



LIBRARY BOARD OF TRUSTEES

CITY OF PALM SPRINGS, CALIFORNIA

www.palmspringslibrary.gov

REGULAR MEETING AGENDA WEDNESDAY, SEPTEMBER 4, 2024 5:30 P.M.

Meeting will be held in person at City Hall in the Large Conference Room.
3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262.

- To view/listen/participate in the meeting live, please use the following link: <https://us02web.zoom.us/j/85958290008?pwd=cUV6NDJuTndZVk1TcEtYUeSWUdpQT09> or call 1-669-900-6833, Meeting ID: 859 5829 0008, Passcode: 090845
- Any person who wishes to provide public testimony for an item on the agenda is requested to sign in before the Public Testimony portion of the meeting.
- Submit your public comment to the Library Board of Trustees electronically. Material may be emailed to jeannie.kays@palmspringsca.gov. Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board and retained for the official record.
- The meeting will be recorded, and the audio file will be available from the Office of the City Clerk and will be posted on the City's YouTube channel, as soon as practicable.

TRUSTEES

Craig Borba, Ed. D., Chair

Juanita Garner, Vice-Chair

Al Jones, Treasurer

David Norgard, Trustee

Deborah Schwarz, Trustee

Palm Springs is an inclusive world-class city dedicated to providing excellent and responsive public services to enhance the quality of life for current and future generations.

Staff representative: Jeannie Kays, Director of Library Services, Palm Springs Public Library

I. CALL TO ORDER - ROLL CALL

- II. **ACCEPTANCE OF THE AGENDA:** In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action. This Agenda was available for public access at the City Hall exterior bulletin board (west side of Council Chamber), and City Clerk's office on or before 5:30 p.m., August 28, 2024. A posting of this Agenda can be found on the Library's website at www.palmspringslibrary.org. Pursuant to the Government Code Section 54957.5, the designated office for inspection of public records in connection with the public meeting of the Library Board of Trustees is the office of the City Clerk, City Hall, at 3200 East Tahquitz Canyon Way, Palm Springs, California.

Acceptance of Agenda:

Motion:

Second:

Approved:

Opposed:

Abstention Names(s):

III. PUBLIC COMMENTS: This time has been set aside for members of the public to address the Library Board of Trustees on Agenda items; and items of general interest within the subject matter within jurisdiction of the City. Although the Library Board of Trustees values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted Agenda. Three (3) minutes are assigned to each speaker.

IV. CONSENT AGENDA

A. Meeting Minutes of July 9, 2024

B. Library Statistics

C. Donation Report

Acceptance of Consent Agenda:

Motion: Second: Approved: Opposed: Abstention Names(s):

V. ADMINISTRATIVE REPORTS

A. Friends of the Palm Springs Library

B. Palm Springs Public Library Foundation

C. Library Staff

VI. TREASURER'S REPORT

Acceptance of Treasurer's Report:

Motion: Second: Approved: Opposed: Abstention Names(s):

VII. DISCUSSION/ACTION ITEMS

A. CHANGE MEETING DATE FOR OCTOBER MEETING DUE TO ROSH HASHANAH: SUGGESTING THURSDAY, OCTOBER 4, 2024, TO BE HELD AT THE LIBRARY

Motion: Second: Approved: Opposed: Abstention Names(s):

B. APPROVE LIBRARY ANNUAL REPORT, FISCAL YEAR 2023-24

Motion: Second: Approved: Opposed: Abstention Names(s):

C. DISCUSSION-LIBRARY RENOVATION UPDATES

Motion: Second: Approved: Opposed: Abstention Names(s):

VIII. COMMITTEE REPORTS

IX. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

X. ADJOURNMENT: The meeting of the Library Board of Trustees will adjourn to its next scheduled meeting at 5:30 p.m. on Wednesday, October 2, 2024, or an alternate date announced at this meeting.

The Palm Springs Public Library Board of Trustees meets at 5:30 p.m. on the 1st Wednesday of every month, unless noted otherwise.

THE PUBLIC IS INVITED TO PARTICIPATE

COMMITTEES:

STANDING:

ADVOCACY	BORBA
BUDGET	JONES/GARNER
BUILDINGS	BORBA/NORGARD
POLICIES/BYLAWS	GARNER/NORGARD


AD HOC:

FOUNDATION LIAISON	JONES/SCHWARZ
FRIENDS LIAISON	BORBA
MEASURE J LIAISON	JONES

AFFIDAVIT OF POSTING

State of California)
County of Riverside) ss.
City of Palm Springs)

I, Jeannie Kays, Director of Library Services of the City of Palm Springs, California, hereby certify this Agenda was delivered to each member of the Library Board of Trustees, provided to all parties who have requested such notice, posted at City Hall before 5:30 p.m., on August 28, 2024, and posted on the City’s website as required by established policies and procedures.



Jeannie Kays, MLIS
Director of Library Services

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the Library Director, Palm Springs Public Library, 300 S. Sunrise Way. Complete Agenda Packets are available for public inspection at: Palm Springs Public Library. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Director of Library Services at (760) 322-8375.

