



LIBRARY BOARD OF TRUSTEES

CITY OF PALM SPRINGS, CALIFORNIA

www.palmspringslibrary.gov

REGULAR MEETING AGENDA

TUESDAY, JULY 9, 2024

5:30 P.M.

Meeting will be held in person at the Palm Springs Library in the Learning Center.
300 S. Sunrise Way, Palm Springs, CA 92262.

- To view/listen/participate in the meeting live, please use the following link: <https://us02web.zoom.us/j/85958290008?pwd=cUV6NDJuTndZVk1TcEtYUeSWUdpQT09> or call 1-669-900-6833, Meeting ID: 859 5829 0008, Passcode: 090845
- Any person who wishes to provide public testimony for an item on the agenda is requested to sign in before the Public Testimony portion of the meeting.
- Submit your public comment to the Library Board of Trustees electronically. Material may be emailed to jeannie.kays@palmspringsca.gov. Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board and retained for the official record.
- The meeting will be recorded, and the audio file will be available from the Office of the City Clerk and will be posted on the City's YouTube channel, as soon as practicable.

TRUSTEES

Craig Borba, Ed. D., Chair

Juanita Garner, Vice-Chair

Al Jones, Treasurer

David Norgard, Trustee

Deborah Schwarz, Trustee

Palm Springs is an inclusive world-class city dedicated to providing excellent and responsive public services to enhance the quality of life for current and future generations.

Staff representative: Jeannie Kays, Director of Library Services, Palm Springs Public Library

I. CALL TO ORDER - ROLL CALL

- II. **ACCEPTANCE OF THE AGENDA:** In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action. This Agenda was available for public access at the City Hall exterior bulletin board (west side of Council Chamber), and City Clerk's office on or before 5:30 p.m., July 3, 2024. A posting of this Agenda can be found on the Library's website at www.palmspringslibrary.org. Pursuant to the Government Code Section 54957.5, the designated office for inspection of public records in connection with the public meeting of the Library Board of Trustees is the office of the City Clerk, City Hall, at 3200 East Tahquitz Canyon Way, Palm Springs, California.

Acceptance of Agenda:

Motion:

Second:

Approved:

Opposed:

Abstention Names(s):

III. PUBLIC COMMENTS: This time has been set aside for members of the public to address the Library Board of Trustees on Agenda items; and items of general interest within the subject matter within jurisdiction of the City. Although the Library Board of Trustees values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted Agenda. Three (3) minutes are assigned to each speaker.

IV. CONSENT AGENDA

A. Meeting Minutes of June 5, 2024

B. Library Statistics

C. Donation Report

Acceptance of Consent Agenda:

Motion: Second: Approved: Opposed: Abstention Names(s):

V. ADMINISTRATIVE REPORTS

A. Friends of the Palm Springs Library

B. Palm Springs Public Library Foundation

C. Library Staff

VI. TREASURER'S REPORT

Acceptance of Treasurer's Report:

Motion: Second: Approved: Opposed: Abstention Names(s):

VII. DISCUSSION/ACTION ITEMS

A. ELECTION OF THE LIBRARY BOARD OF TRUSTEES CHAIRPERSON, VICE CHAIRPERSON, AND TREASURER

Motion: Second: Approved: Opposed: Abstention Names(s):

B. APPOINTMENT OF LIBRARY BOARD OF TRUSTEES TREASURER

Motion: Second: Approved: Opposed: Abstention Names(s):

C. TRUSTEE CONSIDERATION OF AND VOLUNTEER FOR COMMITTEE ASSIGNMENTS

Motion: Second: Approved: Opposed: Abstention Names(s):

D. DISCUSSION-LIBRARY RENOVATION UPDATES

Motion: Second: Approved: Opposed: Abstention Names(s):

VIII. COMMITTEE REPORTS

IX. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

X. ADJOURNMENT: The meeting of the Library Board of Trustees will adjourn to its next scheduled meeting at 5:30 p.m. on Wednesday, September 4, 2024.

The Palm Springs Public Library Board of Trustees meets at 5:30 p.m. on the 1st Wednesday of every month, unless noted otherwise.

THE PUBLIC IS INVITED TO PARTICIPATE

COMMITTEES:

STANDING:

ADVOCACY	BORBA
BUDGET	JONES/GARNER
BUILDINGS	BORBA/NORGARD
POLICIES/BYLAWS	GARNER/NORGARD


AD HOC:

FOUNDATION LIAISON	JONES/SCHWARZ
FRIENDS LIAISON	BORBA/SCHWARZ
MEASURE J LIAISON	JONES

AFFIDAVIT OF POSTING

State of California)
County of Riverside) ss.
City of Palm Springs)

I, Jeannie Kays, Director of Library Services of the City of Palm Springs, California, hereby certify this Agenda was delivered to each member of the Library Board of Trustees, provided to all parties who have requested such notice, posted at City Hall before 5:30 p.m., on July 3, 2024, and posted on the City's website as required by established policies and procedures.



