

June, 2024



# DEPARTMENT OF SPECIAL PROGRAM COMPLIANCE

Vacation Rental and Homeshare Newsletter

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## GovOS - Online Registration Platform

Over the last few months, The Department of Special Program Compliance has sent emails to owners inviting them to join our new online service with GovOS.

This new service will allow you to:

- Apply for or renew a Vacation Rental Certificate online, as well as upload supporting documents and make payment once you are completed with the application.
- Update and maintain account information.
- Remit Transient Occupancy Tax monthly.
- Submit the required Contract Summaries before each short term occupancy.

## GovOS - Online Registration Platform

As this new software continues to roll out, please send any questions to [vacation.rentals@palm Springsca.gov](mailto:vacation.rentals@palm Springsca.gov)

Please visit our [Vacation Rental Certificate Online Application](#) website for more information, how-to-videos and other information.

## GovOS - Online Registration Platform

Progress:

- 229 accounts currently using the new online service and have been issued a vacation rental or homesharing certificate
- 198 accounts in process for Registration Certificate application.
- 958 user accounts created.
- 1,700 invitations to create account June 2024

The Department of Special Program Compliance  
425 N Civic Dr, Palm Springs, CA, 92262



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## City ID

Please remember that your City ID, which is found on your registration certificate, must be displayed and included in the property description or similar section of any Vacation Rental advertisements, including web-based advertisements and social media in the following format: "The City of Palm Springs ID# 1234".

For users in our new online platform with GovOS, you will notice that your City ID is your account number and may include zeros preceding the number. For example "001234". Please note listing the city ID as "001234 or 1234" will be compliant.

## Closing a Vacation Rental/Homeshare Certificate

Owners that have recently sold or looking to sell their Vacation Rental/Homeshare property or decided to stop renting their Vacation Rental/Homeshare property for short-term use will need to complete a [Closure Form](#). Letting the Vacation Rental or Homeshare Certificate expire will not automatically close the property.

Please email or mail completed form to: [Shantel.Sterling@palmsspringsca.gov](mailto:Shantel.Sterling@palmsspringsca.gov) or PO Box 2743, Palm Springs, CA 92263-2743.

## Safety Inspections

### Reminder

- All doors leading to the pool areas must have an audible sound whenever opened and heard throughout the home. An alarm device may not be installed lower than 60 inches from the floor .
- All cooking areas shall have a fire extinguisher with a minimum rating of 2A10BC in a permanently mounted, unobstructed, accessible and labeled.
- Legible sign posted at least 9"x 6", "SWIM AT YOUR OWN RISK" visible from all doors leading to the pool area. Sign lettering size must be no less than 1 inch.

Please see the [safety inspection checklist](#) for more information