It is the intention of the City of Palm Springs to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, If you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact Lisa Brock at 760-322-8387 to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
City Hall Large Conference Room

July 9, 2024

1. CALL TO ORDER

Chair Borba called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
David Norgard	Yes
Deborah Schwarz	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Assistant Director of Library Services and Arun Mayani, Administrative Assistant

PUBLIC PRESENT: Peter Pearson, David Sidley, Betsy Smalley, and Bill Wylie

2. ACCEPTANCE OF THE AGENDA:

MOTION: (Norgard/Jones, 4-0) To accept the agenda.

3. PUBLIC COMMENTS: None.

4. CONSENT AGENDA

MOTION: (Schwarz/Jones, 4-0) To approve the consent agenda.

4. A. Meeting Minutes of June 5, 2024.

4. B. Library Statistics

4. C. Donation Report

5. ADMINISTRATIVE REPORTS

Vice Chair Garner arrived at 5:32 p.m.

5. A. Friends of the Palm Springs Library

Director Kays gave the report.

5. B. Palm Springs Public Library Foundation

Peter Pearson and Bill Wylie gave the report.

5. C. Library Staff

Director Kays gave the report.

6. TREASURER'S REPORT

Treasurer Jones gave the report.

MOTION: (Norgard/Garner, 5-0) To accept the Treasurer's report.

7. DISCUSSION/ACTION ITEMS

7. A. ELECTION OF THE LIBRARY BOARD OF TRUSTEES CHAIRPERSON, VICE CHAIRPERSON, AND TREASURER

Elected Craig Borba for Chairperson, Grace Garner for Vice Chairperson, and Al Jones for Treasurer.

MOTION: (Schwarz/Jones, 5-0) To accept the election results.

7. B. APPOINTMENT OF LIBRARY BOARD OF TRUSTEES TREASURER

Item was discussed during 7 A.

7. C. TRUSTEE CONSIDERATION OF AND VOLUNTEER FOR COMMITTEE ASSIGNMENTS

Deborah Schwarz withdrew from the Friends Liaison Committee.

7. D. DISCUSSION-LIBRARY RENOVATION UPDATES

No action.

8. COMMITTEE REPORTS

None.

9. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

None.

10. ADJOURNMENT

The July meeting adjourned at 6:30 p.m.

RESPECTFULLY SUBMITTED,



**Jeannie Kays
Director of Library Services**

June 2024 vs. June 2023

LIBRARY STATISTICS	2024	2023	%CHANGE
MATERIALS CHECKED OUT	27,405	24,835	10%
Print	12,733	12,436	2%
Media	7,520	7,303	3%
Electronics	58	62	-6%
Downloads & In-house	7,094	4,035	76%
LIBRARY CARD REGISTRATIONS	214	271	-21%
Palm Springs Resident	139	151	-8%
California Resident	74	115	-36%
Out of State	1	5	-80%
DOOR COUNT	10,257	10,299	0%
DOOR COUNT (WMML)	1,840	1,850	-1%
COMPUTER SESSIONS	1,420	1,515	-6%
COMPUTER SESSIONS (WMML)	368	323	14%
WiFi SESSIONS	1,705	1,860	-8%
WiFi SESSIONS (WMML)	142	116	22%
PASSPORTS PROCESSED	49	60	-18%
PROGRAMMING			
PRESCHOOL			
In Person Programs	6	3	100%
Attendance	134	65	106%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
SCHOOL AGE			
Programs	3	8	-63%
Attendance	116	467	-75%
Self- Directed Programs	0	2	-100%
Self- Directed Completed	0	32	-100%
FAMILY			
Programs	2	0	-
Attendance	184	0	-
TEEN			
Programs	4	3	33%
Attendance	32	48	-33%
Self- Directed Programs	1	0	-
Self- Directed Completed	18	0	-
ADULT			
Programs	9	9	0%
Attendance	90	146	-38%
Virtual Programs	3	3	0%
Virtual Attendance	40	38	5%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
TOTAL			
Programs	24	23	4%
Attendance	556	726	-23%
Self- Directed Programs	1	3	-67%
Self- Directed Completed	18	32	-44%
Virtual Programs	3	3	0%
Virtual Attendance	40	38	5%

July 2024 vs. July 2023

LIBRARY STATISTICS	2024	2023	%CHANGE
MATERIALS CHECKED OUT	19,827	20,757	-1%
Print	12,177	12,986	-23%
Media	7,650	7,709	-6%
Downloads & In-house	6,930	5,990	16%
LIBRARY CARD REGISTRATIONS	234	245	-4%
Palm Springs Resident	119	154	-23%
California Resident	112	82	37%
Out of State	3	9	-67%
DOOR COUNT	8,836	10,532	-16%
DOOR COUNT (WMML)	1,520	1,644	-8%
COMPUTER SESSIONS	1,839	1,762	4%
COMPUTER SESSIONS (WMML)	328	543	-40%
WiFi SESSIONS	1,798	1,800	0%
WiFi SESSIONS (WMML)	152	170	-11%
PASSPORTS PROCESSED	45	44	2%
PROGRAMMING			
PRESCHOOL			
In Person Programs	4	3	33%
Attendance	115	53	117%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
SCHOOL AGE			
Programs	2	3	-33%
Attendance	42	79	-47%
Self- Directed Programs	0	1	-
Self- Directed Completed	0	0	-
FAMILY			
Programs	4	4	0%
Attendance	552	553	0%
TEEN			
Programs	4	3	33%
Attendance	40	34	18%
Self- Directed Programs	0	1	-100%
Self- Directed Completed	0	34	-100%
ADULT			
Programs	12	6	100%
Attendance	94	82	15%
Virtual Programs	4	1	300%
Virtual Attendance	10	35	-71%
Self- Directed Programs	0	1	-
Self- Directed Completed	0	0	-
TOTAL			
Programs	26	19	37%
Attendance	843	801	5%
Virtual Programs	4	1	300%
Virtual Attendance	10	35	-71%
Self-Directed Programs	0	3	-100%
Self-Directed Completed	0	34	-100%