Jeannie Kays, MLIS
Director of Library Services

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the Library Director, Palm Springs Public Library, 300 S. Sunrise Way. Complete Agenda Packets are available for public inspection at: Palm Springs Public Library. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Director of Library Services at (760) 322-8375.

It is the intention of the City of Palm Springs to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, If you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact Lisa Brock at 760-322-8387 to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
City Hall Large Conference Room

June 5, 2024

1. CALL TO ORDER

Chair Borba called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
David Norgard	Yes
Deborah Schwarz	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Assistant Director of Library Services; Arun Mayani, Administrative Assistant.

PUBLIC PRESENT: Robert Engel, Peter Pearson, David Sidley, and Bill Wylie

2. ACCEPTANCE OF THE AGENDA:

MOTION: (Jones/Schwarz, 5-0) To accept the agenda with an urgency addition of item 7.G. DATE AND LOCATION CHANGE OF LIBRARY BOARD OF TRUSTEES MEETING TO JULY 9, 2024 AT PALM SPRINGS PUBLIC LIBRARY

3. PUBLIC COMMENTS: None

4. CONSENT AGENDA

MOTION: (Jones/Garner, 5-0) To approve the consent agenda.

4. A. Meeting Minutes of April 3, 2024.

4. B. Library Statistics

4. C. Donation Report

5. ADMINISTRATIVE REPORTS

5. A. Friends of the Palm Springs Library

Director Kays gave the report.

5. B. Palm Springs Public Library Foundation

Peter Pearson gave the report.

5. C. Library Staff

Director Kays gave the report.

6. TREASURERS REPORT

Treasurer Jones gave the report.

MOTION: (Schwarz/Norgard, 5-0) To accept the Treasurer's report.

7. DISCUSSION/ACTION ITEMS

7. A. UPDATE BY LIBRARY FOUNDATION

Library Foundation Chair David Sidley is remaining on the Palm Springs Public Library Foundation but stepping down as Chair after serving for seven years in that capacity. The Trustees voted to honor and recognition David Sidley for his years of service and leadership on the Library Foundation.

MOTION: (Jones/Garner, 5-0), To recognize and thank David Sidley for his seven years of service as Chair of the Palm Springs Public Library Foundation.

7. B. APPOINT NOMINATING COMMITTEE FOR CHAIR AND VICE CHAIR ELECTIONS

Chair Borba Appointed Trustee Deborah Schwarz and Treasurer Al Jones to the nominating committee for Chair and Vice Chair elections.

7. C. FISCAL YEAR 2024-25 AD HOC FINANCE SUBCOMMITTEE RECOMMENDATIONS FOR TRUST FUND EXPENDITURES, FY 24-25: REQUEST TRUST FUND DONATION OF \$7,000 AND SUGGESTED USE OF KROPITZER TRUST DONATION FUNDS (JONES/GARNER)

MOTION: (Norgard/Schwarz, 5-0) To approve the expenditure of \$7,000 in Fiscal Year 2024-25 from the Kropitzer Trust Donation Fund account for library books and keep earmarks from the Kropitzer Trust Donation Fund the same, as a separate line item.

7. D. DISCUSS PRESENTATION FOR CITY COUNCIL SPECIAL JOINT MEETING

No Action.

7. E. DISCUSSION ABOUT TRUSTEE COMMUNICATION

No Action.

7. F. DISCUSSION-LIBRARY RENOVATION UPDATES

No Action.

7. G. DATE AND LOCATION CHANGE OF LIBRARY BOARD OF TRUSTEES MEETING TO JULY 9, 2024 AT PALM SPRINGS PUBLIC LIBRARY

MOTION: (Jones/Garner, 5-0) To approve meeting date change to Tuesday, July 9, 2024 at the Palm Springs Public Library, in The Learning Center.

8. COMMITTEE REPORTS

None.

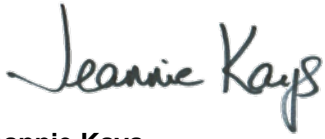
9. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

None.

10. ADJOURNMENT

The June meeting adjourned at 6:35 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Jeannie Kays". The signature is written in a cursive, flowing style.

