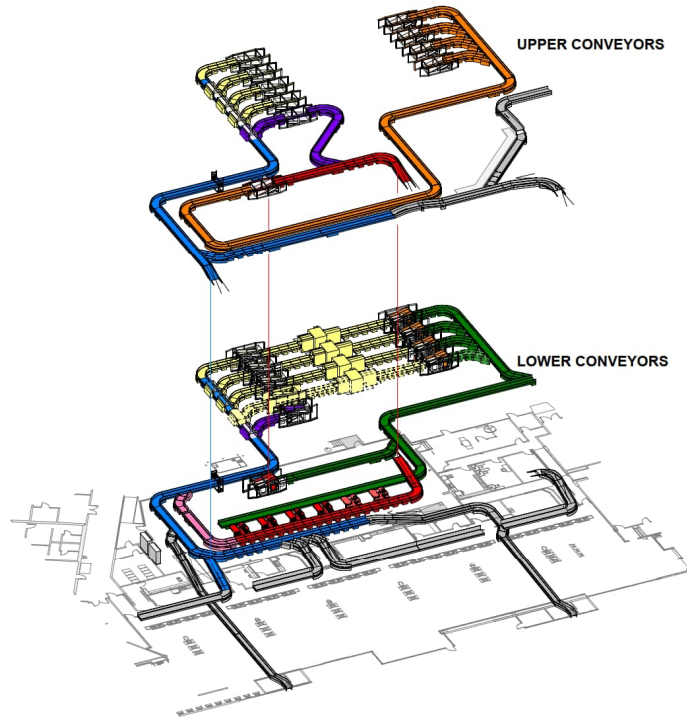


BHS Concept



SUBSYSTEM LEGEND

█ MAIN-LINE / COLLECTOR	█ RE-INSERT
█ SECURITY SHUNT	█ OUT OF GAUGE
█ OSR	█ CLEAR BAGS
█ ALARM LINE	█ EXISTING



– Highlights

1. Dedicated CBIS facility
2. Separate Level 1&2 Line
3. Largest facility requirements
4. Requires Relocation of MU#1
5. Dual Main-Lines from Ticketing To EDS
6. Phased options for Expansions
7. PAL 3/4 Appropriate
8. Highest Redundancy
9. \$\$\$

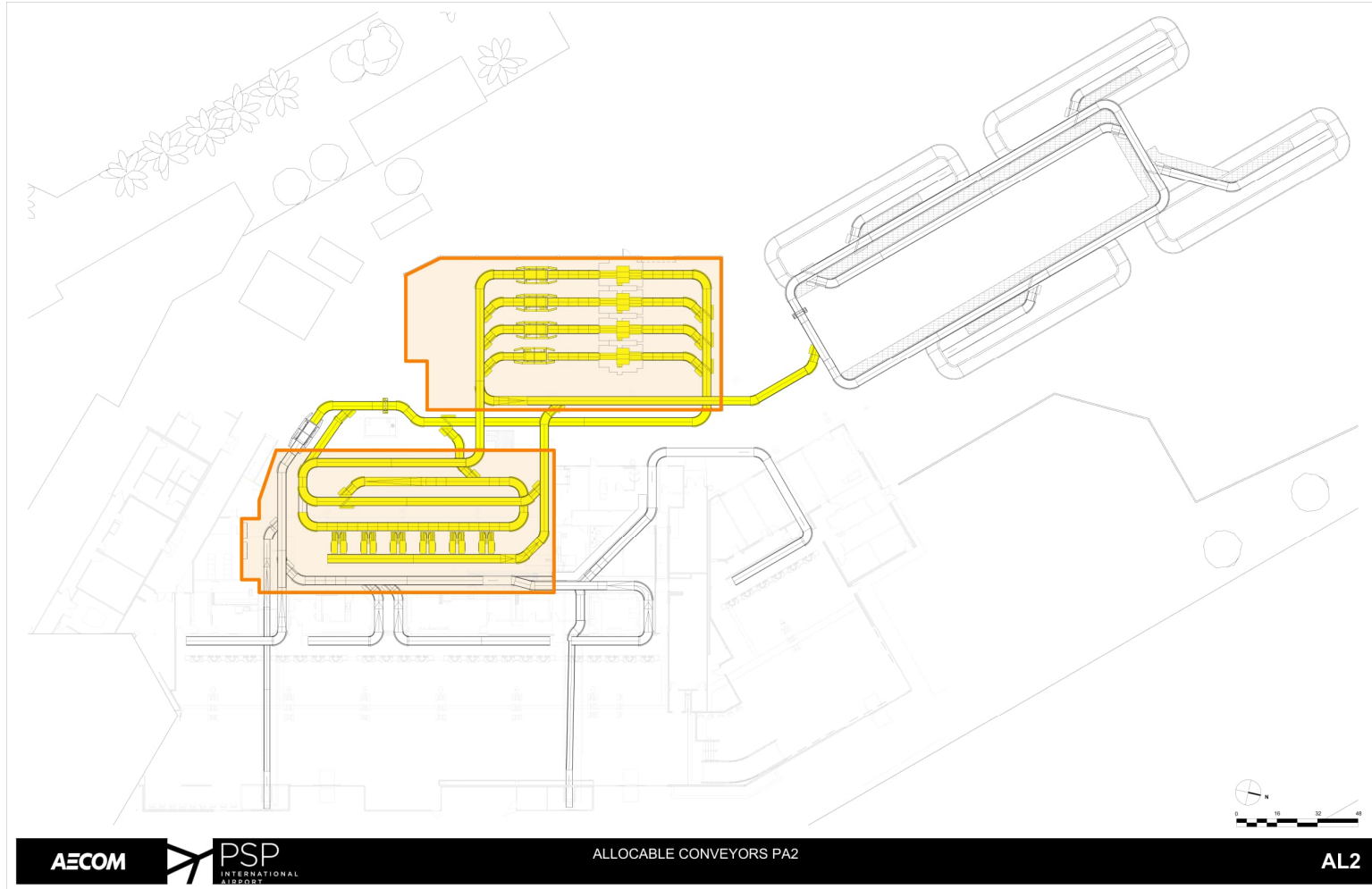
Make-Up Alternative PAL 4



– Highlights

1. 2 new Carousels
2. Loss of Gate?
3. Water-Proof Canopy
4. Phased solution
5. Growth support
6. Reirc Loop with Manual Encode Capability for Lost In Track (LIT) baggage
7. PAL 4 Appropriate
8. Highest Redundancy
9. \$\$\$

Allocable Conveyors and Area



06

Architectural

Concept Design Options

Considerations/Process Discussion

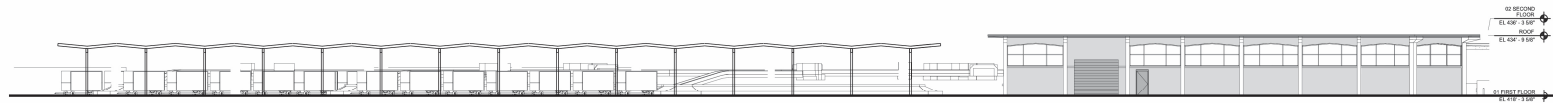
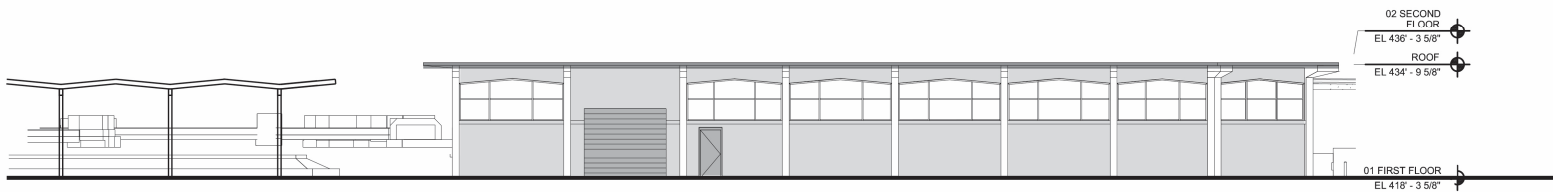