BALANCE SHEET FOR 2025 1

FUND: 151 Library Endowment Fund			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
151	10005	Operating Bank Account	-3,000.00	1,693,800.62
	TOTAL ASSETS		-3,000.00	1,693,800.62
LIABILITIES				
151	20010	Accounts Payable Control	3,000.00	.00
	TOTAL LIABILITIES		3,000.00	.00
FUND BALANCE				
151	29000	Fund Balance Unreserved	.00	-1,693,800.62
151	29320	Budgetary FB Unreserved	-42,990.81	-42,990.81
151	29325	Estimated Revenue	43,000.00	43,000.00
151	29330	Appropriations	-9.19	-9.19
151	29335	Encumbrance Control	.00	9.19
151	29345	Budgetary FB Reserve for Encum	.00	-9.19
	TOTAL FUND BALANCE		.00	-1,693,800.62
TOTAL LIABILITIES + FUND BALANCE			3,000.00	-1,693,800.62

** END OF REPORT - Generated by Arun Mayani **

ACCOUNT TRIAL BALANCE FOR FY25/JUL TO JUL
 FUND 151

ACCOUNT	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
ACCOUNT NAME	PER JNL SRC EFF DATE REFERENCE					
151 10005	Operating Bank Account 151	1,696,800.62				
		1,696,800.62	.00	.00	.00	1,696,800.62
151 20010	Accounts Payable Control 151	-3,000.00				
		-3,000.00	.00	.00	.00	-3,000.00
151 29000	Fund Balance Unreserved 151	-1,693,800.62				
		-1,693,800.62	.00	.00	.00	-1,693,800.62
151 29335	Encumbrance Control 151	9.19				
		9.19	.00	.00	.00	9.19
151 29345	Budgetary FB Reserve for Encum 151	-9.19				
		-9.19	.00	.00	.00	-9.19
TOTALS FOR FUND 151						
Library Endowment Fund		.00	.00	.00	.00	.00

ACCOUNT TRIAL BALANCE FOR FY25/JUL TO JUL

FUND 151

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC EFF DATE REFERENCE					
REPORT TOTALS			.00	.00	.00	.00	.00

** END OF REPORT - Generated by Arun Mayani **

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
151	10005		Operating Bank Account							
								SOY BALANCE	1,696,800.62	
25/01	250228	07/18/24	APP	071824				-3,000.00	1,693,800.62	
25/02	250248	08/15/24	APP	081524				-150,000.00	1,543,800.62	
			LEDGER BALANCES	---	DEBITS:	1,696,800.62	CREDITS:	-153,000.00	NET:	1,543,800.62
151	20010		Accounts Payable Control							
								SOY BALANCE	-3,000.00	
25/01	250228	07/18/24	APP	071824				3,000.00	.00	
25/02	250209	08/15/24	API B	4102				-150,000.00	-150,000.00	
25/02	250248	08/15/24	APP	081524				150,000.00	.00	
			LEDGER BALANCES	---	DEBITS:	153,000.00	CREDITS:	-153,000.00	NET:	.00
151	29000		Fund Balance Unreserved							
								SOY BALANCE	-1,693,800.62	
25/00	250003	07/01/24	SOY					-9.19	-1,693,800.62	
			LEDGER BALANCES	---	DEBITS:	.00	CREDITS:	-1,693,800.62	NET:	-1,693,800.62
151	29315		Expenditure Control							
								SOY BALANCE	.00	
25/02	250209	08/15/24	API B	4102				150,000.00	150,000.00	
			LEDGER BALANCES	---	DEBITS:	150,000.00	CREDITS:	.00	NET:	150,000.00
151	29320		Budgetary FB Unreserved							
								SOY BALANCE	.00	
25/01	250373	07/01/24	BUA	2025 B				9.19	9.19	
25/01	250374	07/01/24	BUC	2025 B				-43,000.00	-42,990.81	
			LEDGER BALANCES	---	DEBITS:	9.19	CREDITS:	-43,000.00	NET:	-42,990.81
151	29325		Estimated Revenue							
								SOY BALANCE	.00	
25/01	250374	07/01/24	BUC	2025 B				43,000.00	43,000.00	
			LEDGER BALANCES	---	DEBITS:	43,000.00	CREDITS:	.00	NET:	43,000.00