**Jeannie Kays
Director of Library Services**

May 2024 vs. May 2023

LIBRARY STATISTICS	2024	2023	%CHANGE
MATERIALS CHECKED OUT	27,488	26,371	4%
Print	12,619	12,514	1%
Media	7,951	8,287	-4%
Electronics	56	98	-43%
Downloads & In-house	6,862	4,235	62%
LIBRARY CARD REGISTRATIONS	278	269	3%
Palm Springs Resident	132	146	-10%
California Resident	136	120	13%
Out of State	10	3	233%
DOOR COUNT	11,375	10,184	12%
DOOR COUNT (WMML)	2,399	1,934	24%
COMPUTER SESSIONS	1,784	1,514	18%
COMPUTER SESSIONS (WMML)	473	337	40%
WiFi SESSIONS	1,778	1,911	-7%
WiFi SESSIONS (WMML)	126	112	13%
PASSPORTS PROCESSED	68	99	-31%
PROGRAMMING			
PRESCHOOL			
In Person Programs	4	2	100%
Attendance	124	46	170%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
SCHOOL AGE			
Programs	3	3	0%
Attendance	90	56	61%
Self- Directed Programs	0	3	-100%
Self- Directed Completed	0	171	-100%
FAMILY			
Programs	0	0	-
Attendance	0	0	-
TEEN			
Programs	4	5	-20%
Attendance	47	38	24%
Self- Directed Programs	1	1	-
Self- Directed Completed	32	40	-
ADULT			
Programs	15	7	114%
Attendance	154	86	79%
Virtual Programs	3	3	0%
Virtual Attendance	33	23	43%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
TOTAL			
Programs	26	17	53%
Attendance	415	226	84%
Self- Directed Programs	1	3	-67%
Self- Directed Completed	32	211	-85%
Virtual Programs	3	3	0%
Virtual Attendance	33	23	43%

BALANCE SHEET FOR 2024 13

FUND: 151 Library Endowment Fund			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
151	10005	Operating Bank Account	.00	1,685,210.67
	TOTAL ASSETS		.00	1,685,210.67
FUND BALANCE				
151	29000	Fund Balance Unreserved	.00	-1,788,436.89
151	29310	Revenue Control	.00	-66,745.84
151	29315	Expenditure Control	.00	169,972.06
151	29320	Budgetary FB Unreserved	.00	1,681,176.24
151	29325	Estimated Revenue	.00	40,000.00
151	29330	Appropriations	.00	-1,721,176.24
151	29335	Encumbrance Control	.00	3,009.19
151	29345	Budgetary FB Reserve for Encum	.00	-3,009.19
	TOTAL FUND BALANCE		.00	-1,685,210.67
TOTAL LIABILITIES + FUND BALANCE			.00	-1,685,210.67

** END OF REPORT - Generated by Jeannie Kays **

ACCOUNT TRIAL BALANCE FOR FY24/JUL TO MAY

FUND 151

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE		
PER	JNL	SRC	EFF DATE	REFERENCE					
151	10005								
	Operating Bank Account	151	1,828,928.27						
1	240105	APP	07/06/23	070623	.00	750.39	-750.39		
1	240352	CRP	07/25/23		35.00	.00	-715.39		
1	240484	GNI	07/01/23		Rvrs Acc Int Rec FY22	.00	1,563.53		
1	240484	GNI	07/01/23		Rvrs Acc Int Rec FY23	.00	6,573.72		
1	240484	GNI	07/01/23		SYSTEM GENERATED DUE TO LINE	7,289.11	-715.39		
2	240241	APP	08/17/23	081723	.00	590.89	-1,306.28		
3	240183	APP	09/14/23	091423	.00	60.16	-1,366.44		
3	240443	GEN	09/30/23	Q1 INT	SYSTEM GENERATED DUE TO LINE	.00	9,510.56		
6	240277	CRP	12/13/23		CASH RECEIPTS JOURNAL	.00	12,510.56		
6	240409	GEN	12/31/23	Q2 INT	SYSTEM GENERATED DUE TO LINE	.00	25,396.41		
7	240068	APP	01/04/24	010424	.00	157,348.95	-131,952.54		
7	240257	CRP	01/18/24		CASH RECEIPTS JOURNAL	.00	-131,927.54		
8	240091	CRP	02/05/24		CASH RECEIPTS JOURNAL	.00	-131,917.54		
8	240396	APP	02/29/24	022924	.00	10,000.00	-141,917.54		
9	240485	CRP	03/25/24		CASH RECEIPTS JOURNAL	.00	-141,745.54		
					1,828,928.27	34,293.96	176,039.50	-141,745.54	1,687,182.73
151	10006								
	Cash - Fair Market Value Adj	151	-44,751.18						
8	240193	GNI	02/14/24		RVRS FY23 FMV ADJ	.00	42,204.74		
8	240193	GNI	02/14/24		RVRS FY23 FMV ADJ	.00	44,751.18		
					-44,751.18	44,751.18	.00	44,751.18	.00
151	12105								
	Interest Receivable	151	5,010.19						
1	240484	GNI	07/01/23		Rvrs Acc Int Rec FY23	.00	5,010.19	-5,010.19	
					5,010.19	5,010.19	-5,010.19	.00	
151	20010								
	Accounts Payable Control	151	-750.39						
1	240105	APP	07/06/23	070623	AP CASH DISBURSEMENTS JOURNA	.00	750.39		
2	240107	API	08/17/23	B 2650	.00	590.89	159.50		
2	240241	APP	08/17/23	081723	AP CASH DISBURSEMENTS JOURNA	.00	750.39		
3	240112	API	09/14/23	B 2717	.00	60.16	690.23		
3	240183	APP	09/14/23	091423	AP CASH DISBURSEMENTS JOURNA	.00	750.39		
7	240017	API	01/04/24	B 3170	.00	9,348.95	-8,598.56		
7	240047	API	01/04/24	B 3183	.00	148,000.00	-156,598.56		
7	240068	APP	01/04/24	010424	AP CASH DISBURSEMENTS JOURNA	.00	750.39		
8	240277	API	02/29/24	B 3331	.00	10,000.00	-9,249.61		
8	240396	APP	02/29/24	022924	AP CASH DISBURSEMENTS JOURNA	.00	750.39		
					-750.39	168,750.39	168,000.00	750.39	.00
151	29000								
	Fund Balance Unreserved	151	-1,788,436.89						
					-1,788,436.89	.00	.00	.00	-1,788,436.89
151	29320								
	Budgetary FB Unreserved	151	.00						
1	240469	BUA	07/01/23	2024 B	ENCUMBRANCE CARRY FORWARD 20	.00	1,981.25		
1	240470	BUC	07/01/23	2024 B		.00	1,681,176.24		