- Section 106 of the National Historic Preservation Act
- California Environmental Quality Act
- Historic Site Preservation Board (HSPB)

- The Secretary of the Interior's Standards for Rehabilitation

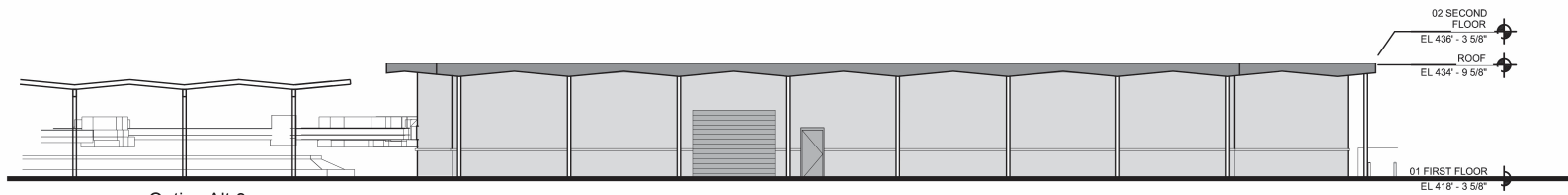
Arch Alternative #2 Elevations

Option Alt 2

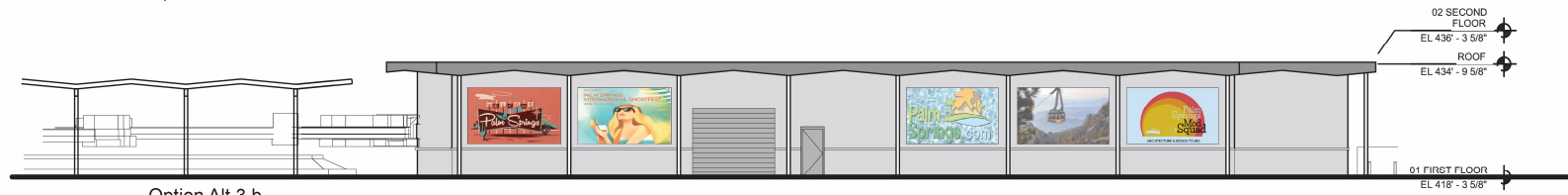


Arch Alternative #3 Elevations

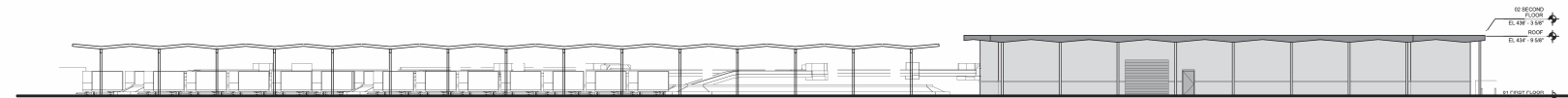
Option Alt 3



Option Alt 3 a



Option Alt 3 b





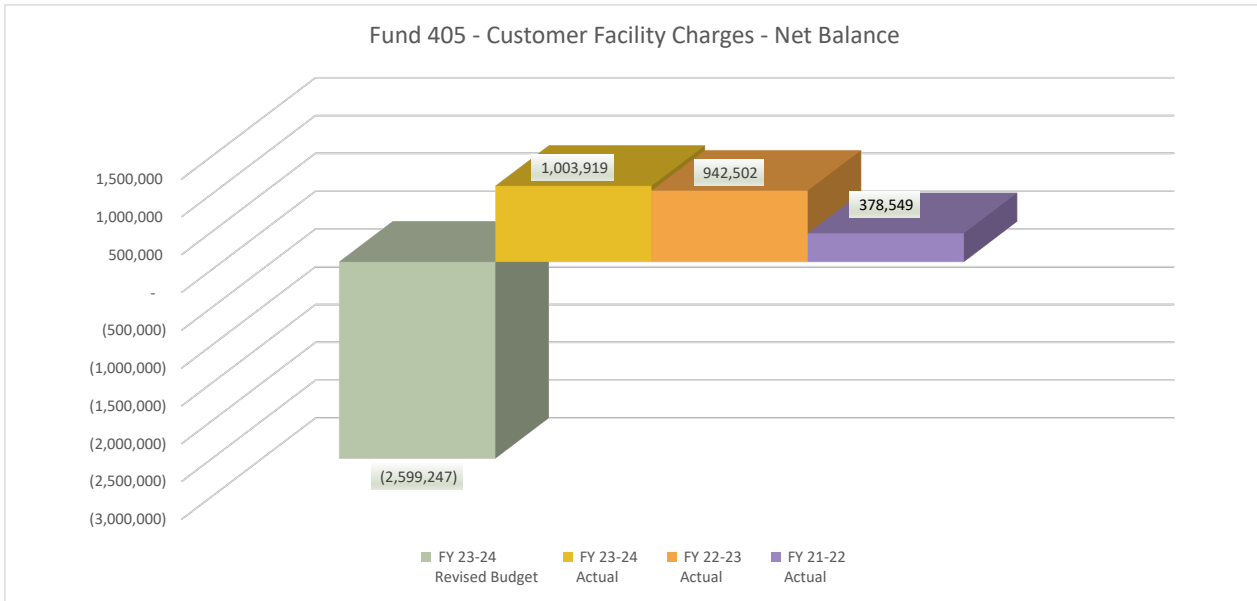
AECOM

Thank you.