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
151	29330	Appropriations							
						SOY BALANCE		.00	
25/01	250373 07/01/24	BUA	2025 B				-9.19	-9.19	
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:		-9.19	NET: -9.19	
151	29335	Encumbrance Control							
						SOY BALANCE		9.19	
25/00	250004 07/01/24	SOY					9.19	9.19	
	LEDGER BALANCES --- DEBITS:			9.19	CREDITS:		.00	NET: 9.19	
151	29340	FB Reserve for Encumbrances							
						SOY BALANCE		.00	
25/00	250003 07/01/24	SOY					9.19	.00	
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:		.00	NET: .00	
151	29345	Budgetary FB Reserve for Encum							
						SOY BALANCE		-9.19	
25/00	250004 07/01/24	SOY					-9.19	-9.19	
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:		-9.19	NET: -9.19	
1514010	50205	Library Foundation							
						REVISED BUDGET			.00
25/02	250209 08/15/24	API 104324		65581	2018686 B		150,000.00	150,000.00	
	LEDGER BALANCES --- DEBITS:			150,000.00	CREDITS:		.00	NET: 150,000.00	
	GRAND TOTAL --- DEBITS:			2,192,819.00	CREDITS:		-2,042,819.00	NET: 150,000.00	

19 Records printed

** END OF REPORT - Generated by Arun Mayani **

ALL LIBRARY EXPENDITURE ACCOUNTS

MEETING DATE: 9/4/2024

LIBRARY TRUST FUNDS							
Org	Object	Description	Budgeted	YTD Spent	Encumbered	Available Budget	Percent Used
1514010	50201	Future Library Projects	165,134.88	0.00	0.00	165,134.88	
1514010	50202	Trust Fund Books	7,000.00	0.00	0.00	7,000.00	
1514010	50203	Kropitzer Trust Donation	169,665.74	0.00	0.00	169,665.74	
1514010	50205	Library Foundation	352,000.00	150,000.00	0.00	202,000.00	
1514010	50208	Library Renovation	1,000,000.00	0.00	0.00	1,000,000.00	
		TOTALS	1,693,800.62	150,000.00	0.00	1,543,800.62	

ALL LIBRARY EXPENDITURE ACCOUNTS

MEETING DATE: 9/4/2024

MAIN LIBRARY							
Org	Object	Description	Budgeted	YTD Spent	Encumbered	Available Budget	Percent Used
1004000	40000	Salaries Full Time	1,454,544.24	99,618.81	0.00	1,354,925.43	6.85
1004000	40002	Salaries Overtime	5,200.00	343.14	0.00	4,856.86	6.60
1004000	40010	Leave Payoffs	18,027.33	2,907.00	0.00	15,120.33	16.13
1004000	40020	Fringe Benefits	346,020.75	18,968.04	0.00	327,052.71	5.48
1004000	40045	Medical Insurance Withdrawal	5,023.20	450.00	0.00	4,573.20	8.96
1004000	40050	RHS Health Benefit	19,500.00	1,050.00	0.00	18,450.00	5.38
1004000	40055	PERS Retirement Cost	351,959.87	37,208.63	0.00	314,751.24	10.57
1004000	40060	PERS - POB	0.00	0.00	0.00	0.00	0.00
1004000	40065	Workers' Compensation	67,254.43	0.00	0.00	67,254.43	0.00
1004000	40095	Medicare Insurance	21,090.89	1,498.91	0.00	19,591.98	7.11
1004000	40100	Retiree Health Benefit	119,800.90	0.00	0.00	119,800.90	0.00
1004000	40105	Contractual Services	41,000.00	8,763.08	0.00	32,236.92	21.37
1004000	50005	Training Travel and Dues	15,540.00	1,350.75	0.00	14,189.25	8.69
1004000	50030	Gas and Lubrications	5,151.00	14.79	0.00	5,136.21	0.29
1004000	50031	Communications	22,915.00	152.34	0.00	22,762.66	0.66
1004000	50035	Materials and Supplies	496,324.32	2,253.29	251,980.40	242,090.63	51.22
1004000	50055	Insurance	132,029.19	0.00	0.00	132,029.19	0.00
1004000	50105	Repairs and Maint General	29,348.00	0.00	0.00	29,348.00	0.00
1004000	50117	IT Replacement	0.00	0.00	0.00	0.00	0.00
1004000	50120	Facilities Maintenance Service	252,340.25	0.00	0.00	252,340.25	0.00
1004000	50126	Grants Expense	34,700.10	0.00	10,890.50	23,809.60	31.38
1004000	50135	Administrative Benefits	0.00	0.00	0.00	0.00	0.00
1004000	50140	Printing	20,000.00	439.19	0.00	19,560.81	2.20
1004000	50145	Advertising	12,550.00	525.00	0.00	12,025.00	4.18
1004000	50200	Friends of the Library	2,950.65	0.00	0.00	2,950.65	0.00
		TOTALS	3,473,270.12	175,542.97	262,870.90	3,034,856.25	
WELWOOD MURRAY MEMORIAL LIBRARY							
Org	Object	Description	Budgeted	YTD Spent	Encumbered	Available Budget	Percent Used
1004005	40105	Contractual Services	114,330.00	10,526.72	0.00	103,803.28	9.21
1004005	50015	Electricity	30,901.00	0.00	0.00	30,901.00	0.00
1004005	50020	Water	2,576.00	217.04	0.00	2,358.96	8.43
1004005	50030	Gas and Lubrications	5,151.00	0.00	0.00	5,151.00	0.00
1004005	50031	Communications	16,000.00	0.00	0.00	16,000.00	0.00
1004005	50038	Welwood Operations	29,031.00	311.41	5,000.00	23,719.59	18.30
		TOTALS	197,989.00	11,055.17	5,000.00	181,933.83	