ACCOUNT TRIAL BALANCE FOR FY24/JUL TO MAY
FUND 151

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC EFF DATE REFERENCE					
			.00	1,681,176.24	.00	1,681,176.24	1,681,176.24
151	29325						
	Estimated Revenue	151	.00				
1	240470 BUC	07/01/23 2024 B		37,000.00	.00	37,000.00	
7	240281 BUA	01/24/24		3,000.00	.00	40,000.00	
			.00	40,000.00	.00	40,000.00	40,000.00
151	29330						
	Appropriations	151	.00				
1	240469 BUA	07/01/23 2024 B ENCUMBRANCE CARRY FORWARD 20		.00	1,981.25	-1,981.25	
1	240470 BUC	07/01/23 2024 B		.00	1,716,194.99	-1,718,176.24	
7	240281 BUA	01/24/24		.00	3,000.00	-1,721,176.24	
			.00	.00	1,721,176.24	-1,721,176.24	-1,721,176.24
151	29335						
	Encumbrance Control	151	1,981.25				
1	240149 POE	07/31/23		10,000.00	.00	10,000.00	
2	240107 POL	08/17/23 B 2650		.00	590.89	9,409.11	
3	240112 POL	09/14/23 B 2717		.00	60.16	9,348.95	
7	240017 POL	01/04/24 B 3170		.00	9,348.95	.00	
8	240116 POE	02/29/24		10,000.00	.00	10,000.00	
8	240277 POL	02/29/24 B 3331		.00	10,000.00	.00	
			1,981.25	20,000.00	20,000.00	.00	1,981.25
151	29345						
	Budgetary FB Reserve for Encum	151	-1,981.25				
1	240149 POE	07/31/23		.00	10,000.00	-10,000.00	
2	240107 POL	08/17/23 B 2650		590.89	.00	-9,409.11	
3	240112 POL	09/14/23 B 2717		60.16	.00	-9,348.95	
7	240017 POL	01/04/24 B 3170		9,348.95	.00	.00	
8	240116 POE	02/29/24		.00	10,000.00	-10,000.00	
8	240277 POL	02/29/24 B 3331		10,000.00	.00	.00	
			-1,981.25	20,000.00	20,000.00	.00	-1,981.25
TOTALS FOR FUND 151							
Library Endowment Fund			.00	2,008,971.77	2,110,225.93	-101,254.16	-101,254.16

ACCOUNT TRIAL BALANCE FOR FY24/JUL TO MAY
 FUND 151

ACCOUNT							BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
ACCOUNT NAME	PER	JNL	SRC	EFF DATE	REFERENCE	ORG					
REPORT TOTALS							.00	2,008,971.77	2,110,225.93	-101,254.16	-101,254.16

