



# LIBRARY BOARD OF TRUSTEES

CITY OF PALM SPRINGS, CALIFORNIA

[www.palmspringslibrary.gov](http://www.palmspringslibrary.gov)

## REGULAR MEETING AGENDA WEDNESDAY, NOVEMBER 6, 2024 5:30 P.M.

Meeting will be held in person at City Hall in the Large Conference Room.  
3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262.

- To view/listen/participate in the meeting live, please use the following link: <https://us02web.zoom.us/j/85958290008?pwd=cUV6NDJuTndZVk1TcEtYUeSWUdpQT09> or call 1-669-900-6833, Meeting ID: 859 5829 0008, Passcode: 090845
- Any person who wishes to provide public testimony for an item on the agenda is requested to sign in before the Public Testimony portion of the meeting.
- Submit your public comment to the Library Board of Trustees electronically. Material may be emailed to [jeannie.kays@palmspringsca.gov](mailto:jeannie.kays@palmspringsca.gov). Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board and retained for the official record.
- The meeting will be recorded, and the audio file will be available from the Office of the City Clerk and will be posted on the City's YouTube channel, as soon as practicable.

### TRUSTEES

**Craig Borba, Ed. D., Chair**

**Juanita Garner, Vice-Chair**

**Al Jones, Treasurer**

**David Norgard, Trustee**

**Deborah Schwarz, Trustee**

*Palm Springs is an inclusive world-class city dedicated to providing excellent and responsive public services to enhance the quality of life for current and future generations.*

Staff representative: Jeannie Kays, Director of Library Services, Palm Springs Public Library

### I. CALL TO ORDER - ROLL CALL

- II. **ACCEPTANCE OF THE AGENDA:** In order to meet Brown Act requirements, items may be added to the agenda only upon decision by a majority of the Board of Directors to add the item because of a need for immediate action. This Agenda was available for public access at the City Hall exterior bulletin board (west side of Council Chamber), and City Clerk's office on or before 5:30 p.m., October 30, 2024. A posting of this Agenda can be found on the Library's website at [www.palmspringslibrary.org](http://www.palmspringslibrary.org). Pursuant to the Government Code Section 54957.5, the designated office for inspection of public records in connection with the public meeting of the Library Board of Trustees is the office of the City Clerk, City Hall, at 3200 East Tahquitz Canyon Way, Palm Springs, California.

Acceptance of Agenda:

Motion:

Second:

Approved:

Opposed:

Abstention Names(s):

**III. PUBLIC COMMENTS:** This time has been set aside for members of the public to address the Library Board of Trustees on Agenda items; and items of general interest within the subject matter within jurisdiction of the City. Although the Library Board of Trustees values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted Agenda. Three (3) minutes are assigned to each speaker.

**IV. CONSENT AGENDA**

A. Meeting Minutes of September 4, 2024

B. Library Statistics

C. Donation Report

Acceptance of Consent Agenda:

Motion:            Second:            Approved:            Opposed:            Abstention Names(s):

**V. ADMINISTRATIVE REPORTS**

A. Friends of the Palm Springs Library

B. Palm Springs Public Library Foundation

C. Library Staff

**VI. TREASURER'S REPORT**

Acceptance of Treasurer's Report:

Motion:            Second:            Approved:            Opposed:            Abstention Names(s):

**VII. DISCUSSION/ACTION ITEMS**

A. APPROVE PALM SPRINGS PUBLIC LIBRARY FOUNDATION ANNUAL REPORT, FISCAL YEAR 2023-24

Motion:            Second:            Approved:            Opposed:            Abstention Names(s):

B. ADOPT 2025 MEETING CALENDAR DATES

Motion:            Second:            Approved:            Opposed:            Abstention Names(s):

C. DISCUSSION-LIBRARY RENOVATION UPDATES AND TEMPORARY LIBRARY LOCATION

Motion:                      Second:                      Approved:                      Opposed:                      Abstention Names(s):

VIII. COMMITTEE REPORTS

IX. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

X. **ADJOURNMENT:** The meeting of the Library Board of Trustees will adjourn to its next scheduled meeting at 5:30 p.m. on Wednesday, December 4, 2024.

The Palm Springs Public Library Board of Trustees meets at 5:30 p.m. on the 1st Wednesday of every month, unless noted otherwise.

THE PUBLIC IS INVITED TO PARTICIPATE

COMMITTEES:

**STANDING:**

ADVOCACY	BORBA
BUDGET	JONES/GARNER
BUILDINGS	BORBA/NORGARD
POLICIES/BYLAWS	GARNER/NORGARD


**AD HOC:**

FOUNDATION LIAISON	JONES/SCHWARZ
FRIENDS LIAISON	BORBA
MEASURE J LIAISON	JONES

AFFIDAVIT OF POSTING

State of California                      )  
County of Riverside                      ) ss.  
City of Palm Springs                      )

I, Jeannie Kays, Director of Library Services of the City of Palm Springs, California, hereby certify this Agenda was delivered to each member of the Library Board of Trustees, provided to all parties who have requested such notice, posted at City Hall before 5:30 p.m., on October 30, 2024, and posted on the City’s website as required by established policies and procedures.