BALANCE SHEET FOR 2024 13

FUND: 151 Library Endowment Fund			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
151	10005	Operating Bank Account	.00	1,696,800.62
	TOTAL ASSETS		.00	1,696,800.62
LIABILITIES				
151	20010	Accounts Payable Control	-3,000.00	-3,000.00
	TOTAL LIABILITIES		-3,000.00	-3,000.00
FUND BALANCE				
151	29000	Fund Balance Unreserved	94,645.46	-1,693,791.43
151	29310	Revenue Control	78,335.79	.00
151	29315	Expenditure Control	-169,972.06	.00
151	29320	Budgetary FB Unreserved	-1,681,176.24	.00
151	29325	Estimated Revenue	-40,000.00	.00
151	29330	Appropriations	1,721,176.24	.00
151	29335	Encumbrance Control	-3,009.19	.00
151	29340	FB Reserve for Encumbrances	-9.19	-9.19
151	29345	Budgetary FB Reserve for Encum	3,009.19	.00
	TOTAL FUND BALANCE		3,000.00	-1,693,800.62
	TOTAL LIABILITIES + FUND BALANCE		.00	-1,696,800.62

** END OF REPORT - Generated by Jeannie Kays **

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
151	10005	Operating Bank Account								
							SOY BALANCE	1,828,928.27		
24/01	240105 07/06/23	APP	070623				-750.39	1,828,177.88		
24/01	240352 07/25/23	CRP					35.00	1,828,212.88		
24/01	240484 07/01/23	GNI					2,278.92	1,830,491.80		
24/01	240484 07/01/23	GNI					5,010.19	1,835,501.99		
24/01	240484 07/01/23	GNI					-7,289.11	1,828,212.88		
24/02	240241 08/17/23	APP	081723				-590.89	1,827,621.99		
24/03	240183 09/14/23	APP	091423				-60.16	1,827,561.83		
24/03	240443 09/30/23	GEN	Q1 INT Q1 INT ALL Q1 INT ALLOC				10,877.00	1,838,438.83		
24/06	240277 12/13/23	CRP					3,000.00	1,841,438.83		
24/06	240409 12/31/23	GEN	Q2 INT Q2 INT ALL Q2 INT ALLOC				12,885.85	1,854,324.68		
24/07	240068 01/04/24	APP	010424				-157,348.95	1,696,975.73		
24/07	240257 01/18/24	CRP					25.00	1,697,000.73		
24/08	240091 02/05/24	CRP					10.00	1,697,010.73		
24/08	240396 02/29/24	APP	022924				-10,000.00	1,687,010.73		
24/09	240485 03/25/24	CRP					172.00	1,687,182.73		
24/12	240237 06/18/24	APP	061824				-1,972.06	1,685,210.67		
24/12	240445 06/30/24	GEN	Q3 INT Q3 INT ALL Q3 INT ALLOC				11,589.95	1,696,800.62		
		LEDGER BALANCES --- DEBITS:	1,874,812.18	CREDITS:	-178,011.56	NET:		1,696,800.62		
151	10006	Cash - Fair Market Value Adj								
							SOY BALANCE	-44,751.18		
24/08	240193 02/14/24	GNI		RVRS FY23 FM			2,546.44	-42,204.74		
24/08	240193 02/14/24	GNI		RVRS FY23 FM			42,204.74	.00		
		LEDGER BALANCES --- DEBITS:	44,751.18	CREDITS:	-44,751.18	NET:		.00		
151	10299	Unrealized Investments								
							SOY BALANCE	.00		
		LEDGER BALANCES --- DEBITS:	.00	CREDITS:	.00	NET:		.00		
151	12105	Interest Receivable								
							SOY BALANCE	5,010.19		
24/01	240484 07/01/23	GNI					-5,010.19	.00		
		LEDGER BALANCES --- DEBITS:	5,010.19	CREDITS:	-5,010.19	NET:		.00		
151	20010	Accounts Payable Control								
							SOY BALANCE	-750.39		
24/01	240105 07/06/23	APP	070623				750.39	.00		
24/02	240107 08/17/23	API	B 2650				-590.89	-590.89		
24/02	240241 08/17/23	APP	081723				590.89	.00		