** END OF REPORT - Generated by Arun Mayani **

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
151	10005	Operating Bank Account								
							SOY BALANCE	1,828,928.27		
24/01	240105 07/06/23	APP	070623				-750.39	1,828,177.88		
24/01	240352 07/25/23	CRP					35.00	1,828,212.88		
24/01	240484 07/01/23	GNI					2,278.92	1,830,491.80		
24/01	240484 07/01/23	GNI					5,010.19	1,835,501.99		
24/01	240484 07/01/23	GNI					-7,289.11	1,828,212.88		
24/02	240241 08/17/23	APP	081723				-590.89	1,827,621.99		
24/03	240183 09/14/23	APP	091423				-60.16	1,827,561.83		
24/03	240443 09/30/23	GEN	Q1 INT Q1 INT ALL Q1 INT ALLOC				10,877.00	1,838,438.83		
24/06	240277 12/13/23	CRP					3,000.00	1,841,438.83		
24/06	240409 12/31/23	GEN	Q2 INT Q2 INT ALL Q2 INT ALLOC				12,885.85	1,854,324.68		
24/07	240068 01/04/24	APP	010424				-157,348.95	1,696,975.73		
24/07	240257 01/18/24	CRP					25.00	1,697,000.73		
24/08	240091 02/05/24	CRP					10.00	1,697,010.73		
24/08	240396 02/29/24	APP	022924				-10,000.00	1,687,010.73		
24/09	240485 03/25/24	CRP					172.00	1,687,182.73		
24/12	240237 06/18/24	APP	061824				-1,972.06	1,685,210.67		
	LEDGER BALANCES --- DEBITS:		1,863,222.23		CREDITS:		-178,011.56	NET:	1,685,210.67	
151	10006	Cash - Fair Market Value Adj								
							SOY BALANCE	-44,751.18		
24/08	240193 02/14/24	GNI		RVRS FY23 FM			2,546.44	-42,204.74		
24/08	240193 02/14/24	GNI		RVRS FY23 FM			42,204.74	.00		
	LEDGER BALANCES --- DEBITS:		44,751.18		CREDITS:		-44,751.18	NET:	.00	
151	10299	Unrealized Investments								
							SOY BALANCE	.00		
	LEDGER BALANCES --- DEBITS:		.00		CREDITS:		.00	NET:	.00	
151	12105	Interest Receivable								
							SOY BALANCE	5,010.19		
24/01	240484 07/01/23	GNI					-5,010.19	.00		
	LEDGER BALANCES --- DEBITS:		5,010.19		CREDITS:		-5,010.19	NET:	.00	
151	20010	Accounts Payable Control								
							SOY BALANCE	-750.39		
24/01	240105 07/06/23	APP	070623				750.39	.00		
24/02	240107 08/17/23	API	B 2650				-590.89	-590.89		
24/02	240241 08/17/23	APP	081723				590.89	.00		
24/03	240112 09/14/23	API	B 2717				-60.16	-60.16		

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
24/03	240183	09/14/23	APP	091423				60.16	.00	
24/07	240017	01/04/24	API B	3170				-9,348.95	-9,348.95	
24/07	240047	01/04/24	API B	3183				-148,000.00	-157,348.95	
24/07	240068	01/04/24	APP	010424				157,348.95	.00	
24/08	240277	02/29/24	API B	3331				-10,000.00	-10,000.00	
24/08	240396	02/29/24	APP	022924				10,000.00	.00	
24/12	240166	06/18/24	API B	3813				-1,972.06	-1,972.06	
24/12	240237	06/18/24	APP	061824				1,972.06	.00	
LEDGER BALANCES --- DEBITS:				170,722.45		CREDITS:	-170,722.45	NET:	.00	
151	29000	Fund Balance Unreserved				SOY BALANCE			-1,788,436.89	
24/00	240002	07/01/23	SOY					-1,981.25	-1,788,436.89	
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-1,788,436.89	NET:	-1,788,436.89	
151	29310	Revenue Control				SOY BALANCE			.00	
24/01	240352	07/25/23	CRP					-35.00	-35.00	
24/01	240484	07/01/23	GNI					5,010.19	4,975.19	
24/03	240443	09/30/23	GEN Q1 INT Q1 INT ALL Q1 INT ALLOC					-10,877.00	-5,901.81	
24/06	240277	12/13/23	CRP					-3,000.00	-8,901.81	
24/06	240409	12/31/23	GEN Q2 INT Q2 INT ALL Q2 INT ALLOC					-12,885.85	-21,787.66	
24/07	240257	01/18/24	CRP					-25.00	-21,812.66	
24/08	240091	02/05/24	CRP					-10.00	-21,822.66	
24/08	240193	02/14/24	GNI		RVRS FY23 FM			-44,751.18	-66,573.84	
24/09	240485	03/25/24	CRP					-172.00	-66,745.84	
LEDGER BALANCES --- DEBITS:				5,010.19		CREDITS:	-71,756.03	NET:	-66,745.84	
151	29315	Expenditure Control				SOY BALANCE			.00	
24/02	240107	08/17/23	API B	2650				590.89	590.89	
24/03	240112	09/14/23	API B	2717				60.16	651.05	
24/07	240017	01/04/24	API B	3170				9,348.95	10,000.00	
24/07	240047	01/04/24	API B	3183				148,000.00	158,000.00	
24/08	240277	02/29/24	API B	3331				10,000.00	168,000.00	
24/12	240166	06/18/24	API B	3813				1,972.06	169,972.06	
LEDGER BALANCES --- DEBITS:				169,972.06		CREDITS:	.00	NET:	169,972.06	
151	29320	Budgetary FB Unreserved				SOY BALANCE			.00	
24/01	240469	07/01/23	BUA	2024 B				1,981.25	1,981.25	
24/01	240470	07/01/23	BUC	2024 B				1,679,194.99	1,681,176.24	