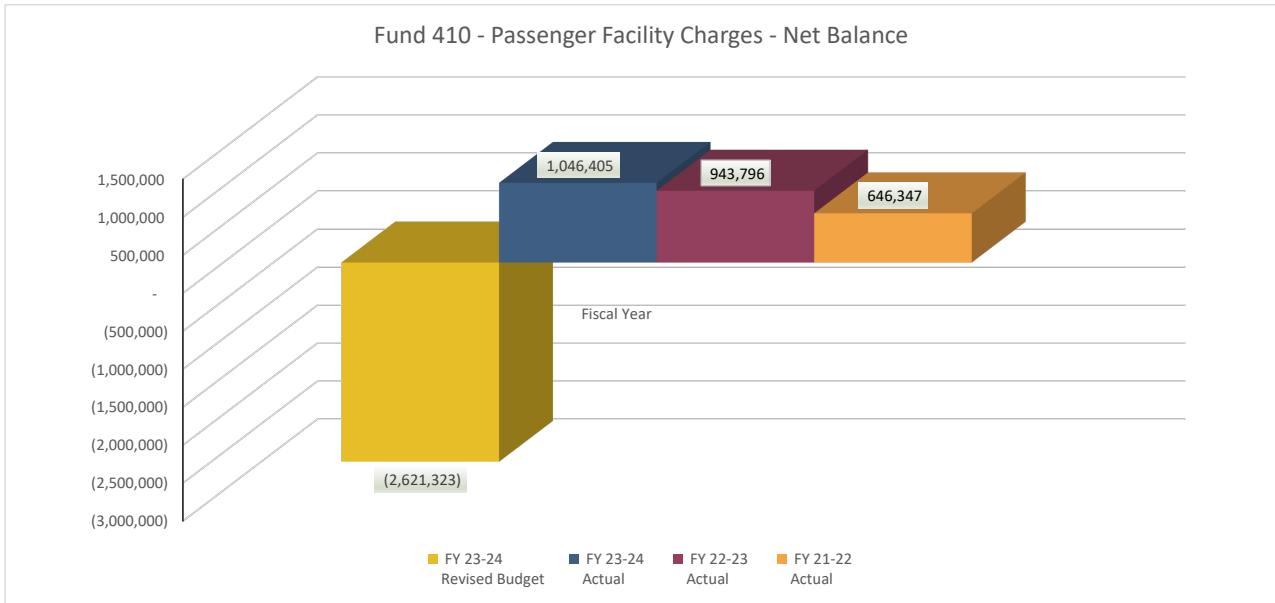
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Fund 405 - Customer Facility Charges	FY 23-24 Revised Budget	FY 23-24 Actual	FY 23-24 % Of Budget	FY 22-23 Actual	FY 22-23 vs FY 23-24 % Change	FY 21-22 Actual	FY 21-22 vs FY 23-24 % Change
Operating Revenue	9,181,327	1,003,919	11%	942,502	7%	379,642	164%
Operating Expenditures	11,780,574	-	0%	-	0%	1,093	-100%
Net Balance	(2,599,247)	1,003,919	-39%	942,502	-7%	378,549	165%



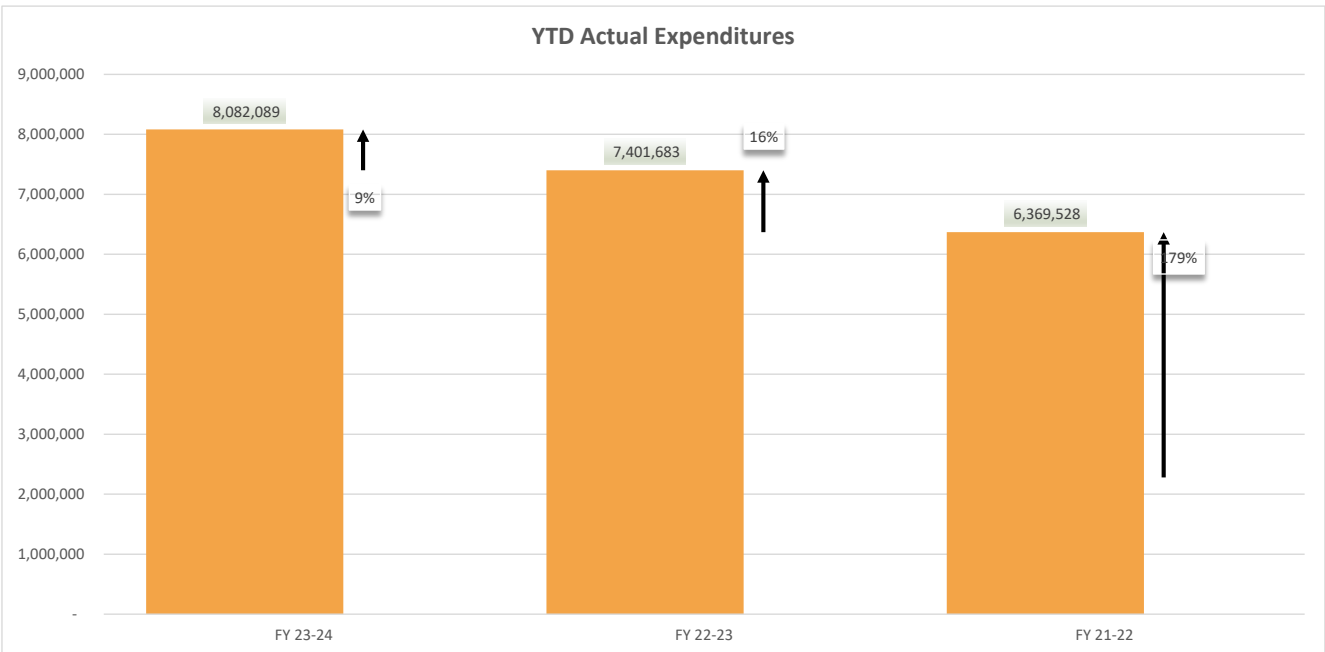
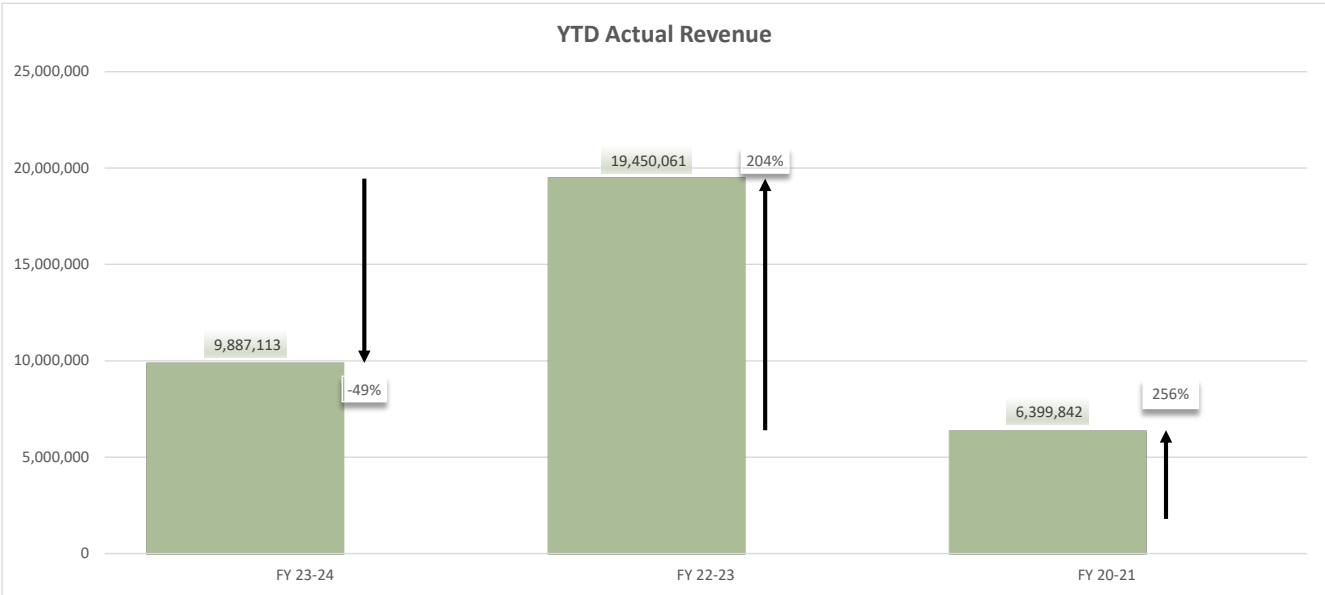
Fund 410 - Passenger Facility Charges	FY 23-24 Revised Budget	FY 23-24 Actual	FY 23-24 % Of Budget	FY 22-23 Actual	FY 20-23 vs FY 21-24 % Change	FY 21-22 Actual	FY 21-22 vs FY 23-24 % Change
Operating Revenue	6,450,776	1,049,890	16%	943,796	11%	648,767	62%
Operating Expenditures	9,072,099	3,485	0%	-		2,420	44%
Net Balance	(2,621,323)	1,046,405	-40%	943,796	11%	646,347	46%