  
\_\_\_\_\_  
Jeannie Kays, MLIS  
Director of Library Services

## PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the Library Director, Palm Springs Public Library, 300 S. Sunrise Way. Complete Agenda Packets are available for public inspection at: Palm Springs Public Library. Agenda and staff reports are available on the City's website [www.palmspringsca.gov](http://www.palmspringsca.gov). If you would like additional information on any item appearing on this agenda, please contact the Director of Library Services at (760) 322-8375.

It is the intention of the City of Palm Springs to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, If you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact Arun Mayani at 760-416-5653 to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**PALM SPRINGS PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
MINUTES**

Palm Springs Public Library  
City Hall Large Conference Room

September 4, 2024

**1. CALL TO ORDER**

Chair Borba called the meeting to order at 5:33 p.m.

**ROLL CALL**

**PRESENT**

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
David Norgard	Yes
Deborah Schwarz	Yes

**STAFF PRESENT:** Jeannie Kays, Director of Library Services.

**CITY STAFF PRESENT:** Lisa Brock, Assistant Director of Library Services; Arun Mayani, Administrative Assistant; Julie Warren, Public Relations Manager.

**PUBLIC PRESENT:** Bill Wylie and Renu Urvashi Sagreiya

**2. ACCEPTANCE OF THE AGENDA:**

**MOTION:** (Jones/Norgard, 5-0) To accept the agenda.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT AGENDA**

**MOTION:** (Jones/Norgard, 5-0) To approve the consent agenda.

**4. A. Meeting Minutes of July 9, 2024.**

**4. B. Library Statistics**

**4. C. Donation Report**

**5. ADMINISTRATIVE REPORTS**

**5. A. Friends of the Palm Springs Library**

Julie Warren gave the report.

**5. B. Palm Springs Public Library Foundation**

Bill Wylie gave the report.

**5. C. Library Staff**

Library Director Jeanne Kays and Julie Warren gave the report.

**6. TREASURER’S REPORT**

Treasurer Jones gave the report.

**MOTION:** (Jones/Norgard, 5-0) To accept the Treasurer's report.

**7. DISCUSSION/ACTION ITEMS**

**7. A. CHANGE MEETING DATE FOR OCTOBER MEETING DUE TO ROSH HASHANNAH:  
SUGGESTING THURSDAY, OCTOBER 3, 2024, TO BE HELD AT THE LIBRARY**

**MOTION:** (Norgard/Jones, 5-0) To accept the meeting date change to Thursday, October 3, 2024.

**7. B. APPROVE LIBRARY ANNUAL REPORT, FISCAL YEAR 2023-24**

Library Director Jeannie Kays presented the Library Annual Report.

**MOTION:** (Jones/Norgard, 5-0) To accept the Library Annual Report.

**7. C. DISCUSSION-LIBRARY RENOVATION UPDATES**

Library Director Jeannie Kays gave an update on the Library Renovation.

**MOTION:** (Norgard/Jones, 5-0) Library Board of Trustees endorses and recommends the parking lot expansion proposal by the architects that includes a net gain of 32 parking spaces.

**8. COMMITTEE REPORTS**

None.

**9. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS**

It was requested that the following 3 agenda items be added to the upcoming meeting. (1) Review of the Palm Springs Library Foundation's Annual Report, (2) transition to temporary library location during renovation, and (3) to adopt meeting calendar for 2025 year.

**10. ADJOURNMENT**

The September meeting adjourned at 6:31 p.m.

