



OPERATIONS, PROPERTIES AND FACILITIES COMMITTEE MEETING

Agenda Item Executive Summary

Airport Conference Room, Palm Springs International Airport

3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262

Tuesday, February 6, 2024 - 4:00 P.M.

The following agenda item was distributed on the next regular business day after the Airport Operations, Properties and Facilities Committee agenda packet was distributed to the Airport Operations, Properties and Facilities Committee, and at least 24 hours prior to the Airport Operations, Properties and Facilities Committee meeting.

AGENDA ITEM 7.B – PARKING CAPACITY UPDATE

ATTACHMENT: Parking Capacity Reports



palm springs

INTERNATIONAL AIRPORT

OPERATIONS, PROPERTIES AND FACILITIES COMMITTEE MEETING AGENDA

Airport Conference Room, Palm Springs International Airport

3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262

Tuesday, February 6, 2024 - 4:00 P.M.

To view/listen/participate in the meeting live, please contact Chrisina Brown at Christina.Brown@palmspringsca.gov or the following telephone number (760) 318-3879 to register for the Zoom meeting. There will be an email with Zoom credentials sent after registration is complete, in order to access the meeting and offer public comment.

In addition, the meeting will also be teleconferenced pursuant to Government Code Section 54953 from the following location(s):

TELECONFERENCE LOCATION(S):

Committee Member Kevin Wiseman

71-703 Highway 111, Suite 2E

Rancho Mirage, CA 92270

Any person who wishes to provide public testimony in public comments is requested to file a speaker card before the Public Comments portion of the meeting. You may submit your public comment to the Noise Committee electronically. Material may be emailed to: Christina.Brown@palmspringsca.gov - Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Noise Committee and retained for the official record.

- 1. CALL TO ORDER**
- 2. POSTING OF AGENDA**
- 3. ROLL CALL**
- 4. ACCEPTANCE OF AGENDA**
- 5. PUBLIC COMMENTS:** Limited to three minutes
- 6. APPROVAL OF MINUTES:** June 27, 2023
- 7. DISCUSSION AND ACTION ITEMS:**
 - 7.A** Baggage Claim Expansion Update
 - 7.B** Parking Capacity Update
 - 7.C** Wi-Fi Update
- 8. COMMISSIONERS REPORTS AND REQUESTS**
- 9. ADJOURNMENT**

AFFIDAVIT OF POSTING

I, Harry Barrett, Jr., Airport Executive Director, City of Palm Springs, California, hereby certify this agenda was posted on February 1, 2024, in accordance with established policies and procedures.

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the City Clerk, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at: City Hall Office of the City Clerk. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (760) 323-8204.

It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Department of Aviation, (760) 318-3800, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AIRPORT COMMISSION
OPERATIONS, PROPERTIES AND FACILITIES
Tuesday, June 27, 2023 – 3:30 P.M.

ACTION SUMMARY MINUTES

1. **CALL TO ORDER:**

Committee Chairman Feltman called the Operations, Properties and Facilities Committee meeting to order at 3:30 P.M. The meeting was held via videoconference.

2. **POSTING OF AGENDA:** Agenda posted on June 23, 2023.

3. **ROLL CALL:**

Committee Members Present: Breslin, Feltman, Miller, Pye* and Young

Committee Members Absent: Payne

*Committee Member Pye joined the meeting at 3:31 P.M.

Staff Present:

Jeremy Keating, Assistant Airport Director

Daniel Meier, Deputy Director of Aviation, Marketing and Air Service

Ramon Sanchez, Interim Operations Manager

Christina Brown, Airport Executive Program Administrator

Others Present:

Gary Armstrong, Public Arts Commissioner

Adam Lerner, Executive Director of the Palm Springs Art Museum

4. **ACCEPTANCE OF AGENDA:**

ACTION: Accept the agenda as presented. **Moved by Committee Member Miller and seconded by Committee Member Young and unanimously approved.**

5. **PUBLIC COMMENTS:**

Steve Rosenberg voiced his concern in regard to the cost of the outbound baggage handling system.

6. APPROVAL OF MINUTES:

ACTION: Approve the minutes of the Operations, Properties and Facilities Committee meeting held on April 5, 2023. **Moved by Committee Member Breslin, seconded**

by Committee Member Pye and approved by the following roll call vote: 3 Yes; 2 Abstain; and noting the absence of Committee Member Payne.