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE		
24/03	240112	09/14/23	API B	2717				-60.16	-60.16			
24/03	240183	09/14/23	APP	091423				60.16	.00			
24/07	240017	01/04/24	API B	3170				-9,348.95	-9,348.95			
24/07	240047	01/04/24	API B	3183				-148,000.00	-157,348.95			
24/07	240068	01/04/24	APP	010424				157,348.95	.00			
24/08	240277	02/29/24	API B	3331				-10,000.00	-10,000.00			
24/08	240396	02/29/24	APP	022924				10,000.00	.00			
24/12	240166	06/18/24	API B	3813				-1,972.06	-1,972.06			
24/12	240237	06/18/24	APP	061824				1,972.06	.00			
24/13	240077	06/30/24	API B	3943				-3,000.00	-3,000.00			
LEDGER BALANCES --- DEBITS:								170,722.45	CREDITS:	-173,722.45	NET:	-3,000.00
151	29000	Fund Balance Unreserved						SOY BALANCE		-1,788,436.89		
24/00	240002	07/01/23	SOY					-1,981.25	-1,788,436.89			
24/13	240359	06/30/24	YEC					9.19	-1,788,427.70			
24/13	240360	06/30/24	YEC					94,636.27	-1,693,791.43			
LEDGER BALANCES --- DEBITS:								94,645.46	CREDITS:	-1,788,436.89	NET:	-1,693,791.43
151	29310	Revenue Control						SOY BALANCE		.00		
24/01	240352	07/25/23	CRP					-35.00	-35.00			
24/01	240484	07/01/23	GNI					5,010.19	4,975.19			
24/03	240443	09/30/23	GEN Q1	INT Q1	INT ALL Q1	INT ALLOC		-10,877.00	-5,901.81			
24/06	240277	12/13/23	CRP					-3,000.00	-8,901.81			
24/06	240409	12/31/23	GEN Q2	INT Q2	INT ALL Q2	INT ALLOC		-12,885.85	-21,787.66			
24/07	240257	01/18/24	CRP					-25.00	-21,812.66			
24/08	240091	02/05/24	CRP					-10.00	-21,822.66			
24/08	240193	02/14/24	GNI			RVRS FY23 FM		-44,751.18	-66,573.84			
24/09	240485	03/25/24	CRP					-172.00	-66,745.84			
24/12	240445	06/30/24	GEN Q3	INT Q3	INT ALL Q3	INT ALLOC		-11,589.95	-78,335.79			
24/13	240360	06/30/24	YEC					78,335.79	.00			
LEDGER BALANCES --- DEBITS:								83,345.98	CREDITS:	-83,345.98	NET:	.00
151	29315	Expenditure Control						SOY BALANCE		.00		
24/02	240107	08/17/23	API B	2650				590.89	590.89			
24/03	240112	09/14/23	API B	2717				60.16	651.05			
24/07	240017	01/04/24	API B	3170				9,348.95	10,000.00			
24/07	240047	01/04/24	API B	3183				148,000.00	158,000.00			
24/08	240277	02/29/24	API B	3331				10,000.00	168,000.00			
24/12	240166	06/18/24	API B	3813				1,972.06	169,972.06			
24/13	240077	06/30/24	API B	3943				3,000.00	172,972.06			
24/13	240360	06/30/24	YEC					-172,972.06	.00			

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
LEDGER BALANCES		---	DEBITS:	172,972.06	CREDITS:	-172,972.06	NET:	.00	
151	29320	Budgetary FB Unreserved			SOY BALANCE			.00	
24/01	240469	07/01/23	BUA	2024 B			1,981.25	1,981.25	
24/01	240470	07/01/23	BUC	2024 B			1,679,194.99	1,681,176.24	
24/13	240356	06/30/24	YEC				-1,681,176.24	.00	
LEDGER BALANCES		---	DEBITS:	1,681,176.24	CREDITS:	-1,681,176.24	NET:	.00	
151	29325	Estimated Revenue			SOY BALANCE			.00	
24/01	240470	07/01/23	BUC	2024 B			37,000.00	37,000.00	
24/07	240281	01/24/24	BUA				3,000.00	40,000.00	
24/13	240356	06/30/24	YEC				-40,000.00	.00	
LEDGER BALANCES		---	DEBITS:	40,000.00	CREDITS:	-40,000.00	NET:	.00	
151	29330	Appropriations			SOY BALANCE			.00	
24/01	240469	07/01/23	BUA	2024 B			-1,981.25	-1,981.25	
24/01	240470	07/01/23	BUC	2024 B			-1,716,194.99	-1,718,176.24	
24/07	240281	01/24/24	BUA				-3,000.00	-1,721,176.24	
24/13	240356	06/30/24	YEC				1,721,176.24	.00	
LEDGER BALANCES		---	DEBITS:	1,721,176.24	CREDITS:	-1,721,176.24	NET:	.00	
151	29335	Encumbrance Control			SOY BALANCE			1,981.25	
24/00	240003	07/01/23	SOY				1,981.25	1,981.25	
24/01	240149	07/31/23	POE				10,000.00	11,981.25	
24/02	240107	08/17/23	POL B	2650			-590.89	11,390.36	
24/03	240112	09/14/23	POL B	2717			-60.16	11,330.20	
24/07	240017	01/04/24	POL B	3170			-9,348.95	1,981.25	
24/08	240116	02/29/24	POE				10,000.00	11,981.25	
24/08	240277	02/29/24	POL B	3331			-10,000.00	1,981.25	
24/12	240166	06/18/24	POL B	3813			-1,972.06	9.19	
24/12	240255	06/12/24	POM	101742 24001196			3,000.00	3,009.19	
24/13	240077	06/30/24	POL B	3943			-3,000.00	9.19	
24/13	240358	06/30/24	YEC				-9.19	.00	
LEDGER BALANCES		---	DEBITS:	24,981.25	CREDITS:	-24,981.25	NET:	.00	