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
LEDGER BALANCES --- DEBITS:				1,681,176.24		CREDITS:		.00	NET:	1,681,176.24
151	29325	Estimated Revenue				SOY BALANCE				.00
24/01	240470	07/01/23	BUC 2024 B					37,000.00		37,000.00
24/07	240281	01/24/24	BUA					3,000.00		40,000.00
LEDGER BALANCES --- DEBITS:				40,000.00		CREDITS:		.00	NET:	40,000.00
151	29330	Appropriations				SOY BALANCE				.00
24/01	240469	07/01/23	BUA 2024 B					-1,981.25		-1,981.25
24/01	240470	07/01/23	BUC 2024 B					-1,716,194.99		-1,718,176.24
24/07	240281	01/24/24	BUA					-3,000.00		-1,721,176.24
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-1,721,176.24		NET:	-1,721,176.24
151	29335	Encumbrance Control				SOY BALANCE				1,981.25
24/00	240003	07/01/23	SOY					1,981.25		1,981.25
24/01	240149	07/31/23	POE					10,000.00		11,981.25
24/02	240107	08/17/23	POL B 2650					-590.89		11,390.36
24/03	240112	09/14/23	POL B 2717					-60.16		11,330.20
24/07	240017	01/04/24	POL B 3170					-9,348.95		1,981.25
24/08	240116	02/29/24	POE					10,000.00		11,981.25
24/08	240277	02/29/24	POL B 3331					-10,000.00		1,981.25
24/12	240166	06/18/24	POL B 3813					-1,972.06		9.19
24/12	240255	06/12/24	POM 101742 24001196					3,000.00		3,009.19
LEDGER BALANCES --- DEBITS:				24,981.25		CREDITS:	-21,972.06		NET:	3,009.19
151	29340	FB Reserve for Encumbrances				SOY BALANCE				.00
24/00	240002	07/01/23	SOY					1,981.25		.00
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	.00		NET:	.00
151	29345	Budgetary FB Reserve for Encum				SOY BALANCE				-1,981.25
24/00	240003	07/01/23	SOY					-1,981.25		-1,981.25
24/01	240149	07/31/23	POE					-10,000.00		-11,981.25
24/02	240107	08/17/23	POL B 2650					590.89		-11,390.36
24/03	240112	09/14/23	POL B 2717					60.16		-11,330.20

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
24/07	240017	01/04/24	POL B	3170				9,348.95	-1,981.25	
24/08	240116	02/29/24	POE					-10,000.00	-11,981.25	
24/08	240277	02/29/24	POL B	3331				10,000.00	-1,981.25	
24/12	240166	06/18/24	POL B	3813				1,972.06	-9.19	
24/12	240255	06/12/24	POM	101742	24001196			-3,000.00	-3,009.19	
LEDGER BALANCES --- DEBITS:				21,972.06		CREDITS:	-24,981.25	NET:	-3,009.19	
151	36000	Interest Income				REVISED BUDGET				-27,000.00
24/01	240484	07/01/23	GNI					5,010.19	5,010.19	
24/03	240443	09/30/23	GEN Q1	INT Q1	INT ALL	Q1 INT	ALLOC	-10,877.00	-5,866.81	
24/06	240409	12/31/23	GEN Q2	INT Q2	INT ALL	Q2 INT	ALLOC	-12,885.85	-18,752.66	
LEDGER BALANCES --- DEBITS:				5,010.19		CREDITS:	-23,762.85	NET:	-18,752.66	
151	36010	Unrealized Gain Or Loss				REVISED BUDGET				.00
24/08	240193	02/14/24	GNI		RVRS FY23	FM		-2,546.44	-2,546.44	
24/08	240193	02/14/24	GNI		RVRS FY23	FM		-42,204.74	-44,751.18	
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-44,751.18	NET:	-44,751.18	
151	37015	Contrib Non-Govt Sources				REVISED BUDGET				-3,000.00
24/06	240277	12/13/23	CRP	10110	96044	LYNDA JARMAN		-3,000.00	-3,000.00	
24/07	240257	01/18/24	CRP	10110	98180	DONATION		-25.00	-3,025.00	
24/08	240091	02/05/24	CRP	10110	99280	H TUCHMAN		-10.00	-3,035.00	
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-3,035.00	NET:	-3,035.00	
151	37505	Unrestricted Donations				REVISED BUDGET				-10,000.00
24/01	240352	07/25/23	CRP	10110	86800			-35.00	-35.00	
24/09	240485	03/25/24	CRP	10110	102349			-68.00	-103.00	
24/09	240485	03/25/24	CRP	10110	102349			-104.00	-207.00	
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-207.00	NET:	-207.00	
1514010	50202	Trust Fund Books				REVISED BUDGET				24,981.25
24/02	240107	08/17/23	API	100128	24000114	41693	2011787	45.60	45.60	
24/02	240107	08/17/23	API	100128	24000114	41694	2011787	119.19	164.79	
24/02	240107	08/17/23	API	100128	24000114	41695	2011787	37.95	202.74	