Fund 415 - Airport

Operations & Maintenance

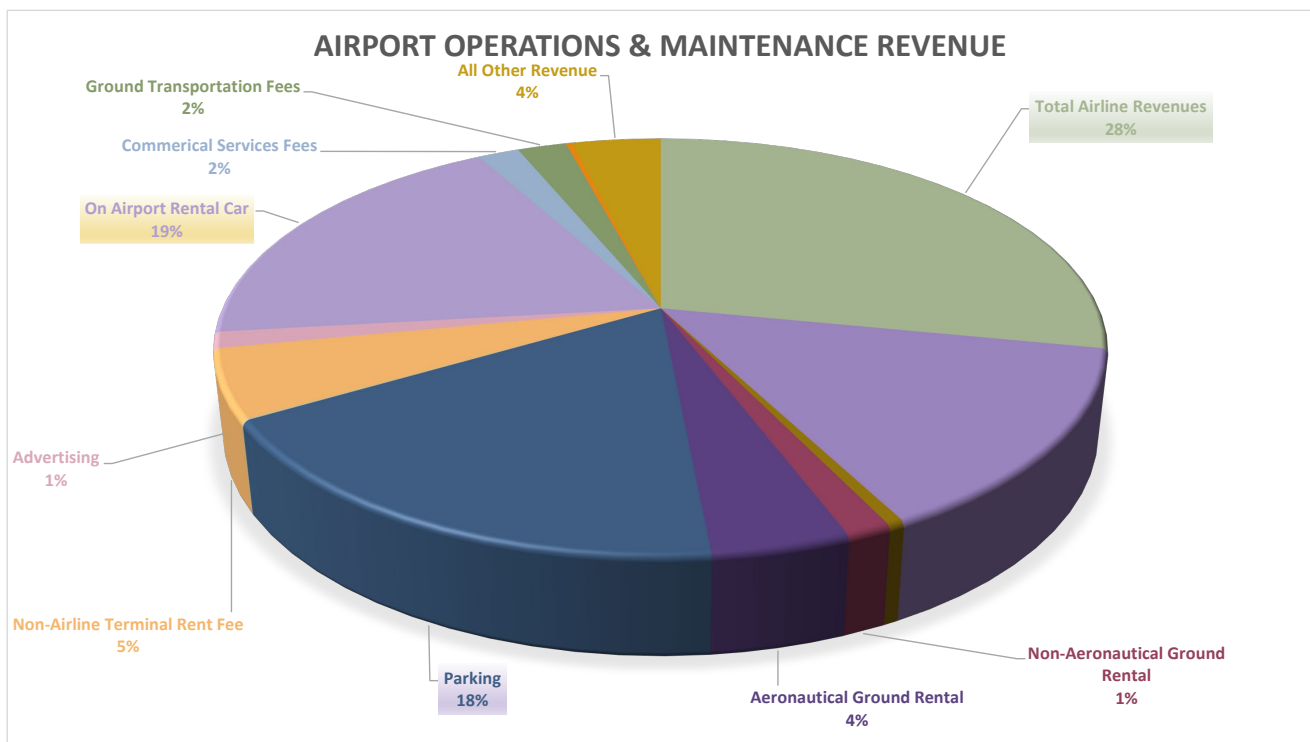
	FY 23-24 Revised Budget	FY 23-24 Actual	FY 23-24 % Of Budget	FY 22-23 Actual	FY 22-23 vs FY 23-24 % Change	FY 21-22 Actual	FY 21-22 vs FY 23-24 % Change
Operating Revenue	64,090,869	9,887,113	15%	19,450,061	-49%	6,399,842	54%
Operating Expenditures	50,689,312	8,082,089	16%	7,401,683	9%	6,369,528	27%
Net Balance	13,401,558	1,805,024	13%	12,048,377	-85%	30,313	5855%



Fund 415 - Airport

Operations & Maintenance

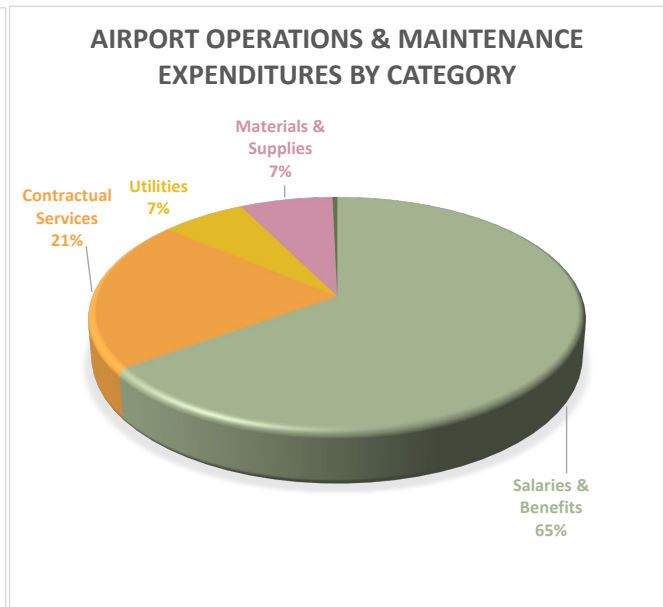
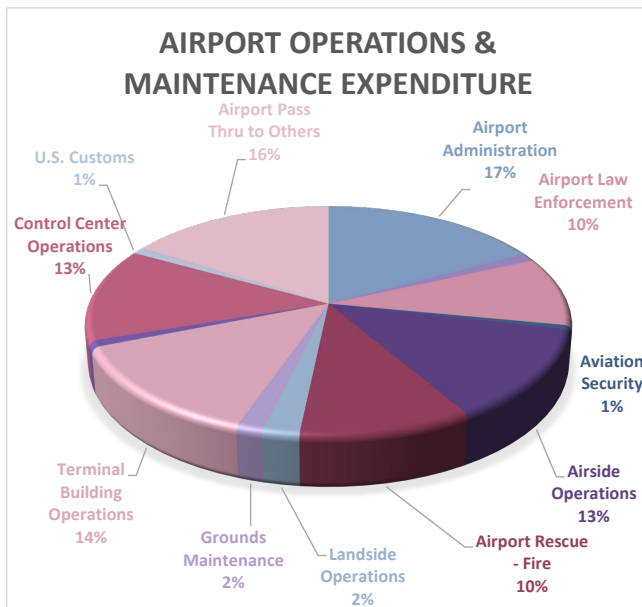
	FY 23-24 Revised Budget	FY 23-24 Actual	FY 23-24 % Of Budget	FY 22-23 Actual	FY 22-23 vs FY 23-24 % Change	FY 21-22 Actual	FY 21-22 vs FY 23-24 % Change
Operating Revenue							
Airline Revenue							
Landing Fees	5,910,134	789,534	13%	519,521	52%	612,677	29%
Landing Fee Surcharge	-	(93,778)	0%	294,293	-132%	359,086	-126%
Terminal Airline Space/Joint Use	9,467,216	1,525,252	16%	672,471	127%	670,579	127%
Gate Per Use Fees	3,470,605	199,711	6%	232,139	-14%	263,441	-24%
Passenger Loading Bridge Fee	1,255,064	141,294	11%	-	0%	-	0%
Baggage Handling System Fees	897,000	214,348	24%	-	0%	-	0%
Total Airline Revenues	21,000,019	2,776,361	13%	1,718,425	62%	1,905,782	46%
Non-Airline Revenue							
CARES Act	-	-	0%	5,989,698	-100%	-	0%
CRRSAA-Airport	4,783,916	1,408,292	29%	-	0%	-	0%
CRRSAA-Concessions	280,390	-	0%	-	0%	-	0%
ARPA-Airport	1,481,290	-	0%	6,020,652	-100%	-	0%
ARPA - Concessions	1,121,560	-	0%	6,020,652	-100%	-	0%
General Aviation	406,000	49,209	12%	41,605	18%	51,977	-5%
Non-Aeronautical Ground Rental	457,315	137,985	30%	101,850	35%	131,311	5%
Aeronautical Ground Rental	1,247,329	422,578	34%	583,028	-28%	376,735	12%
Parking	6,697,064	1,784,180	27%	1,713,125	4%	1,520,155	17%
Airport Use Permits	53,263	6,770	13%	6,254	8%	14,760	-54%
Non-Airline Terminal Rent Fee	9,998,816	526,062	5%	507,528	4%	218,612	141%
Rental Car - Overflow Parking	371,809	200	0%	5,636	-96%	(346,838)	-100%
Advertising	315,951	123,739	39%	88,723	39%	101,259	22%
On Airport Rental Car	11,944,780	1,857,501	16%	2,102,670	-12%	1,840,956	1%
Commerical Services Fees	1,099,000	176,669	16%	132,323	34%	146,562	21%
Ground Transportation Fees	1,195,000	210,499	18%	190,178	11%	162,884	29%
Customs	336,296	24,328	7%	20,313	20%	17,247	41%
All Other Revenue	1,301,070	382,740	29%	(5,792,598)	-107%	258,441	48%
Total Non-Airline Revenue	43,090,850	7,110,751	17%	17,731,636	-60%	4,494,060	295%
Total Operating Revenues	64,090,869	9,887,113	15%	19,450,061	-49%	6,399,842	204%



