

# COMMERCIAL SECURITY CAMERA SYSTEM PROGRAM

## Grant Application

Application packet for the City of Palm Springs  
Commercial Security Camera System Grant Program

**Office of Economic Development**

**Contact Information:**

**Dean Grubl**

**760-322-8346**

**[Dean.Grubl@palmspringsca.gov](mailto:Dean.Grubl@palmspringsca.gov)**



## **COMMERCIAL SECURITY CAMERA SYSTEM PROGRAM GRANT APPLICATION GUIDELINES**

The City of Palm Springs has established a Commercial Security Camera System Grant Program designed to assist businesses with the purchase and installation of security cameras at commercial properties within the City of Palm Springs.

The Commercial Security Camera System Grant Program features a grant of \$500 per business. Each grant will be paid as a reimbursement to business/property owners based on actual costs for purchase and installation of security cameras.

### **Requirements:**

- Submit completed Grant application to the City of Palm Springs Office of Economic Development for review of camera placement (application follows or can be found at [www.palmspringsca.gov/securitycameraprogram](http://www.palmspringsca.gov/securitycameraprogram));
- After receiving approval of the grant application, purchase and install a Security Camera System of applicant's choice at the property;
- Register the Security Camera System with the Palm Springs Police Department ([www.palmspringsca.gov/pspdsecuritycameraregistry](http://www.palmspringsca.gov/pspdsecuritycameraregistry));
- Security Camera System must remain in place for three (3) years unless replaced by an upgraded system at the sole expense of the business/property owner;
- Complete an agreement with the City of Palm Springs and submit the following:
  - Copy of Valid Palm Springs Business License (Applicant)
  - Copy of Valid Palm Springs Business License (Contractor hired to perform work)
  - Completed W-9
  - Proof of payment (up to \$500) for purchase and installation of Commercial Security Camera System
  - Evidence of authorization of signatory to execute legal documents on behalf of the business (i.e. most recent tax return, Articles of Incorporation or Statement of Information)
  - Proof that all required City of Palm Springs permits, if any, have been attained. Contact the City's Permit Center to determine if any permits are required.

### **Fees:**

There are no fees associated with this grant unless permits are required.

### **Application Deadline:**

Grants will be issued on a first come first served basis upon receipt and approval of Application. Applications will be accepted as long as funding is available, up to \$20,000 total (est. 40 applicants).

**Contact Information:**

Dean Grubl, Business District Administrator  
City of Palm Springs  
Office of Economic Development  
3200 E. Tahquitz Canyon Way  
Palm Springs, CA 92262

Phone: 760-322-8346

Email: [Dean.Grubl@palmspringsca.gov](mailto:Dean.Grubl@palmspringsca.gov)

Mailing Address: P.O. Box 2743, Palm Springs, CA 92263

**COMMERCIAL SECURITY CAMERA SYSTEM  
GRANT PROGRAM  
APPLICATION ON NEXT TWO PAGES**

# Commercial Security Camera System Grant Program



## GRANT APPLICATION FORM

### APPLICANT INFORMATION

<b>Business Name:</b>	
<b>Business Address:</b>	
<b>Applicant's Name:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>Email:</b>	

### SECURITY CAMERA LOCATION

**Description of Location and Number of Cameras (attach sketch or image of location if desired):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Estimated Cost:** \_\_\_\_\_

1. The Security Camera System shall be installed at the location(s) indicated above and maintained at the sole expense of the business/property owner.
2. Business/property owner must register the security camera system with the Palm Springs Police Department at [www.palmspringsca.gov/pspdsecuritycameraregistry](http://www.palmspringsca.gov/pspdsecuritycameraregistry)

**Approval:** To qualify for Grant Funds, business/property owner should not purchase or install Security Camera System without written approval from the City of this application.



## COMMERCIAL SECURITY CAMERA SYSTEM GRANT PROGRAM

APPLICATION FORM  
PAGE 2

### PROGRAM BOUNDARIES

Commercial Businesses located throughout the City of Palm Springs.