7. DISCUSSION AND ACTION ITEMS:

7.A Parking Capacity Update

Interim Operations Manager Sanchez reviewed the average daily parking lot capacity for parking lots A-D and the overflow parking lot for May 2023, and the parking lot statistics comparison for March, April and May 2022 versus March, April and May 2023.

Committee Chairman Feltman asked what triggers the opening of the overflow lot. Mr. Sanchez said that when ABM's parking staff see that parking lot D is becoming saturated, the parking staff will start counting the available parking spaces in parking lots A-D every 30 minutes, and the trigger to open the overflow parking lot is when the available parking spaces gets down to 25 available parking spaces. Committee Chairman Feltman inquired about the shuttle process for the overflow parking lot. Mr. Sanchez explained that ABM curbside staff typically drive the shuttle, and Airport staff can also be used as supplemental shuttle drivers. Committee Chairman Feltman asked if ABM adds additional curbside staff during the Airport's busy season to keep from pulling from the curbside staff. Mr. Sanchez said that ABM tries to staff up during the busy season, and when there is attrition, the Airport staff can be utilized.

Committee Chairman Feltman requested that staff provide the parking capacity data by parking lot for the last couple of years to help the Committee understand the parking trends. Committee Member Breslin inquired about the availability of ADA parking spaces in the overflow parking lot. Mr. Sanchez said that there weren't any identified ADA parking spaces in the overflow parking lot and staff was in the process of having a redesign completed for the overflow parking lot which would identify the placement of the ADA parking spaces. Assistant Airport Director Keating noted that there were multiple shuttle pickup locations within the overflow parking lot. Committee Member Breslin asked if there were signs in place to identify the shuttle pickup locations. Mr. Keating said that staff was in the process of placing parking and shuttle location identifiers. Committee Chairman Feltman inquired about the timeframe for the location identifiers to be installed. Mr. Sanchez said that the location identifiers would be installed within the next couple of months.

7.B Landscape Update

Assistant Airport Director Keating said that he had spoken with the City's Director of Sustainability Lindsey-Paige McCloy and that they had discussed the possibility of developing a landscaping master plan for the next five years. Committee Chairman Feltman asked if a landscaping plan could be put together in six months. Mr. Keating said that while he agreed that the Airport's landscaping needed to move forward, he was hesitant to commit to a timeframe because of the Airport's limited staff, and he said that the landscaping project was a large project that would require a dedicated staff member to oversee the project.

7.C Roadway Signage

Committee Chairman Feltman noted that Committee Member Payne had requested the roadway signage agenda item, and he asked staff if they knew the reason behind Committee Member Payne's request for the agenda item. Assistant Airport Director Keating said that he believed that Committee Member Payne was inquiring about the replacement of the weathered roadway signs, and he said that staff was working on putting the project out for bid.

Committee Member Miller asked if the bid would include upgrading the road signage on El Cielo Road, and he said that there was a deficit of signage as people travel north on El Cielo Road which is a safety issue. Mr. Keating said that he would take that into consideration for the RFP scope. Committee Member Young suggested including bilingual signage. Committee Chairman Feltman noted that there was signage that also referred to the overflow parking lot as the economy parking lot, and he asked that the signage be consistent for the overflow parking lot.

7.D IT Networking

Assistant Airport Director Keating said that the IT Department was overseeing the Wi-Fi project, he said he had spoken to the IT Director Larry Klingaman, and Mr. Klingaman said that he understood the importance of improving the Wi-Fi at the Airport, and his department was working on determining the best method for proceeding with the Wi-Fi project. Mr. Keating said that he would be tracking the progress of the Wi-Fi project, and he would continue to encourage the IT Department to move the project forward as quickly as possible.

Committee Member Miller expressed his concern with the length of time that the Wi-Fi has been a critical issue at the Airport, and he asked if the procurement of supplemental services by the Airport had been considered. Mr. Keating said that he didn't believe that it would be possible to procure supplemental services. Committee Chairman Feltman suggested inviting the City Manager to attend an Airport

Commission meeting so that he could have a better understanding of the issue from the Commission's perspective.