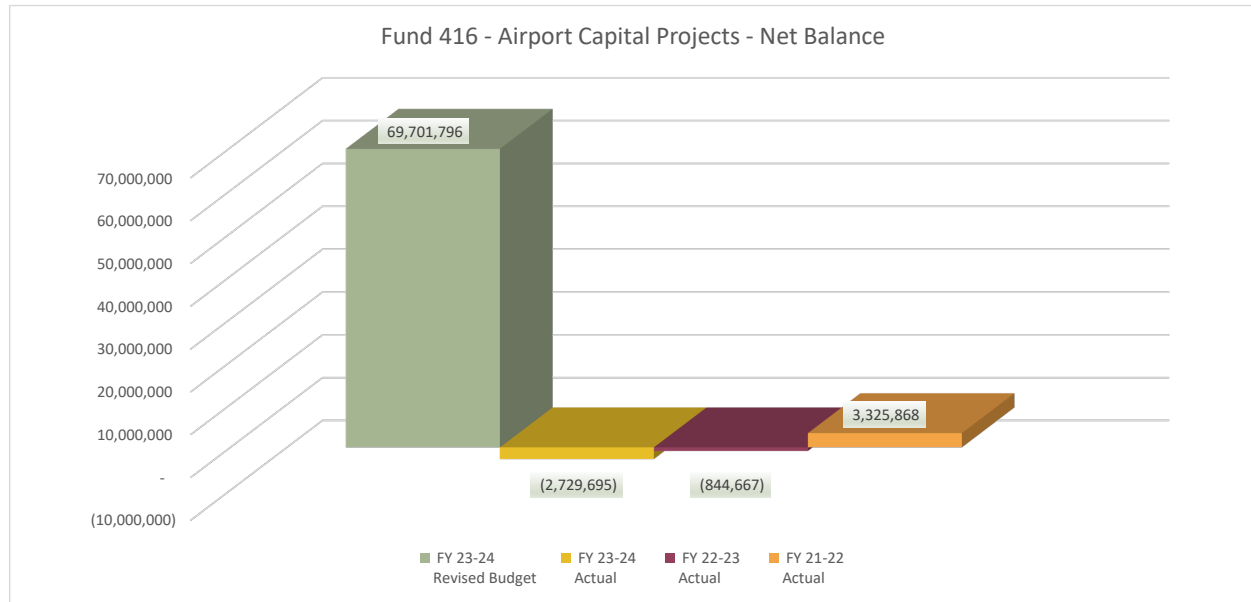
Fund 415 - Airport

Operations & Maintenance

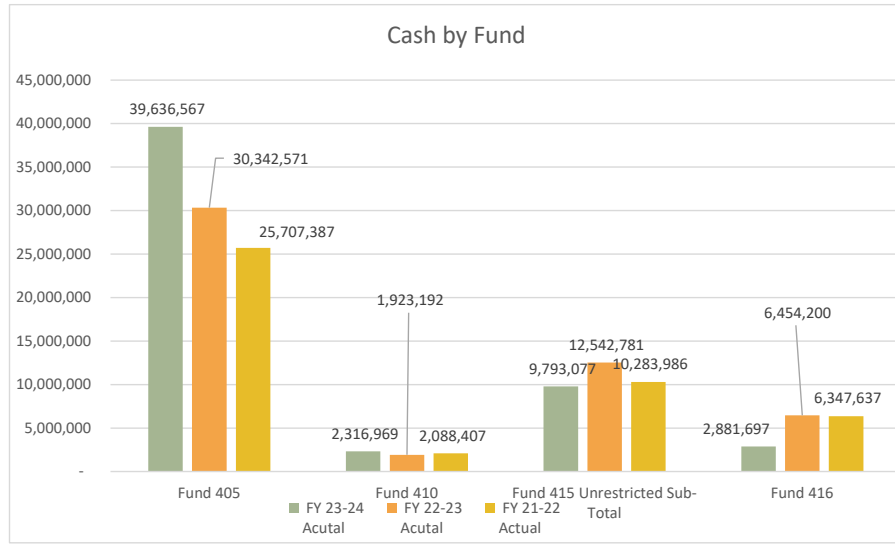
	FY 23-24 Revised Budget	FY 23-24 Actual	FY 23-24 % Of Budget	FY 22-23 Actual	FY 22-23 vs FY 23-24 % Change	FY 21-22 Actual	FY 21-22 vs FY 23-24 % Change
Operating Expenditures							
Airport Administration	8,155,945	1,384,407	17%	1,239,623	90%	1,069,477	29%
Airport Information Technology	1,026,206	91,603	9%	16	0%	-	0%
Airport Law Enforcement	3,130,981	788,919	25%	986,492	125%	860,556	-8%
Aviation Security	1,936,264	43,150	2%	-	0%	-	0%
Airside Operations	5,299,877	1,047,551	20%	85,764	8%	169,873	517%
Airport Rescue - Fire	4,828,582	820,379	17%	1,162,117	142%	1,078,215	-24%
Landside Operations	2,217,250	174,722	8%	488,079	279%	350,728	-50%
Grounds Maintenance	691,680	126,084	18%	158,020	125%	96,856	30%
Terminal Building Operations	8,270,483	1,098,241	13%	2,068,754	188%	1,583,561	-31%
Passenger Boarding Bridges	120,000	7,406	6%	2,790	38%	-	0%
Baggage Handling System	897,000	63,748	7%	38,604	61%	-	0%
Control Center Operations	4,169,247	1,066,598	26%	1,072,872	101%	1,062,123	0%
U.S. Customs	336,436	65,112	19%	98,554	151%	96,698	-33%
Planning & Projects	723,776	12,359	2%	-	0%	-	0%
Airport Pass Thru to Others	1,401,950	1,291,809	92%	-	0%	-	0%
PERS Cost Recovery	500,000	-	0%	-	0%	-	0%
Budget Transfer Out	6,983,634	-	0%	-	0%	-	0%
Total Operating Expenditures	50,689,312	8,082,089	16%	7,401,683	92%	6,368,088	27%
Operating Revenues in Excess of Operating Expenditures	13,401,558	1,805,024	13%	12,048,377	667%	31,754	5584%