### DECLARATION

I hereby declare that the foregoing information is true and correct to the best of my knowledge. I authorize the City of Palm Springs to verify the information to determine my eligibility and to conduct an inspection of my property. I understand that as the applicant I will hire the contractor and am responsible for obtaining approvals and any necessary permits. I understand that the program provides that the City will reimburse the applicant for work performed, based on submittal of evidence of work performed and paid, and that the City will not pay contractors or vendors directly.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

Mail or deliver completed application with copies of required documents to:

Dean Grubl  
City of Palm Springs  
Office of Economic Development  
3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262

Email to [Dean.Grubl@palmspringsca.gov](mailto:Dean.Grubl@palmspringsca.gov)  
Mail to: P.O. Box 2743, Palm Springs, CA 92263  
Any questions please call: 760-322-8346

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### OFFICE USE ONLY

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Approved: \_\_\_\_\_ YES \_\_\_\_\_ NO

Date Approved: \_\_\_\_\_

## **AGREEMENT FORM**

### **City of Palm Springs Commercial Security Camera System Installation Grant Agreement**

#### **Grantee Acknowledgments/Obligations:**

1. I, \_\_\_\_\_ (“Grantee”), will receive a one-time grant in an amount not to exceed Five Hundred dollars (\$500), based upon actual costs shown in the attached Proof of Payment, for the completed installation of a Commercial Security Camera System.
2. Grantee will be reimbursed for the amount the Grantee expended on the Security Camera System up to Five Hundred dollars (\$500).
3. Grantee has received approval of the Commercial Security Camera System Installation Grant Application from the City of Palm Springs.
4. The Security Camera System has been installed at the approved location.
5. Grantee will register its Security Camera System with the Palm Springs Police Department (PSPD) at [www.palmspringsca.gov/pspdsecuritycameraregistry](http://www.palmspringsca.gov/pspdsecuritycameraregistry) as a condition of receiving Grant funds.
6. Grantee agrees that it will retain the Security Camera System for a minimum of three (3) years, unless system is upgraded at the sole expense of Grantee. If Grantee upgrades its Security Camera System, the Grantee must register the upgraded system with the PSPD at [www.palmspringsca.gov/pspdsecuritycameraregistry](http://www.palmspringsca.gov/pspdsecuritycameraregistry). Grantee agrees that it will retain the upgraded system for the remainder of the three (3) year term.
7. Grantee will not be responsible for repaying the funds to the City except in the event that the Grantee has failed to meet its obligations under this Agreement by (1) failing to install the Security Camera System at all; (2) failing to install the Security Camera System in the manner approved in the Grant Application; (3) failing to retain the Security Camera System for a minimum of three years; or (4) failing to retain an upgraded Security Camera System for the remaining balance of the original three (3) year term after the system was upgraded.
8. Grantee will submit one (1) signed copy of this Agreement to the City of Palm Springs, Attn: Dean Grubl, Business District Administrator, 3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262.
9. In addition to the signed copy of this Agreement, Grantee must submit the following:
  - a. Copy of Valid Palm Springs Business License (Applicant).
  - b. Copy of Valid Palm Springs Business License (Contractor hired to perform work).

- c. Confirmation of Security Camera System registration with the Palm Springs Police Department.
- d. Completed W-9.
- e. Proof of payment (up to \$500) for purchase and installation of Commercial Security Camera System.
- f. Image(s) of the installed Security Camera System.
- g. Evidence of authorization of signatory to execute legal documents on behalf of the business (i.e. most recent tax return, Articles of Incorporation or Statement of Information).
- h. Proof that all required City of Palm Springs permits, if any, have been attained. Contact the City's Permit Center to determine if any permits are required.

**City Obligations:**

1. The City hereby agrees to grant to the Grantee the amount expended on the Security Camera System not to exceed Five Hundred dollars (\$500).
2. The City is not responsible for any grant-related tax requirements.

**IMPORTANT  
ALL APPLICANTS MUST READ BEFORE SIGNING**

Grantee - and if Grantee is a business, then the owner(s) of the business as well ("Business Owner") - shall indemnify, defend and hold harmless, the City of Palm Springs ("City"), the City Council, its officers, agents, employees and independent contractors free and harmless from any liability or claim whatsoever based and asserted upon any act or omission of the City for property damage, bodily Injury or death or any other element of damage of any kind or nature, relating to or in any way connected with Grantee and Business Owner's participation in the Program.

Grantee certifies that the above statements are true and accurate to the best of his/her knowledge. Grantee's application to the Program shall remain the property of the City and shall be deemed a public record for purposes of the California Public Records Act (Government Code § 6250 *et seq.*).

**[SIGNATURES ON NEXT PAGE]**

GRANTEE NAME  
("Business")

By: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

THE CITY OF PALM SPRINGS  
("City")

By: \_\_\_\_\_  
Dean Grubl, Business District Administrator  
Office of Economic Development

By: \_\_\_\_\_  
Scott Stiles  
City Manager

Approved as to Form:

\_\_\_\_\_  
Jeffrey S. Ballinger  
City Attorney

Attest:

\_\_\_\_\_  
Brenda Pree  
City Clerk