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
151	29340	FB Reserve for Encumbrances							
						SOY BALANCE		.00	
24/00	240002 07/01/23	SOY					1,981.25	.00	
24/13	240359 06/30/24	YEC					-9.19	-9.19	
	LEDGER BALANCES	---	DEBITS:	.00	CREDITS:	-9.19	NET:	-9.19	
151	29345	Budgetary FB Reserve for Encum							
						SOY BALANCE		-1,981.25	
24/00	240003 07/01/23	SOY					-1,981.25	-1,981.25	
24/01	240149 07/31/23	POE					-10,000.00	-11,981.25	
24/02	240107 08/17/23	POL B 2650					590.89	-11,390.36	
24/03	240112 09/14/23	POL B 2717					60.16	-11,330.20	
24/07	240017 01/04/24	POL B 3170					9,348.95	-1,981.25	
24/08	240116 02/29/24	POE					-10,000.00	-11,981.25	
24/08	240277 02/29/24	POL B 3331					10,000.00	-1,981.25	
24/12	240166 06/18/24	POL B 3813					1,972.06	-9.19	
24/12	240255 06/12/24	POM 101742	24001196				-3,000.00	-3,009.19	
24/13	240077 06/30/24	POL B 3943					3,000.00	-9.19	
24/13	240358 06/30/24	YEC					9.19	.00	
	LEDGER BALANCES	---	DEBITS:	24,981.25	CREDITS:	-24,981.25	NET:	.00	
151	36000	Interest Income							
						REVISED BUDGET			-27,000.00
24/01	240484 07/01/23	GNI					5,010.19	5,010.19	
24/03	240443 09/30/23	GEN Q1 INT Q1 INT ALL Q1 INT ALLOC					-10,877.00	-5,866.81	
24/06	240409 12/31/23	GEN Q2 INT Q2 INT ALL Q2 INT ALLOC					-12,885.85	-18,752.66	
24/12	240445 06/30/24	GEN Q3 INT Q3 INT ALL Q3 INT ALLOC					-11,589.95	-30,342.61	
	LEDGER BALANCES	---	DEBITS:	5,010.19	CREDITS:	-35,352.80	NET:	-30,342.61	
151	36010	Unrealized Gain Or Loss							
						REVISED BUDGET			.00
24/08	240193 02/14/24	GNI				RVRS FY23 FM	-2,546.44	-2,546.44	
24/08	240193 02/14/24	GNI				RVRS FY23 FM	-42,204.74	-44,751.18	
	LEDGER BALANCES	---	DEBITS:	.00	CREDITS:	-44,751.18	NET:	-44,751.18	
151	37015	Contrib Non-Govt Sources							
						REVISED BUDGET			-3,000.00
24/06	240277 12/13/23	CRP 10110	96044			LYNDA JARMAN	-3,000.00	-3,000.00	
24/07	240257 01/18/24	CRP 10110	98180			DONATION	-25.00	-3,025.00	
24/08	240091 02/05/24	CRP 10110	99280			H TUCHMAN	-10.00	-3,035.00	

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-3,035.00	NET:	-3,035.00		
151	37505	Unrestricted Donations									
										REVISED BUDGET	-10,000.00
24/01	240352	07/25/23	CRP 10110	86800				-35.00	-35.00		
24/09	240485	03/25/24	CRP 10110	102349				-68.00	-103.00		
24/09	240485	03/25/24	CRP 10110	102349				-104.00	-207.00		
LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-207.00	NET:	-207.00		
1514010	50202	Trust Fund Books									
										REVISED BUDGET	24,981.25
24/02	240107	08/17/23	API 100128	24000114	41693	2011787		45.60	45.60		
24/02	240107	08/17/23	API 100128	24000114	41694	2011787		119.19	164.79		
24/02	240107	08/17/23	API 100128	24000114	41695	2011787		37.95	202.74		
24/02	240107	08/17/23	API 100128	24000114	41696	2011787		369.90	572.64		
24/02	240107	08/17/23	API 100128	24000114	41697	2011787		18.25	590.89		
24/03	240112	09/14/23	API 100128	24000114	42984	2012164		60.16	651.05		
24/07	240017	01/04/24	API 100128	24000114	50888	2014285		9,348.95	10,000.00		
24/08	240277	02/29/24	API 101742	24001196	53502	2015419		10,000.00	20,000.00		
24/12	240166	06/18/24	API 100128	23000205	61027	2017425		533.25	20,533.25		
24/12	240166	06/18/24	API 100128	23000205	61028	2017425		117.92	20,651.17		
24/12	240166	06/18/24	API 100128	23000205	61029	2017425		1,234.34	21,885.51		
24/12	240166	06/18/24	API 100128	23000205	61031	2017425		86.55	21,972.06		
24/13	240077	06/30/24	API 101742	24001196	63118	2018130		3,000.00	24,972.06		
LEDGER BALANCES --- DEBITS:					24,972.06	CREDITS:	.00	NET:	24,972.06		
1514010	50205	Library Foundation									
										REVISED BUDGET	500,000.00
24/07	240047	01/04/24	API 104324		51084	2014379		148,000.00	148,000.00		
LEDGER BALANCES --- DEBITS:					148,000.00	CREDITS:	.00	NET:	148,000.00		
GRAND TOTAL --- DEBITS:					6,116,556.73	CREDITS:	-6,021,920.46	NET:	94,636.27		

133 Records printed

** END OF REPORT - Generated by Arun Mayani **

2024-25 DONATIONS			
LAST UPDATED AUGUST 27, 2024			
DATE	DONOR	AMOUNT	DESIGNATION
	TOTAL	\$ -	

PALM SPRINGS PUBLIC LIBRARY

2023-2024 ANNUAL REPORT



Palm Springs Public Library

City Librarian Jeannie Kays



On behalf of the Library Board of Trustees, Friends of the Palm Springs Library, Palm Springs Public Library Foundation, and Library Staff, I present this Annual Report for Fiscal Year 2023-24.