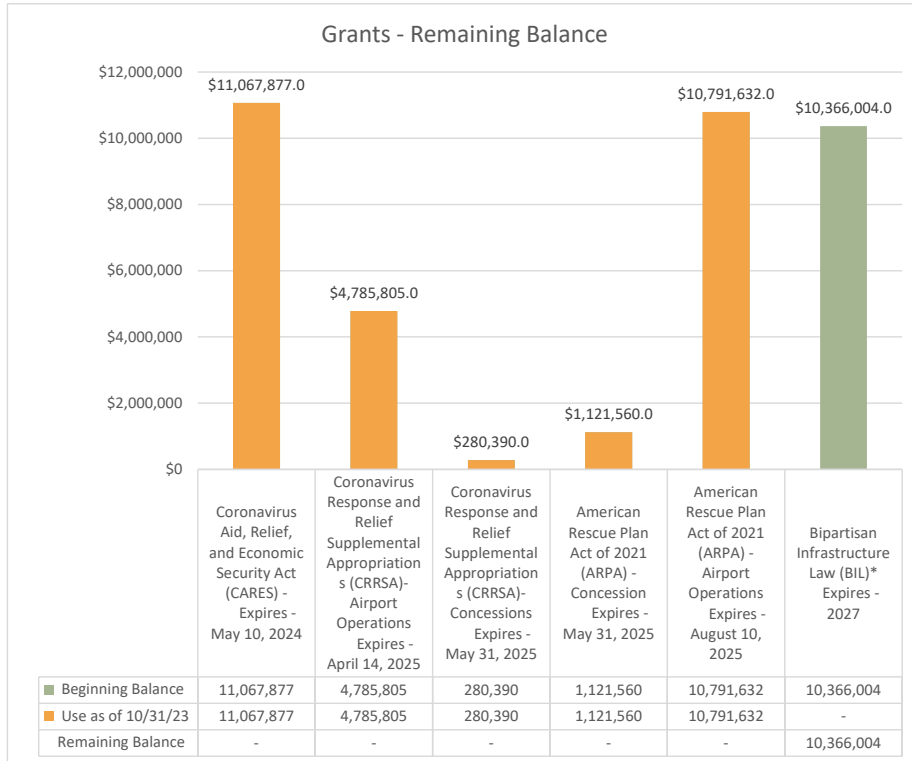
Fund 416 - Airport Capital Projects	FY 23-24 Revised Budget	FY 23-24 Actual	FY 23-24 % Of Budget	FY 22-23 Actual	FY 20-23 vs FY 21-24 % Change	FY 21-22 Actual	FY 21-22 vs FY 23-24 % Change
Operating Revenue	69,701,796	875,691	1%	27,219	3117%	10,140,653	3117%
Operating Expenditures	77,962,271	3,605,386	5%	871,886	314%	6,814,786	314%
Net Balance	69,701,796	(2,729,695)	-4%	(844,667)	223%	3,325,868	223%



<u>Cash Summary</u>	FY 23-24 Acutal	FY 22-23 Acutal	FY 21-22 Actual
Fund 405	39,636,567	30,342,571	25,707,387
Fund 410	2,316,969	1,923,192	2,088,407
Fund 415 Unrestricted Sub-Total	9,793,077	12,542,781	10,283,986
Fund 416	2,881,697	6,454,200	6,347,637



CITY OF PALM SPRINGS
Financial Summary
Ending October 31, 2023



PSP Concession Projected Opening Dates

ID	Task Mode	Task Name	Qtr 3, 2023				Qtr 4, 2023			Qtr 1, 2024			Qtr 2, 2024		Qtr 3, 2024			Qtr 4, 2024					
			Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
1																							
2		LAS PALMAS OASIS (TEMP TAKEOVER)					◆ 9/11																
3		UPTOWN ESSENTIALS (TEMP KIOSK)					◆ 9/12																
4		THE PINK DOOR									◆ 1/30												
5		I HEART PSP & VENDING									◆ 1/30												
6		Nine Cities Craft									◆ 2/2												
7		HEY JOSHUA									◆ 2/27												
8		Cactus to Clouds											◆ 4/12										
9		LAS PALMAS OASIS											◆ 4/16										
10		UPTOWN ESSENTIALS											◆ 4/16										
11		El Mirasol & Coachella Valley Coffee											◆ 5/10										
12		INMOTION											◆ 5/14										
13		COACHELLA DUTY FREE CART												◆ 6/21									
14		COURT YARD - COFFEE TRUCK/TRAILER																◆ 8/19					
15		Vino Volo																	◆ 9/30				
16		Trio																	◆ 9/30				
17		Half Moon Empanadas																		◆			

ITEM 7.D



palm springs
INTERNATIONAL AIRPORT

**AIRPORT COMMISSION REGULAR MEETING DATES 2024
REGULAR MEETINGS ARE HELD AT 5:30 P.M.**

January 17, 2024

February 21, 2024

March 20, 2024

April 17, 2024

May 15, 2024

June 18, 2024 *

July 17, 2024

September 18, 2024

October 16, 2024

November 20, 2024

December 18, 2024

* The City of Palm Springs will be observing the Juneteenth holiday on Wednesday, June 19, 2024; therefore, the Airport Commission meeting will be held on Tuesday, June 18, 2024.



