

January, 2024



# DEPARTMENT OF SPECIAL PROGRAM COMPLIANCE

Vacation Rental and Homeshare Newsletter

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Happy New Year



## City ID

Please remember that your City ID, which is found on your registration certificate, must be displayed and included in the property description or similar section of any Vacation Rental advertisements, including web-based advertisements and social media in the following format: "The City of Palm Springs ID# 1234".

## Contract Summaries

In our last education session relating to Contract Summaries, there was discussion relating to the requirement to submit a contract summary when a guest cancels their stay and a payout is received by the owner, agent or agency.

**This is incorrect.** Contract Summaries are required prior to a short-term occupancy at the Vacation Rental property .

If a guest stay is canceled and the occupancy did not occur, a contract summary is not required. If you submitted a summary, please remember to complete a [Contract Summary Cancellation](#).

We apologize for any confusion.

## GovOS - Online Registration Platform

We are in the final process with our vendor GovOS to provide online registration, tax remittance and contract summary submissions all on one online platform.

As we roll out the online system, you will receive an email with next steps.

Please make sure your contact email is up to date with us so that this information is not missed.

Please email our office to make updates or to check what information is on file.

[vacation.rentals@palmspringsca.gov](mailto:vacation.rentals@palmspringsca.gov)