We experienced significant growth in several statistical categories including door count, circulation, new library cards, and program attendance. Although our door count remains lower than pre-pandemic numbers, we are

making a comeback with a 17% increase in foot traffic. Library patrons checked out 6.5% more physical books and media and 13% more downloadable electronic items than the previous fiscal year. We issued 19% more library cards and hosted 19% more programs, with 29% more people attending those programs. We expect this year's statistics to continue the upward trend. Be sure to download our new mobile app to access your account, our list of events, and downloadable resources, all free of charge!

We spent a significant amount of time working on the library renovation project this year. Community outreach events and online surveys provided tremendous input on what our community wants and needs from their public library. Roughly 1,800 participants provided input on important features for the library, as well as interior and exterior design palettes. Our next steps are to take the designs and convert them to construction documents, put the project out to bid for a contractor, and get busy! We look forward to locating a temporary location to continue our quality service to our patrons, both long-time library users and new card holders. Visit EngagePalmSprings.com to get updates about the library renovation project and to see renderings of what the renovated library could look like. Thank you for your support!

Jeannie Kays, Director of Library Services

STATISTICS

AT-A-GLANCE:

MAIN LIBRARY

- Library Visits/Door Count: 140,274
- Materials Checked Out: 331,403
- Number of eBook Check-outs: 24,508
- Public Service Hours: 2,509
- New Library Cards Issued: 3,064
- Public Computer Sessions: 20,983
- Public Wi-Fi Sessions: 22,475
- Number of Virtual Programs: 30
- Virtual Program Attendance: 937
- Number of In-Person Programs: 326
- In-Person Program Attendance: 6,783
- Volunteer Hours: 803
- Number of Reference Questions: 8,994
- Passport Applications Processed: 819

WELWOOD MURRAY MEMORIAL LIBRARY

- Library Visits/Door Count: 28,330
- Public Service Hours: 3,010
- Public Computer Sessions: 4,618
- Public Wi-Fi Sessions: 1,975

Palm Springs Public Library

Library Board 300 E. Street, Suite 600, Palm Springs, CA 92262
760-322-READ (7323) www.pslibrary.org

Teen Maker Space Grant from Anderson's Children's Foundation for \$25,000

The Friends of the Palm Springs Library applied for and received a grant on behalf of the Library from Anderson Children's Foundation (ACF). Notification was received in June 2023 that the application was successful and a \$25,000 grant for S.T.E.A.M. materials for a Teen Maker Space was received in August. This grant funded robots and iPads and other supplies and S.T.E.A.M. programming for the year focused on **Science, Technology, Engineering, the Arts and Mathematics**. Items purchased included iPads, Snap Circuits, Sphero Robots, Cricut Machine, Hue Animation Studio, Circulating S.T.E.A.M. Kits, Mobile Maker Space cart, and other craft and painting supplies. Monthly programs were hosted in the Teen Zone as well as Maker Space Open Play events. Special Tween and D-I-Y Kids programs also took place.



SUMMER READING STATS:

TOTAL SIGNUPS: 527 (+70 participants from last year!)

TOTAL BOOKS READ: 1,678 (Pre-K only, + 742 from last year!)

TOTAL HOURS READ: 2,299 (youth + teens + adults)

TOTAL NUMBER OF WEEKLY CHECK-INS: 1,001



In the picture, left-right: Brianna Uhlhorn, ACF Director of Grants and Media, Stephanie Laing, Teen Librarian, Jeannie Kays, Library Director, and Diane Schlesinger, ACF Trustee.

Summer Reading 2024 Read. Renew. Repeat

This year we continued with Beanstack, our online registration tool, as well as with weekly in-person programs and weekly FREE books. This year's theme was 'Read. Renew Repeat.' so several of our programs were focused on sustainability and being good stewards of our resources. Once again we tracked books for the Pre-K group and hours read for Kids, Teens and Adults. Participants earned badges and a chance to win grand prizes generously provided by the Friends of the Library and many local businesses and organizations. This year the Sustainability Commission provided funds to buy 8 bicycles and an electric scooter, all also included a helmet and bike lock. This year participants could enter their ticket in bins for the grand prize they wanted to try and win. At the finale grand prize winners were drawn live and half of the winners were present! We all celebrated the end to summer reading with cookies from Aspen Mills along with other giveaways.

Library Receives Grant for \$5,000 for Discovery Backpacks.

In support of the California State Parks Pass initiative and collaboration to remove barriers to allow people to access and enjoy our state natural resources, the Library offers fifty (50) Hangtags and ten (10) Discovery Backpacks that can be checked out for FREE with a library card. The Discovery backpacks and the materials inside were purchased with funds from a \$5,000 grant awarded to the Library to enhance a visit to a State Park. The backpacks and hangtag passes can be

checked out for two weeks; the passes offer free vehicle day-use entry to over 200 participating California State Parks. Research shows that spending time in the outdoors is associated with better mental and physical health, and that many Californians face barriers to accessing their parks. "California has a wealth of state parks, and many public libraries are likely within driving distance of one. By reducing barriers to park access and partnering with entities such as public libraries, the state can help more Californians explore the outdoors and generate positive impacts in the areas of health, natural resource stewardship, and historical and cultural connections" said a State Library Spokesperson.