palm springs
INTERNATIONAL AIRPORT

Marketing & Air Service Update

November 2023



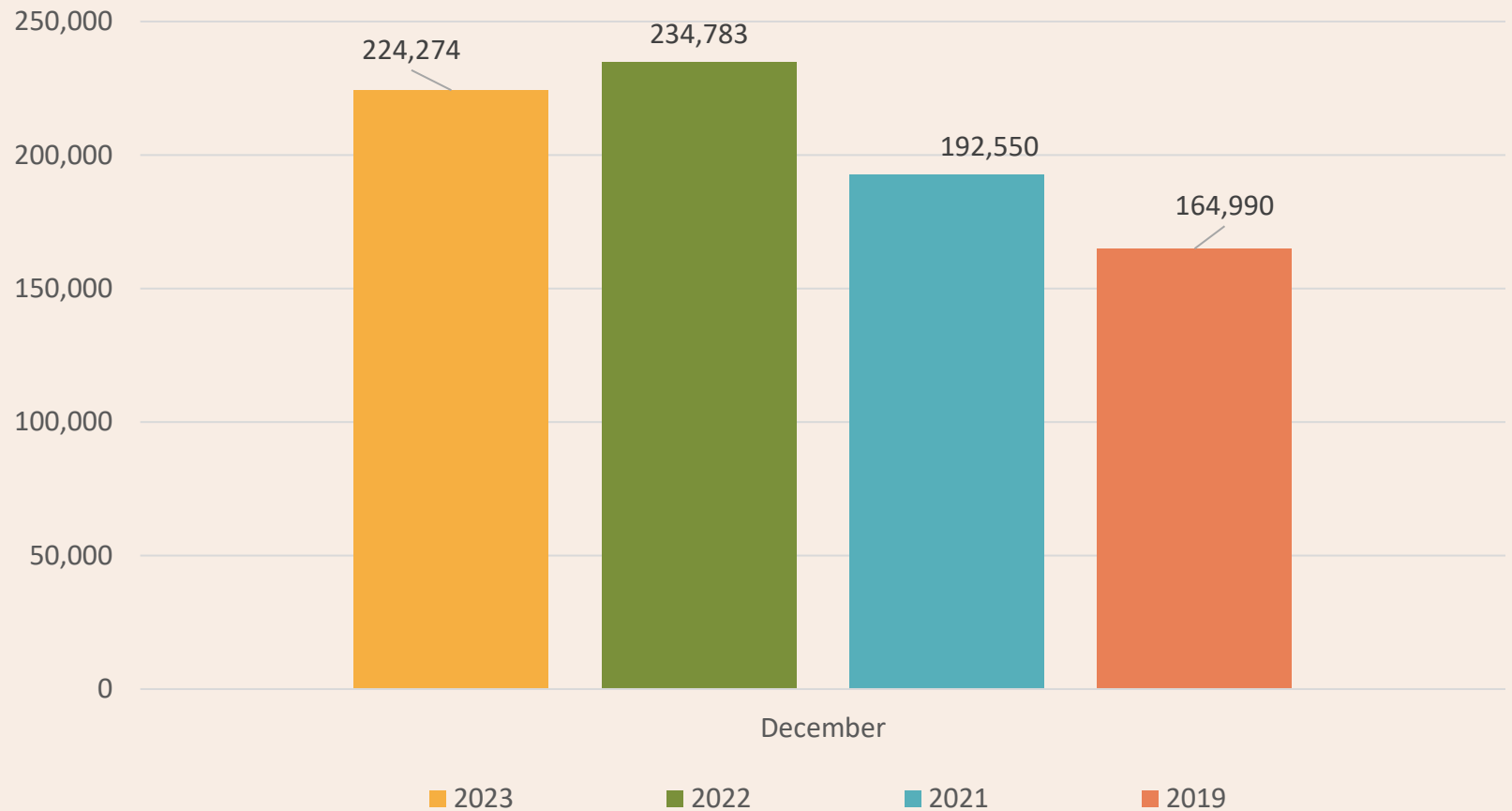
Scheduled Departing Seats

Based on 11/09/23 schedule data

Vs. 1 Year Ago	% Change
December*	-4.5%

*PSP is still significantly up compared to pre-pandemic seats, as noted below.

2023 vs. 2019	% Change
December	35.9 %



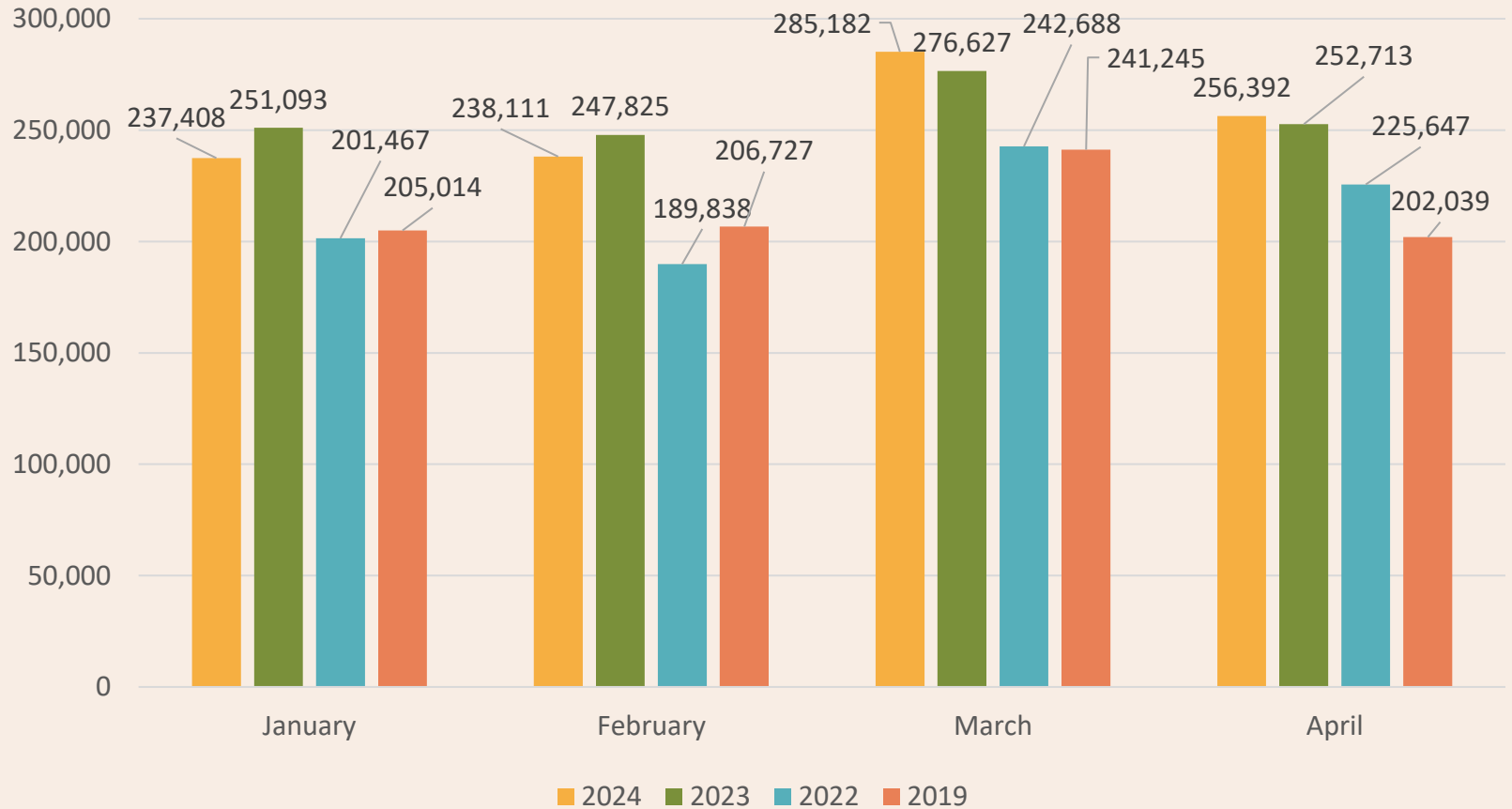
Scheduled Departing Seats

Based on 11/09/23 schedule data

Vs. 1 Year Ago	% Change
January*	- 5.5 %
February*	- 3.9 %
March	3.1 %
April	1.5 %

*PSP is still significantly up compared to pre-pandemic seats, as noted below.

2024 vs. 2019	% Change
January	15.8 %
February	15.2 %
March	18.2 %
April	26.9 %



Bar Graph: Left to right: 2024, 2023, 2022, 2019



Departing Seats Notes

- PSP 2023 seat capacity continues to be well ahead of 2019.
- Airlines have added more seats in January, February, and March since the October Commission meeting.
- Over-capacity adjustments appear to have leveled out for PSP.
 - March and April seats have increased compared to 2023.
 - The schedules for Summer 2024 are not yet finalized, but the decreasing trend in seat numbers over the past few months appears to have subsided for PSP.
 - While not final, May 2024 is currently projected to have 6.4% more seats than May 2023.