**RESPECTFULLY SUBMITTED,**



**Jeannie Kays  
Director of Library Services**

## August 2024 vs. August 2023

LIBRARY STATISTICS	2024	2023	%CHANGE
MATERIALS CHECKED OUT	<b>18,630</b>	<b>19,705</b>	<b>-2%</b>
Print	11,152	12,065	-16%
Media	7,478	7,593	-8%
Downloads & In-house	6,756	5,572	21%
LIBRARY CARD REGISTRATIONS	<b>201</b>	<b>205</b>	<b>-2%</b>
Palm Springs Resident	137	109	26%
California Resident	56	92	-39%
Out of State	8	4	100%
DOOR COUNT	<b>8,752</b>	<b>10,435</b>	<b>-16%</b>
DOOR COUNT (WMML)	<b>1,731</b>	<b>1,602</b>	<b>8%</b>
COMPUTER SESSIONS	<b>2,059</b>	<b>1,722</b>	<b>20%</b>
COMPUTER SESSIONS (WMML)	<b>324</b>	<b>529</b>	<b>-39%</b>
WiFi SESSIONS	<b>2,067</b>	<b>1,593</b>	<b>30%</b>
WiFi SESSIONS (WMML)	<b>154</b>	<b>133</b>	<b>16%</b>
PASSPORTS PROCESSED	<b>30</b>	<b>196</b>	<b>-85%</b>
<b>PROGRAMMING</b>			
<b>PRESCHOOL</b>			
In Person Programs	4	0	-
Attendance	69	0	-
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
<b>SCHOOL AGE</b>			
Programs	2	0	-
Attendance	44	0	-
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
<b>FAMILY</b>			
Programs	0	0	-
Attendance	0	0	-
<b>TEEN</b>			
Programs	4	0	-
Attendance	63	0	-
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
<b>ADULT</b>			
Programs	6	5	20%
Attendance	27	63	-57%
Virtual Programs	3	1	200%
Virtual Attendance	34	39	-13%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
<b>TOTAL</b>			
Programs	16	5	220%
Attendance	203	63	222%
Virtual Programs	3	1	200%
Virtual Attendance	34	39	-13%
Self-Directed Programs	0	0	-
Self-Directed Completed	0	0	-

## September 2024 vs. September 2023

LIBRARY STATISTICS	2024	2023	%CHANGE
MATERIALS CHECKED OUT	<b>18,913</b>	<b>19,301</b>	<b>-55%</b>
Print	11,746	11,993	1%
Media	7,167	7,279	-2%
Downloads & In-house	6,083	6,041	1%
LIBRARY CARD REGISTRATIONS	<b>211</b>	<b>256</b>	<b>-18%</b>
Palm Springs Resident	123	121	2%
California Resident	86	127	-32%
Out of State	2	8	-75%
DOOR COUNT	<b>11,203</b>	<b>10,823</b>	<b>4%</b>
DOOR COUNT (WMML)	<b>1,879</b>	<b>1,822</b>	<b>3%</b>
COMPUTER SESSIONS	<b>1,804</b>	<b>1,722</b>	<b>5%</b>
COMPUTER SESSIONS (WMML)	<b>78</b>	<b>529</b>	<b>-85%</b>
WiFi SESSIONS	<b>1,903</b>	<b>1,593</b>	<b>19%</b>
WiFi SESSIONS (WMML)	<b>147</b>	<b>202</b>	<b>-27%</b>
PASSPORTS PROCESSED	<b>52</b>	<b>36</b>	<b>44%</b>
<b>PROGRAMMING</b>			
<b>PRESCHOOL</b>			
In Person Programs	8	8	-
Attendance	133	130	-
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
<b>SCHOOL AGE</b>			
Programs	4	4	-
Attendance	136	71	-
Self- Directed Programs	1	2	-
Self- Directed Completed	100	54	-
<b>FAMILY</b>			
Programs	0	0	-
Attendance	0	0	-
<b>TEEN</b>			
Programs	6	7	-
Attendance	150	86	-
Self- Directed Programs	1	0	-
Self- Directed Completed	6	85	-
<b>ADULT</b>			
Programs	12	10	20%
Attendance	105	121	-13%
Virtual Programs	3	3	0%
Virtual Attendance	38	92	-59%
Self- Directed Programs	0	0	-
Self- Directed Completed	0	0	-
<b>TOTAL</b>			
Programs	30	29	3%
Attendance	524	408	28%
Virtual Programs	3	3	0%
Virtual Attendance	38	92	-59%
Self-Directed Programs	2	2	-
Self-Directed Completed	106	139	-



**BALANCE SHEET FOR 2025 4**

FUND: 151 Library Endowment Fund			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
151	10005	Operating Bank Account	.00	1,550,022.78
151	10006	Cash - Fair Market Value Adj	.00	12,919.23
151	12105	Interest Receivable	.00	3,958.04
	<b>TOTAL ASSETS</b>		<b>.00</b>	<b>1,566,900.05</b>
<b>FUND BALANCE</b>				
151	29000	Fund Balance Unreserved	.00	-1,716,900.05
151	29315	Expenditure Control	.00	150,000.00
151	29320	Budgetary FB Unreserved	.00	1,650,809.81
151	29325	Estimated Revenue	.00	43,000.00
151	29330	Appropriations	.00	-1,693,809.81
151	29335	Encumbrance Control	.00	9.19
151	29345	Budgetary FB Reserve for Encum	.00	-9.19
	<b>TOTAL FUND BALANCE</b>		<b>.00</b>	<b>-1,566,900.05</b>
	<b>TOTAL LIABILITIES + FUND BALANCE</b>		<b>.00</b>	<b>-1,566,900.05</b>