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
24/02	240107	08/17/23	API	100128	24000114	41696	2011787		369.90	572.64	
24/02	240107	08/17/23	API	100128	24000114	41697	2011787		18.25	590.89	
24/03	240112	09/14/23	API	100128	24000114	42984	2012164		60.16	651.05	
24/07	240017	01/04/24	API	100128	24000114	50888	2014285		9,348.95	10,000.00	
24/08	240277	02/29/24	API	101742	24001196	53502	2015419		10,000.00	20,000.00	
24/12	240166	06/18/24	API	100128	23000205	61027	2017425		533.25	20,533.25	
24/12	240166	06/18/24	API	100128	23000205	61028	2017425		117.92	20,651.17	
24/12	240166	06/18/24	API	100128	23000205	61029	2017425		1,234.34	21,885.51	
24/12	240166	06/18/24	API	100128	23000205	61031	2017425		86.55	21,972.06	
LEDGER BALANCES --- DEBITS:						21,972.06	CREDITS:		.00	NET:	21,972.06
1514010	50205	Library Foundation									
										REVISED BUDGET	500,000.00
24/07	240047	01/04/24	API	104324		51084	2014379		148,000.00	148,000.00	
LEDGER BALANCES --- DEBITS:						148,000.00	CREDITS:		.00	NET:	148,000.00
GRAND TOTAL --- DEBITS:						4,201,800.10	CREDITS:		-4,098,573.88	NET:	103,226.22

115 Records printed

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**ALL LIBRARY EXPENDITURE ACCOUNTS
MEETING DATE 7/9/2024**

LIBRARY TRUST FUNDS							
Org	Object	Description	Budgeted	YTD Spent	Encumbered	Available Budget	Percent Used
1514010	50201	Future Library Projects	19,529.25	0.00	0.00	19,529.25	0.00
1514010	50202	Trust Fund Books	24,981.25	21,972.06	3,009.19	0.00	100.00
1514010	50203	Kropitzer Trust Donation	176,665.74	0.00	0.00	176,665.74	0.00
1514010	50205	Library Foundation	500,000.00	148,000.00	0.00	352,000.00	29.60
1514010	50208	Library Renovation	1,000,000.00	0.00	0.00	1,000,000.00	0.00
		Unallocated Funds	-35,965.57				
		TOTALS	1,685,210.67	169,972.06	3,009.19	1,548,194.99	