7.E Airport Artwork Update

Committee Chairman Feltman noted that Public Arts Commissioner Gary Armstrong and Adam Lerner, Palm Springs Art Museum Executive Director, had come to the Airport to examine the Airport's existing artwork. Public Arts Commissioner Armstrong said that he and Mr. Lerner had been to the Airport twice to examine the artwork, and he said that the general consensus was that a majority of the artwork was not sited with care and that the artwork was placed in open spots which doesn't give the architecture the framing it needs to respect the artwork.

Public Arts Commissioner Armstrong recommended that the artwork be relocated while the Airport is undergoing the construction phases for the concession projects, and he said that there were four or five artwork pieces that could be grouped along the promenade where the John F. Kennedy bust was located to create an art walk. Committee Chairman Feltman asked if a sketch would be provided for the proposed relocation of the artwork. Public Arts Commissioner Armstrong said that the Public Arts Commission would be providing a design and recommendation for the relocation of the artwork and the framing of the artwork to the Airport Commission by late July or September.

Mr. Lerner said that the Palm Springs Art Museum (museum) wants to be partners with the Airport, and he was happy to know that if a piece of artwork cannot be displayed at the museum, it could potentially be displayed at the Airport. He said that there were five categories that should be considered for the placement of artwork: 1) Vision; 2) Selection of artwork; 3) Proper siting of the artwork; 4) Regular care and maintenance of the artwork; and 5) Interpretation of the artwork.

Committee Chairman Feltman inquired about Mr. Lerner's vision for communicating the specific artwork maintenance issues, and what would be the ideal scenario for improving the maintenance of the artwork. Mr. Lerner said that having a service agreement with an art maintenance professional would be the best way to handle the maintenance of the artwork, and he said that typically the maintenance could be done annually and that some of the artwork could require more frequent maintenance. Public Arts Commissioner Armstrong noted that there was an artwork piece that would benefit from relocation because it was located in an area that was being irrigated.

Mr. Keating requested that Public Arts Commissioner Armstrong provide the design and recommendation proposal to the Airport staff to allow the Airport staff to review the proposal and to make comments before it goes through the approval process. Public Arts Commissioner Armstrong confirmed that the proposal would be sent to

Airport staff to review prior to going through the approval process. Committee Member Miller noted that the Airport's Master Plan would also need to be taken into consideration.

Committee Chairman Feltman asked if a revolving artwork display could be possible for the Airport. Mr. Lerner said that while he saw value in having a revolving artwork display, the possibility of having a revolving artwork display would be dependent on a sufficient budget for a revolving artwork display. Public Arts Commissioner Armstrong noted that the Airport doesn't have a large footprint for artwork which could be a challenge for implementing a revolving artwork display.

Committee Chairman Feltman inquired about the Chihuly artwork pieces. Mr. Keating said that the Chihuly artwork pieces had been boxed up and they were being temporarily stored until staff could find a location to display the artwork. He said that staff could have an offline discussion with Public Arts Commissioner Armstrong and Mr. Lerner on where to place the artwork, and he said that he would recommend delaying the placement of the artwork until after the concession projects were completed.

Committee Chairman Feltman suggested that Deputy Director of Aviation, Marketing and Air Service Meier should also be working with Public Arts Commissioner Armstrong and Mr. Lerner on the coordination of artwork displays and advertising displays. Public Arts Commissioner Armstrong said that it would be helpful for all stakeholders to have a plan.

Committee Chairman Feltman voiced his concern about the length of time that it could take to relocate the Chihuly artwork. Mr. Keating suggested that staff could work with Public Arts Commissioner Armstrong and Mr. Lerner on the coordination for relocating the Chihuly artwork. Mr. Lerner said that he was happy to assist as an art expert and that he could be involved in the process as little or as much as the Airport staff and Public Arts Commissioner Armstrong wanted him to be. Committee Member Feltman said that he would work with staff on the next steps. Committee Member Pye agreed that Committee Chairman Feltman should work with staff first because there were variables which could affect liability, and the available budget also needs to be taken into consideration.

8. COMMISSIONERS REPORTS AND REQUESTS:

Committee Chairman Feltman reminded the committee members that an Airport tour had been scheduled for Monday, July 17th at 8:00 a.m.