\*\* END OF REPORT - Generated by Arun Mayani \*\*

**ACCOUNT TRIAL BALANCE FOR FY25/JUL TO OCT**  
 FUND 151

ACCOUNT	ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PER	JNL	SRC	EFF DATE	REFERENCE			
151	10005		1,703,022.78				
	Operating Bank Account	151	1,703,022.78	.00	.00	.00	1,703,022.78
151	10006		12,919.23				
	Cash - Fair Market Value Adj	151	12,919.23	.00	.00	.00	12,919.23
151	12105		3,958.04				
	Interest Receivable	151	3,958.04	.00	.00	.00	3,958.04
151	20010		-3,000.00				
	Accounts Payable Control	151	-3,000.00	.00	.00	.00	-3,000.00
151	29000		-1,716,900.05				
	Fund Balance Unreserved	151	-1,716,900.05	.00	.00	.00	-1,716,900.05
151	29335		9.19				
	Encumbrance Control	151	9.19	.00	.00	.00	9.19
151	29345		-9.19				
	Budgetary FB Reserve for Encum	151	-9.19	.00	.00	.00	-9.19
TOTALS FOR FUND 151							
	Library Endowment Fund		.00	.00	.00	.00	.00

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
151	10005	Operating Bank Account								
							SOY BALANCE	1,828,928.27		
24/01	240105 07/06/23	APP	070623				-750.39	1,828,177.88		
24/01	240352 07/25/23	CRP					35.00	1,828,212.88		
24/01	240484 07/01/23	GNI					2,278.92	1,830,491.80		
24/01	240484 07/01/23	GNI					5,010.19	1,835,501.99		
24/01	240484 07/01/23	GNI					-7,289.11	1,828,212.88		
24/02	240241 08/17/23	APP	081723				-590.89	1,827,621.99		
24/03	240183 09/14/23	APP	091423				-60.16	1,827,561.83		
24/03	240443 09/30/23	GEN	Q1 INT Q1 INT ALL Q1 INT ALLOC				10,877.00	1,838,438.83		
24/06	240277 12/13/23	CRP					3,000.00	1,841,438.83		
24/06	240409 12/31/23	GEN	Q2 INT Q2 INT ALL Q2 INT ALLOC				12,885.85	1,854,324.68		
24/07	240068 01/04/24	APP	010424				-157,348.95	1,696,975.73		
24/07	240257 01/18/24	CRP					25.00	1,697,000.73		
24/08	240091 02/05/24	CRP					10.00	1,697,010.73		
24/08	240396 02/29/24	APP	022924				-10,000.00	1,687,010.73		
24/09	240485 03/25/24	CRP					172.00	1,687,182.73		
24/12	240237 06/18/24	APP	061824				-1,972.06	1,685,210.67		
24/12	240445 06/30/24	GEN	Q3 INT Q3 INT ALL Q3 INT ALLOC				11,589.95	1,696,800.62		
24/13	240756 06/30/24	GEN	Q4 INT Q4 INT ALL Q4 INT ALLOC				14,863.49	1,711,664.11		
24/13	240765 06/30/24	GNI					4,683.29	1,716,347.40		
24/13	240765 06/30/24	GNI					-4,683.29	1,711,664.11		
24/13	240773 06/30/24	GRV					-4,683.29	1,706,980.82		
24/13	240773 06/30/24	GRV					4,683.29	1,711,664.11		
24/13	240775 06/30/24	GNI					-4,683.29	1,706,980.82		
24/13	240785 06/30/24	GNI		FY24 FMV			-12,919.23	1,694,061.59		
24/13	240785 06/30/24	GNI					12,919.23	1,706,980.82		
24/13	240878 06/30/24	GNI					-3,958.04	1,703,022.78		
		LEDGER BALANCES --- DEBITS:	1,911,961.48		CREDITS:	-208,938.70	NET:	1,703,022.78		
151	10006	Cash - Fair Market Value Adj								
							SOY BALANCE	-44,751.18		
24/08	240193 02/14/24	GNI		RVRS FY23 FM			2,546.44	-42,204.74		
24/08	240193 02/14/24	GNI		RVRS FY23 FM			42,204.74	.00		
24/13	240785 06/30/24	GNI		FY24 FMV			12,919.23	12,919.23		
		LEDGER BALANCES --- DEBITS:	57,670.41		CREDITS:	-44,751.18	NET:	12,919.23		
151	10299	Unrealized Investments								
							SOY BALANCE	.00		
		LEDGER BALANCES --- DEBITS:	.00		CREDITS:	.00	NET:	.00		