Greater Palm Springs Pride

- Once again, PSP participated in the annual Pride Parade with a new float and passing out 1,000+ swag items.



Volunteer Navigators

- Hosted a Lunch & Learn at the Living Desert Zoo & Gardens on 11/08/23.
- Provided updates so our volunteers are ready for season.
- The Zoo provided a tour, which gave our volunteers an opportunity to learn about the zoo so they can make recommendations to visitors.
- The airport keeps the Navigators updated throughout the season. In addition, we offer two 'off-campus' lunch and learn sessions per year to express our gratitude for their service and provide opportunities for them to learn more about tourism options in our valley.





palm springs
INTERNATIONAL AIRPORT

ITEM 9.A - PAST CITY COUNCIL ACTIONS

Airport Commission Meeting of November 15, 2023

[City Council Meeting of October 12, 2023:](#)

1. CONSENT CALENDAR:

SUBJECT

FINDINGS TO CONDUCT CITY COUNCIL AND BOARD, COMMISSION, AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

RECOMMENDATION:

1. The City Council has reconsidered the circumstances of the state of emergency. Even though the State and local declared states of emergency have ended, community spread of COVID-19 continues to exist, and measures to reduce the spread, including physical distancing measures, continue to be necessary for the public, health, safety and welfare; and
2. State and local officials continue to recommend social distancing measures, which can impact the ability of the City and the public to meet safely in person; and
3. The City Council, and its subordinate bodies (Boards, Commissions, and Committees), shall be authorized to conduct public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act for remote only or hybrid teleconference meetings.

Attachments

[Item 1A](#)

The Palm Springs City Council and all of Palm Springs Board, Commission, and Committee meetings may be conducted by videoconference, in accordance with AB 361.

[City Council Meeting of October 26, 2023:](#)

1. CONSENT CALENDAR:

SUBJECT

FINDINGS TO CONDUCT CITY COUNCIL AND BOARD, COMMISSION, AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

RECOMMENDATION:

1. The City Council has reconsidered the circumstances of the state of emergency. Even though the State and local declared states of emergency have ended, community spread of COVID-19 continues to exist, and measures to reduce the spread, including

physical distancing measures, continue to be necessary for the public, health, safety and welfare; and

2. State and local officials continue to recommend social distancing measures, which can impact the ability of the City and the public to meet safely in person; and
3. The City Council, and its subordinate bodies (Boards, Commissions, and Committees), shall be authorized to conduct public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act for remote only or hybrid teleconference meetings.

Attachments

[Item 1A](#)

The Palm Springs City Council and all of Palm Springs Board, Commission, and Committee meetings may be conducted by videoconference, in accordance with AB 361.

SUBJECT

APPROVE CONSULTING SERVICES AGREEMENT NO. 23Q314 WITH M. ARTHUR GENSLER JR. & ASSOCIATES, INC. FOR DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR AIRPORT PUBLIC RESTROOMS

RECOMMENDATION:

1. Approve Consulting Services Agreement No. 23Q314 with Gensler to provide design
2. Authorize the City Manager or designee to negotiate and amend the contract at a later date to continue into Phase II of the project to complete the design of the project and provide construction support services for an amount not to exceed \$3,000,000.
3. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1K](#)

SUBJECT

APPROVE PROFESSIONAL SERVICES AGREEMENT NO. 23Q082 WITH C&S ENGINEERS, INC. FOR DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR EMPLOYEE AND ECONOMY PARKING LOTS

RECOMMENDATION:

1. Approve Professional Services Agreement No. 23Q082 with C&S Engineers, Inc. to provide design services for an amount not to exceed \$154,058 for Phase I – Programming and Investigation of the project.
2. Authorize the City Manager or designee to negotiate and amend the contract at a later date to continue into Phase II of the project to complete the design of the

project and provide construction support services for an amount not to exceed \$2,000,000.

3. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1L](#)

SUBJECT

APPROVE CONTRACT SERVICE AGREEMENT NO. 23I320 WITH AVIATRIX COMMUNICATIONS, LLC FOR WEBSITE SUPPORT AND MAINTENANCE SERVICES FOR PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Contract Services Agreement No. 23I320 with Aviatrix Communications, LLC to provide website support and maintenance services for the Palm Springs International Airport in an amount not to exceed \$65,258 for an initial two-year term beginning September 1, 2023, through August 31, 2025.
2. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1M](#)

SUBJECT

APPROVE CONTRACT CHANGE ORDER NO. 3 IN THE AMOUNT OF \$63,698.20 FOR THE AIRPORT COMMON USE PODIUMS – BONO CONCOURSE, CITY PROJECT 21-28

RECOMMENDATION:

1. Approve Contract Change Order No. 3 with CALTEC, a California corporation, in the amount of \$63,698.20 for the Airport Common Use Podiums – Bono Concourse, City Project No. 21-28.
2. Authorize the City Manager or his designee to execute all necessary documents.
3. Appropriate \$63,698.20 from the Airport Special Capital Projects fund balance.

Attachments

[Item 1P](#)

SUBJECT

APPROVE CONTRACT SERVICES AGREEMENT NO. 23B224 WITH AL MILLER & SONS ROOFING CO., INC. FOR ON-CALL ROOFING REPAIR AND INSTALLATION SERVICES FOR PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Contract Services Agreement No. 23B224 with Al Miller & Sons Roofing Co., Inc. to provide on-call roofing repair and installation services for the Palm Springs International Airport in an amount not to exceed \$900,000 for the initial three-year term beginning November 1, 2023, through October 31, 2026, with two one-year extension options at the City's sole discretion.
2. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1R](#)

SUBJECT

APPROVE CONTRACT SERVICES AGREEMENT NO. 23B223 WITH SQUARE SIGNS LLC DBA FRONT SIGNS FOR ON-CALL SIGNAGE AND WAYFINDING INSTALLATION AND REPAIR SERVICES FOR PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Consulting Services Agreement No. 23Q314 with Gensler to provide design services for an amount not to exceed \$236,429 for Phase I – Basis of Design and Project Definition.
2. Authorize the City Manager or designee to negotiate and amend the contract at a later date to continue into Phase II of the project to complete the design of the project and provide construction support services for an amount not to exceed \$3,000,000.
3. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1S](#)

ITEM 9.B - FUTURE CITY COUNCIL ACTIONS

Airport Commission Meeting of November 15, 2023

November 9, 2023

- Amadeus – Common Use amendment to contract
- Aviatrix Communications – Website maintenance contact
- Granite Construction Company – On-call pavement repair services contracting
- Alpha Petroleum Transport, Inc. – Waste materials disposal
- Second reading and adoption of Ordinance No. 2072 to amend Section 16.36.020 of the Palm Springs Municipal Code relating to the conduct and appearance of Airport Commercial Vehicle Drivers.

December 14, 2023

- USA Shade & Fabric Structures – Cooperative agreement for shade structures

ITEM 11.A - FUTURE COMMITTEE MEETINGS

Airport Commission Meeting of November 15, 2023

Date	Time	Committee
January 17, 2024	4:00 P.M.	Noise Committee
TBD	TBD	Ad Hoc Design Review Committee
TBD	TBD	Budget and Finance Committee
TBD	TBD	Marketing and Business Development Committee
TBD	TBD	Operations, Properties and Facilities Committee