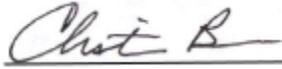
9. ADJOURNMENT:

AIRPORT COMMISSION

Operations, Properties and Facilities Committee – Page 6

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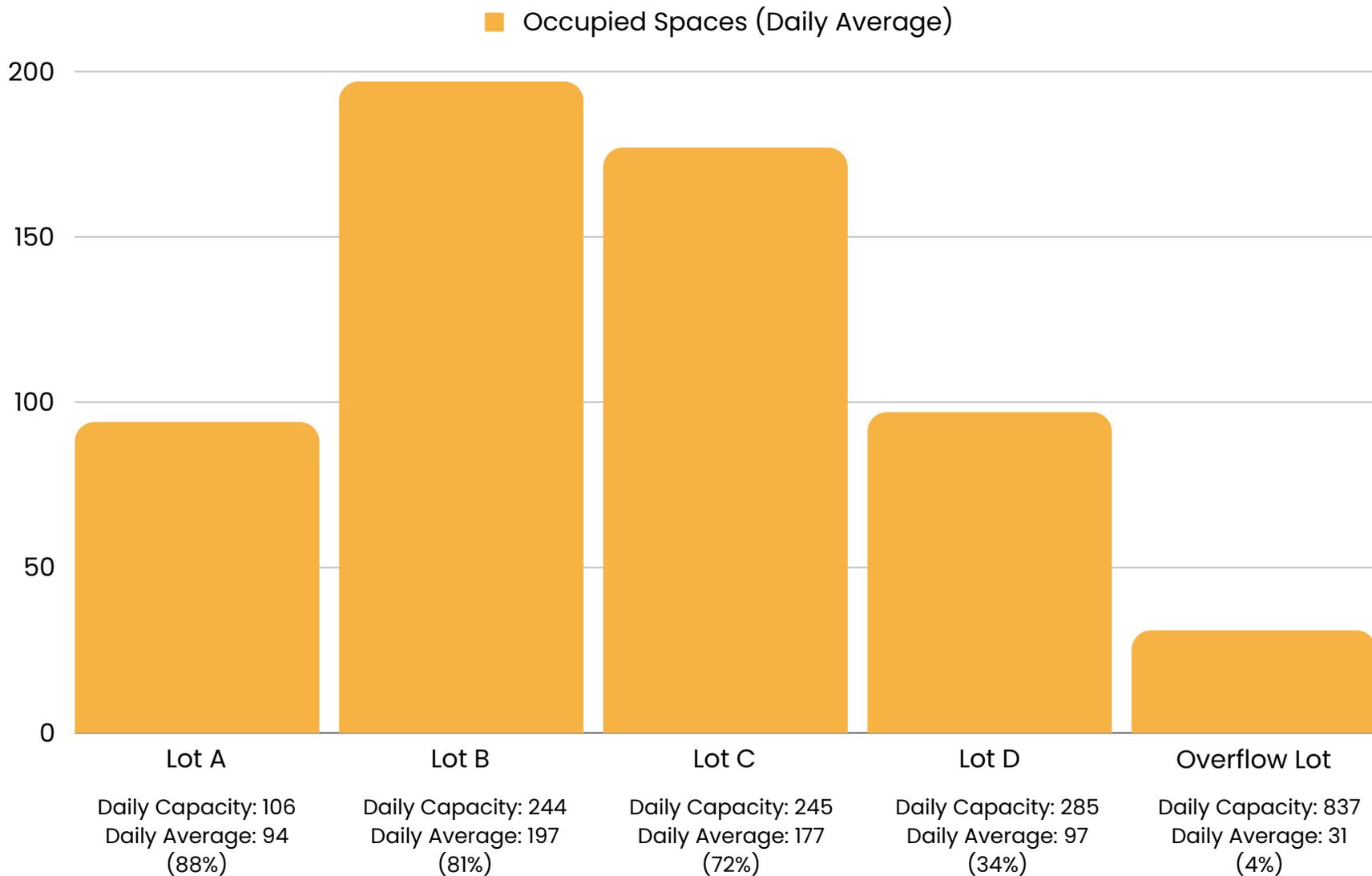
The Airport Operations, Properties and Facilities Committee Meeting adjourned at 4:41 P.M.