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
151	12105	Interest Receivable							
							SOY BALANCE	5,010.19	
24/01	240484	07/01/23	GNI				-5,010.19	.00	
24/13	240878	06/30/24	GNI	CAJE 6			3,958.04	3,958.04	
		LEDGER BALANCES	---	DEBITS:	8,968.23	CREDITS:	-5,010.19	NET:	3,958.04
151	20010	Accounts Payable Control							
							SOY BALANCE	-750.39	
24/01	240105	07/06/23	APP 070623				750.39	.00	
24/02	240107	08/17/23	API B 2650				-590.89	-590.89	
24/02	240241	08/17/23	APP 081723				590.89	.00	
24/03	240112	09/14/23	API B 2717				-60.16	-60.16	
24/03	240183	09/14/23	APP 091423				60.16	.00	
24/07	240017	01/04/24	API B 3170				-9,348.95	-9,348.95	
24/07	240047	01/04/24	API B 3183				-148,000.00	-157,348.95	
24/07	240068	01/04/24	APP 010424				157,348.95	.00	
24/08	240277	02/29/24	API B 3331				-10,000.00	-10,000.00	
24/08	240396	02/29/24	APP 022924				10,000.00	.00	
24/12	240166	06/18/24	API B 3813				-1,972.06	-1,972.06	
24/12	240237	06/18/24	APP 061824				1,972.06	.00	
24/13	240077	06/30/24	API B 3943				-3,000.00	-3,000.00	
		LEDGER BALANCES	---	DEBITS:	170,722.45	CREDITS:	-173,722.45	NET:	-3,000.00
151	29000	Fund Balance Unreserved							
							SOY BALANCE	-1,788,436.89	
24/00	240002	07/01/23	SOY				-1,981.25	-1,788,436.89	
24/13	240359	06/30/24	YEC				9.19	-1,788,427.70	
24/13	240360	06/30/24	YEC				94,636.27	-1,693,791.43	
24/13	240757	06/30/24	AJE				-14,863.49	-1,708,654.92	
24/13	240776	06/30/24	AJE				4,683.29	-1,703,971.63	
24/13	240798	06/30/24	AJE				-12,919.23	-1,716,890.86	
		LEDGER BALANCES	---	DEBITS:	99,328.75	CREDITS:	-1,816,219.61	NET:	-1,716,890.86
151	29310	Revenue Control							
							SOY BALANCE	.00	
24/01	240352	07/25/23	CRP				-35.00	-35.00	
24/01	240484	07/01/23	GNI				5,010.19	4,975.19	
24/03	240443	09/30/23	GEN Q1 INT Q1 INT ALL Q1 INT ALLOC				-10,877.00	-5,901.81	
24/06	240277	12/13/23	CRP				-3,000.00	-8,901.81	
24/06	240409	12/31/23	GEN Q2 INT Q2 INT ALL Q2 INT ALLOC				-12,885.85	-21,787.66	
24/07	240257	01/18/24	CRP				-25.00	-21,812.66	
24/08	240091	02/05/24	CRP				-10.00	-21,822.66	
24/08	240193	02/14/24	GNI	RVRS FY23 FM			-44,751.18	-66,573.84	
24/09	240485	03/25/24	CRP				-172.00	-66,745.84	

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE		
24/12	240445	06/30/24	GEN	Q3	INT	Q3	INT	ALL	Q3	INT	ALLOC	-11,589.95	-78,335.79
24/13	240360	06/30/24	YEC						78,335.79		.00		
24/13	240756	06/30/24	GEN	Q4	INT	Q4	INT	ALL	Q4	INT	ALLOC	-14,863.49	-14,863.49
24/13	240757	06/30/24	AJE						14,863.49		.00		
24/13	240775	06/30/24	GNI				FY22-24	Real	GL		4,683.29	4,683.29	
24/13	240776	06/30/24	AJE						-4,683.29		.00		
24/13	240785	06/30/24	GNI				FY24	FMV			-12,919.23	-12,919.23	
24/13	240798	06/30/24	AJE						12,919.23		.00		
LEDGER BALANCES --- DEBITS:				115,811.99	CREDITS:			-115,811.99	NET:		.00		
151	29315	Expenditure Control										SOY BALANCE	.00
24/02	240107	08/17/23	API	B	2650					590.89	590.89		
24/03	240112	09/14/23	API	B	2717					60.16	651.05		
24/07	240017	01/04/24	API	B	3170					9,348.95	10,000.00		
24/07	240047	01/04/24	API	B	3183					148,000.00	158,000.00		
24/08	240277	02/29/24	API	B	3331					10,000.00	168,000.00		
24/12	240166	06/18/24	API	B	3813					1,972.06	169,972.06		
24/13	240077	06/30/24	API	B	3943					3,000.00	172,972.06		
24/13	240360	06/30/24	YEC							-172,972.06	.00		
LEDGER BALANCES --- DEBITS:				172,972.06	CREDITS:			-172,972.06	NET:		.00		
151	29320	Budgetary FB Unreserved										SOY BALANCE	.00
24/01	240469	07/01/23	BUA	2024	B					1,981.25	1,981.25		
24/01	240470	07/01/23	BUC	2024	B					1,679,194.99	1,681,176.24		
24/13	240356	06/30/24	YEC							-1,681,176.24	.00		
LEDGER BALANCES --- DEBITS:				1,681,176.24	CREDITS:			-1,681,176.24	NET:		.00		
151	29325	Estimated Revenue										SOY BALANCE	.00
24/01	240470	07/01/23	BUC	2024	B					37,000.00	37,000.00		
24/07	240281	01/24/24	BUA							3,000.00	40,000.00		
24/13	240356	06/30/24	YEC							-40,000.00	.00		
LEDGER BALANCES --- DEBITS:				40,000.00	CREDITS:			-40,000.00	NET:		.00		
151	29330	Appropriations										SOY BALANCE	.00
24/01	240469	07/01/23	BUA	2024	B					-1,981.25	-1,981.25		
24/01	240470	07/01/23	BUC	2024	B					-1,716,194.99	-1,718,176.24		
24/07	240281	01/24/24	BUA							-3,000.00	-1,721,176.24		
24/13	240356	06/30/24	YEC							1,721,176.24	.00		