**ALL LIBRARY EXPENDITURE ACCOUNTS
MEETING DATE 7/9/2024**

MAIN LIBRARY							
Org	Object	Description	Budgeted	YTD Spent	Encumbered	Available Budget	Percent Used
1004000	40000	Salaries Full Time	1,296,921.78	1,155,935.47	0.00	140,986.31	89.13
1004000	40002	Salaries Overtime	5,000.00	5,341.36	0.00	-341.36	106.83
1004000	40010	Leave Payoffs	17,502.27	24,584.54	0.00	-7,082.27	140.46
1004000	40020	Fringe Benefits	321,613.37	213,314.39	0.00	108,298.98	66.33
1004000	40045	Medical Insurance Withdrawal	4,830.00	8,175.00	0.00	-3,345.00	169.25
1004000	40050	RHS Health Benefit	18,300.00	12,375.00	0.00	5,925.00	67.62
1004000	40055	PERS Retirement Cost	343,964.25	434,095.31	0.00	-90,131.06	126.20
1004000	40060	PERS - POB	0.00	0.00	0.00	0.00	0.00
1004000	40065	Workers' Compensation	65,450.36	49,243.24	0.00	16,207.12	75.24
1004000	40095	Medicare Insurance	18,805.37	17,677.77	0.00	1,127.60	94.00
1004000	40100	Retiree Health Benefit	119,918.08	89,938.56	0.00	29,979.52	75.00
1004000	40105	Contractual Services	41,000.00	15,343.90	0.00	25,656.10	37.42
1004000	50005	Training Travel and Dues	14,000.00	6,400.01	0.00	7,599.99	45.71
1004000	50030	Gas and Lubrications	5,000.00	2,605.86	0.00	2,394.14	52.12
1004000	50031	Communications	33,491.00	3,360.43	0.00	30,130.57	10.03
1004000	50035	Materials and Supplies	453,425.00	323,749.40	58,892.56	70,783.04	84.39
1004000	50055	Insurance	115,193.83	86,317.48	0.00	28,876.35	74.93
1004000	50105	Repairs and Maint General	98,755.00	0.00	0.00	98,755.00	0.00
1004000	50117	IT Replacement	0.00	0.00	0.00	0.00	0.00
1004000	50120	Facilities Maintenance Service	237,449.89	178,518.01	0.00	58,931.88	75.18
1004000	50126	Grants Expense	44,700.10	103,124.83	206.68	-58,631.41	231.17
1004000	50135	Administrative Benefits	0.00	0.00	0.00	0.00	0.00
1004000	50140	Printing	20,000.00	9,672.39	0.00	10,327.61	48.36
1004000	50145	Advertising	10,475.00	4,960.40	300.00	5,214.60	50.22
1004000	50200	Friends of the Library	26,853.40	28,319.40	0.00	-1,466.00	105.46
		TOTALS	3,312,648.70	2,773,052.75	59,399.24	480,196.71	
WELWOOD MURRAY MEMORIAL LIBRARY							
Org	Object	Description	Budgeted	YTD Spent	Encumbered	Available Budget	Percent Used
1004005	40105	Contractual Services	111,000.00	108,972.24	0.00	2,027.76	98.17
1004005	50015	Electricity	30,000.00	23,391.59	0.00	6,608.41	77.97
1004005	50020	Water	2,500.00	1,184.86	0.00	1,315.14	47.39
1004005	50030	Gas and Lubrications	5,000.00	0.00	0.00	5,000.00	0.00
1004005	50031	Communications	16,000.00	0.00	0.00	16,000.00	0.00
1004005	50038	Welwood Operations	30,025.00	16,022.42	0.00	14,002.58	53.36
		TOTALS	194,525.00	149,571.11	0.00	44,953.89	

2023-24 DONATIONS			
LAST UPDATED JUNE 27, 2024			
DATE	DONOR	AMOUNT	DESIGNATION
7/25/2023	ANONYMOUS DONATION	\$ 35.00	
12/13/2023	LYNDA JARMAN	\$ 3,000.00	BOOKS
12/22/2023	RENEE GLICKMAN	\$ 25.00	
1/18/2024	ANONYMOUS DONATION	\$ 25.00	
2/5/2024	HELENE TUCHMAN	\$ 10.00	
	TOTAL	\$ 3,095.00	

NOMINATION & ELECTION PROCEDURES FOR CHAIR, VICE CHAIR, & TREASURER

NOTE: Nominations do not require a second.

1. NOMINATIONS:

Presiding officer: *“Nominations are now in order for the office of Chair [Vice Chair].”*

(Pause for the first nomination)

Presiding Officer: *“Are there any further nominations for the office of Chair [Vice Chair]?”*

(Pause to allow for additional nominations)

When there appears to be no further nominations for a particular office.

Presiding officer: *“Seeing none, without objection nominations are closed.”*

2. ELECTION PROCEDURES:

One Nominee:

If only one person is nominated, the presiding officer, after ensuring that no members present wish to make further nominations, simply declares the nominee is elected by unanimous consent.

Multiple Nominees:

When there is more than one nominee for a given office, the candidates are voted on in the order in which they were nominated.

Presiding Officer: *“As many as are in favor of Mr./Ms. A for Chair say aye... Those opposed say no...”*

If the ayes are in the majority:

Presiding Officer: *“The ayes have it and Mr./Ms. A is elected Chair.”*

If the noes are in the majority the working is:

Presiding Officer: *“The noes have it and Mr./Ms. A is not elected. Those in favor of Mr./Ms. B [the next nominee] say aye... Those opposed say no...”*

As soon as one of the nominees receives a majority vote, the presiding officer declares him elected and no votes are taken on the remaining nominees for that office.

3. MOTION TO ACCEPT THE ELECTION RESULTS:

Presiding Officer: *“I request a motion to accept the election with Mr./Ms. A elected to the office of Chair and Mr./Ms. B elected to the office of Vice Chair... Is there a second... Secretary please conduct a roll call vote.”*