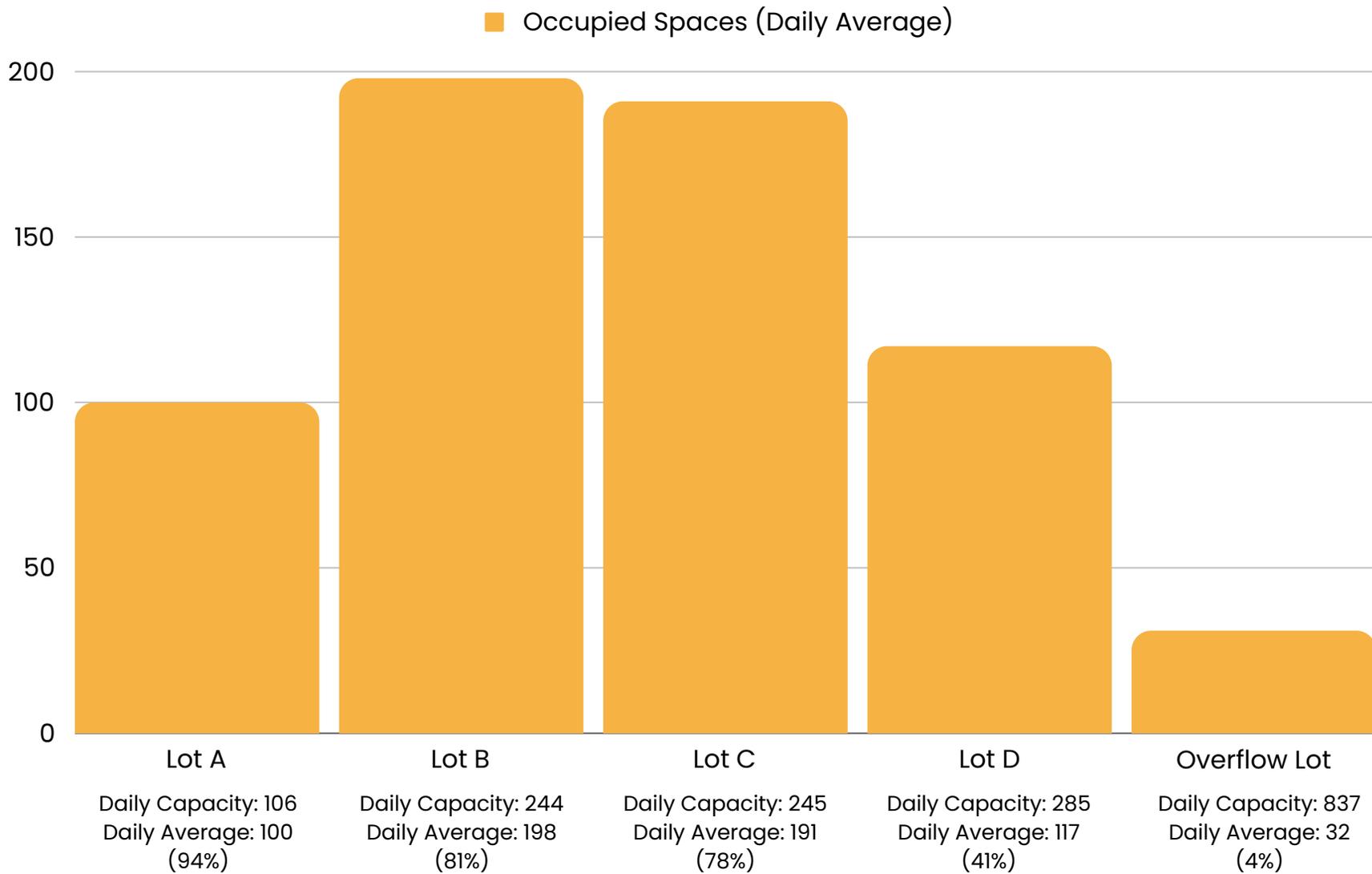
Christina Brown

Executive Program Administrator

Parking at PSP: 2022



Parking at PSP: 2023



2022
Monthly Parking at PSP

	Lot A			Lot B			Lot C			Lot D			Overflow Lot		
	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied
January	82	106	77%	247	244	101%	126	245	51%	17	285	6%	9	837	1%
February	89	106	84%	192	244	79%	171	245	70%	68	285	24%	12	837	1%
March	94	106	89%	184	244	75%	186	245	76%	96	285	34%	7	837	1%
April	97	106	92%	177	244	73%	181	245	74%	145	285	51%	27	837	3%
May	90	106	85%	183	244	75%	172	245	70%	117	285	41%	3	837	0%
June	92	106	87%	194	244	80%	167	245	68%	55	285	19%	0	837	0%
July	94	106	89%	199	244	82%	175	245	71%	53	285	19%	0	837	0%
August	94	106	89%	200	244	82%	169	245	69%	70	285	25%	0	837	0%
September	97	106	92%	198	244	81%	191	245	78%	106	285	37%	27	837	3%
October	94	106	89%	194	244	80%	179	245	73%	122	285	43%	22	837	3%
November	97	106	92%	193	244	79%	187	245	76%	141	285	49%	110	837	13%
December	103	106	97%	202	244	83%	221	245	90%	176	285	62%	155	837	19%
Total:	94	106	88%	197	244	81%	177	245	72%	97	285	34%	31	837	4%

2023
Monthly Parking at PSP

	Lot A			Lot B			Lot C			Lot D			Overflow Lot		
	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied	Occupied Spaces	Daily Capacity	Percentage Occupied
January	95	106	90%	187	244	73%	180	245	73%	108	285	38%	13	837	2%
February	107	106	101%	202	244	83%	204	245	83%	157	285	55%	25	837	3%
March	102	106	96%	208	244	85%	204	245	83%	158	285	55%	16	837	2%
April	105	106	99%	205	244	84%	213	245	87%	181	285	64%	40	837	5%
May	104	106	98%	200	244	82%	189	245	77%	137	285	48%	12	837	1%
June	95	106	90%	197	244	81%	190	245	78%	31	285	11%	0	837	0%