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
LEDGER BALANCES --- DEBITS:			1,721,176.24		CREDITS:			-1,721,176.24	NET:	.00
151	29335	Encumbrance Control		SOY BALANCE					1,981.25	
24/00	240003	07/01/23	SOY					1,981.25	1,981.25	
24/01	240149	07/31/23	POE					10,000.00	11,981.25	
24/02	240107	08/17/23	POL B 2650					-590.89	11,390.36	
24/03	240112	09/14/23	POL B 2717					-60.16	11,330.20	
24/07	240017	01/04/24	POL B 3170					-9,348.95	1,981.25	
24/08	240116	02/29/24	POE					10,000.00	11,981.25	
24/08	240277	02/29/24	POL B 3331					-10,000.00	1,981.25	
24/12	240166	06/18/24	POL B 3813					-1,972.06	9.19	
24/12	240255	06/12/24	POM 101742	24001196				3,000.00	3,009.19	
24/13	240077	06/30/24	POL B 3943					-3,000.00	9.19	
24/13	240358	06/30/24	YEC					-9.19	.00	
LEDGER BALANCES --- DEBITS:			24,981.25		CREDITS:			-24,981.25	NET:	.00
151	29340	FB Reserve for Encumbrances		SOY BALANCE					.00	
24/00	240002	07/01/23	SOY					1,981.25	.00	
24/13	240359	06/30/24	YEC					-9.19	-9.19	
LEDGER BALANCES --- DEBITS:			.00		CREDITS:			-9.19	NET:	-9.19
151	29345	Budgetary FB Reserve for Encum		SOY BALANCE					-1,981.25	
24/00	240003	07/01/23	SOY					-1,981.25	-1,981.25	
24/01	240149	07/31/23	POE					-10,000.00	-11,981.25	
24/02	240107	08/17/23	POL B 2650					590.89	-11,390.36	
24/03	240112	09/14/23	POL B 2717					60.16	-11,330.20	
24/07	240017	01/04/24	POL B 3170					9,348.95	-1,981.25	
24/08	240116	02/29/24	POE					-10,000.00	-11,981.25	
24/08	240277	02/29/24	POL B 3331					10,000.00	-1,981.25	
24/12	240166	06/18/24	POL B 3813					1,972.06	-9.19	
24/12	240255	06/12/24	POM 101742	24001196				-3,000.00	-3,009.19	
24/13	240077	06/30/24	POL B 3943					3,000.00	-9.19	
24/13	240358	06/30/24	YEC					9.19	.00	
LEDGER BALANCES --- DEBITS:			24,981.25		CREDITS:			-24,981.25	NET:	.00
151	36000	Interest Income		REVISED BUDGET						-27,000.00
24/01	240484	07/01/23	GNI					5,010.19	5,010.19	
24/03	240443	09/30/23	GEN Q1 INT Q1 INT ALL Q1 INT ALLOC					-10,877.00	-5,866.81	

ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
24/06	240409 12/31/23	GEN Q2	INT Q2	ALL Q2	INT ALLOC		-12,885.85	-18,752.66		
24/12	240445 06/30/24	GEN Q3	INT Q3	ALL Q3	INT ALLOC		-11,589.95	-30,342.61		
24/13	240756 06/30/24	GEN Q4	INT Q4	ALL Q4	INT ALLOC		-14,863.49	-45,206.10		
LEDGER BALANCES --- DEBITS:				5,010.19		CREDITS:	-50,216.29	NET:	-45,206.10	
151	36010	Unrealized Gain Or Loss								
							REVISED BUDGET		.00	
24/08	240193 02/14/24	GNI			RVRS FY23 FM		-2,546.44	-2,546.44		
24/08	240193 02/14/24	GNI			RVRS FY23 FM		-42,204.74	-44,751.18		
24/13	240785 06/30/24	GNI			FY24 FMV		-12,919.23	-57,670.41		
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-57,670.41	NET:	-57,670.41	
151	36015	Realized Gain or Loss								
							REVISED BUDGET		.00	
24/13	240775 06/30/24	GNI			FY22-24 Real GL		4,683.29	4,683.29		
LEDGER BALANCES --- DEBITS:				4,683.29		CREDITS:	.00	NET:	4,683.29	
151	37015	Contrib Non-Govt Sources								
							REVISED BUDGET		-3,000.00	
24/06	240277 12/13/23	CRP 10110	96044		LYNDA JARMAN		-3,000.00	-3,000.00		
24/07	240257 01/18/24	CRP 10110	98180		DONATION		-25.00	-3,025.00		
24/08	240091 02/05/24	CRP 10110	99280		H TUCHMAN		-10.00	-3,035.00		
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-3,035.00	NET:	-3,035.00	
151	37505	Unrestricted Donations								
							REVISED BUDGET		-10,000.00	
24/01	240352 07/25/23	CRP 10110	86800				-35.00	-35.00		
24/09	240485 03/25/24	CRP 10110	102349				-68.00	-103.00		
24/09	240485 03/25/24	CRP 10110	102349				-104.00	-207.00		
LEDGER BALANCES --- DEBITS:				.00		CREDITS:	-207.00	NET:	-207.00	
1514010	50202	Trust Fund Books								
							REVISED BUDGET		24,981.25	
24/02	240107 08/17/23	API 100128	24000114	41693		2011787	45.60	45.60		
24/02	240107 08/17/23	API 100128	24000114	41694		2011787	119.19	164.79		
24/02	240107 08/17/23	API 100128	24000114	41695		2011787	37.95	202.74		
24/02	240107 08/17/23	API 100128	24000114	41696		2011787	369.90	572.64		
24/02	240107 08/17/23	API 100128	24000114	41697		2011787	18.25	590.89		
24/03	240112 09/14/23	API 100128	24000114	42984		2012164	60.16	651.05		

**ACCOUNT DETAIL HISTORY FOR 2024 00 TO 2024 13**

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
24/07	240017	01/04/24	API	100128	24000114	50888	2014285		9,348.95	10,000.00	
24/08	240277	02/29/24	API	101742	24001196	53502	2015419		10,000.00	20,000.00	
24/12	240166	06/18/24	API	100128	23000205	61027	2017425		533.25	20,533.25	
24/12	240166	06/18/24	API	100128	23000205	61028	2017425		117.92	20,651.17	
24/12	240166	06/18/24	API	100128	23000205	61029	2017425		1,234.34	21,885.51	
24/12	240166	06/18/24	API	100128	23000205	61031	2017425		86.55	21,972.06	
24/13	240077	06/30/24	API	101742	24001196	63118	2018130		3,000.00	24,972.06	
LEDGER BALANCES --- DEBITS:						24,972.06	CREDITS:		.00	NET:	24,972.06
1514010	50205	Library Foundation						REVISED BUDGET	500,000.00		
24/07	240047	01/04/24	API	104324		51084	2014379		148,000.00	148,000.00	
LEDGER BALANCES --- DEBITS:						148,000.00	CREDITS:		.00	NET:	148,000.00
GRAND TOTAL --- DEBITS:						6,212,415.89	CREDITS:		-6,140,879.05	NET:	71,536.84

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ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
151	10005		Operating Bank Account							
									SOY BALANCE	1,703,022.78
25/01	250228	07/18/24	APP	071824				-3,000.00		1,700,022.78
25/02	250248	08/15/24	APP	081524				-150,000.00		1,550,022.78
			LEDGER BALANCES	---	DEBITS:	1,703,022.78	CREDITS:	-153,000.00	NET:	1,550,022.78
151	10006		Cash - Fair Market Value Adj							
									SOY BALANCE	12,919.23
			LEDGER BALANCES	---	DEBITS:	12,919.23	CREDITS:	.00	NET:	12,919.23
151	12105		Interest Receivable							
									SOY BALANCE	3,958.04
			LEDGER BALANCES	---	DEBITS:	3,958.04	CREDITS:	.00	NET:	3,958.04
151	20010		Accounts Payable Control							
									SOY BALANCE	-3,000.00
25/01	250228	07/18/24	APP	071824				3,000.00		.00
25/02	250209	08/15/24	API B	4102				-150,000.00		-150,000.00
25/02	250248	08/15/24	APP	081524				150,000.00		.00
			LEDGER BALANCES	---	DEBITS:	153,000.00	CREDITS:	-153,000.00	NET:	.00
151	29000		Fund Balance Unreserved							
									SOY BALANCE	-1,716,900.05
25/00	250003	07/01/24	SOY					-9.19		-1,716,900.05
			LEDGER BALANCES	---	DEBITS:	.00	CREDITS:	-1,716,900.05	NET:	-1,716,900.05
151	29315		Expenditure Control							
									SOY BALANCE	.00
25/02	250209	08/15/24	API B	4102				150,000.00		150,000.00
			LEDGER BALANCES	---	DEBITS:	150,000.00	CREDITS:	.00	NET:	150,000.00
151	29320		Budgetary FB Unreserved							
									SOY BALANCE	.00
25/01	250373	07/01/24	BUA	2025 B				9.19		9.19
25/01	250374	07/01/24	BUC	2025 B				-43,000.00		-42,990.81