July	101	106	95%	190	244	78%	186	245	76%	40	285	14%	0	837	0%
August	100	106	94%	197	244	81%	177	245	72%	38	285	13%	0	837	0%
September	96	106	91%	193	244	79%	183	245	75%	75	285	26%	0	837	0%
October	94	106	89%	191	244	78%	173	245	71%	124	285	44%	3	837	0%
November	98	106	92%	195	244	80%	187	245	76%	163	285	57%	124	837	15%
December	103	106	97%	207	244	85%	206	245	84%	192	285	67%	147	837	18%
Total:	100	106	94%	198	244	81%	191	245	78%	117	285	41%	32	837	4%

2023
Peak Holiday Parking
Thanksgiving Holiday

Lot A				Lot B			Lot C			Lot D			Overflow Lot			Total		
	Occupied Spaces	Capacity	Percentage Occupied	Occupied Spaces	Capacity	Percentage Occupied	Occupied Spaces	Capacity	Percentage Occupied									
11/22/2023	128	106	121%	232	244	95%	252	245	103%	301	285	106%	609	837	73%	1522	1717	89%
11/23/2023	119	106	112%	233	244	100%	245	245	100%	286	285	100%	792	837	95%	1675	1717	98%
11/24/2023	100	106	94%	208	244	85%	218	245	89%	234	285	82%	754	837	90%	1514	1717	88%
Total:	347	318	109%	673	732	92%	715	735	97%	821	855	96%	2155	2511	86%	4711	5151	91%

Christmas Holiday

Lot A				Lot B			Lot C			Lot D			Overflow Lot			Total		
	Occupied Spaces	Capacity	Percentage Occupied	Occupied Spaces	Capacity	Percentage Occupied	Occupied Spaces	Capacity	Percentage Occupied									
12/23/2023	118	106	111%	237	244	97%	240	245	98%	298	285	105%	592	837	71%	1485	1771	86%
12/24/2023	132	106	125%	223	244	91%	246	245	100%	270	285	95%	635	837	76%	1506	1771	88%
12/25/2023	109	106	103%	216	244	89%	225	245	92%	270	285	95%	623	837	74%	1443	1771	84%
Total:	359	318	113%	676	732	92%	711	735	97%	838	855	98%	1850	2511	74%	4434	5313	86%