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/02	250471 08/29/24	BUA					1,693,800.62	1,650,809.81	
	LEDGER BALANCES --- DEBITS:		1,693,809.81		CREDITS:	-43,000.00	NET:	1,650,809.81	
151	29325	Estimated Revenue							
								SOY BALANCE	.00
25/01	250374 07/01/24	BUC 2025 B					43,000.00	43,000.00	
	LEDGER BALANCES --- DEBITS:		43,000.00		CREDITS:	.00	NET:	43,000.00	
151	29330	Appropriations							
								SOY BALANCE	.00
25/01	250373 07/01/24	BUA 2025 B					-9.19	-9.19	
25/02	250471 08/29/24	BUA					-1,693,800.62	-1,693,809.81	
	LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-1,693,809.81	NET:	-1,693,809.81	
151	29335	Encumbrance Control							
								SOY BALANCE	9.19
25/00	250004 07/01/24	SOY					9.19	9.19	
	LEDGER BALANCES --- DEBITS:		9.19		CREDITS:	.00	NET:	9.19	
151	29340	FB Reserve for Encumbrances							
								SOY BALANCE	.00
25/00	250003 07/01/24	SOY					9.19	.00	
	LEDGER BALANCES --- DEBITS:		.00		CREDITS:	.00	NET:	.00	
151	29345	Budgetary FB Reserve for Encum							
								SOY BALANCE	-9.19
25/00	250004 07/01/24	SOY					-9.19	-9.19	
	LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-9.19	NET:	-9.19	
1514010	50205	Library Foundation							
								REVISED BUDGET	352,000.00
25/02	250209 08/15/24	API 104324		65581		2018686 B	150,000.00	150,000.00	
	LEDGER BALANCES --- DEBITS:		150,000.00		CREDITS:	.00	NET:	150,000.00	

ACCOUNT DETAIL HISTORY FOR 2025 00 TO 2025 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	GRAND TOTAL	---	DEBITS:	3,909,719.05		CREDITS:	-3,759,719.05	NET:	150,000.00	

29 Records printed

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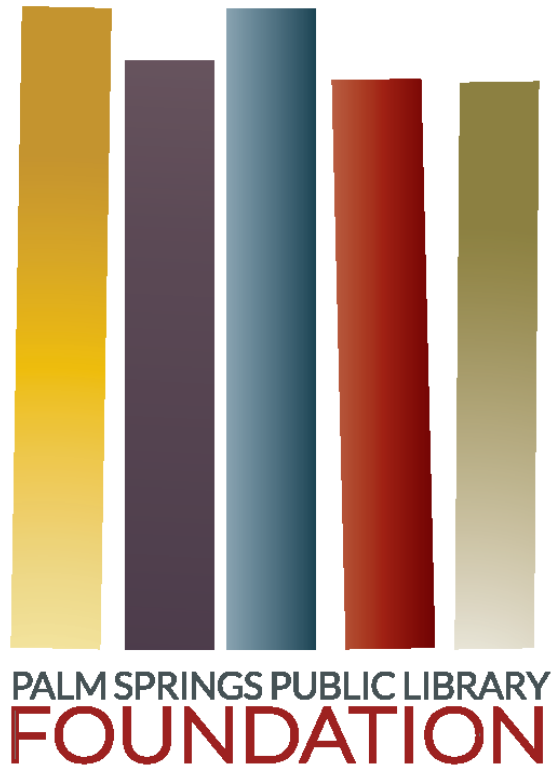
**ALL LIBRARY EXPENDITURE ACCOUNTS  
MEETING DATE 11/6/2024**

<b>LIBRARY TRUST FUNDS</b>							
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>Budgeted</b>	<b>YTD Spent</b>	<b>Encumbered</b>	<b>Available Budget</b>	<b>Percent Used</b>
1514010	50201	Future Library Projects	165,134.88	0.00	0.00	165,134.88	0.00
1514010	50202	Trust Fund Books	7,009.19	0.00	9.19	7,000.00	0.13
1514010	50203	Kropitzer Trust Donation	169,665.74	0.00	0.00	169,665.74	0.00
1514010	50205	Library Foundation	352,000.00	150,000.00	0.00	202,000.00	42.61
1514010	50208	Library Renovation	1,000,000.00	0.00	0.00	1,000,000.00	0.00
		Unallocated Funds				6,222.16	
		<b>TOTALS</b>	<b>1,693,809.81</b>	<b>150,000.00</b>	<b>9.19</b>	<b>1,550,022.78</b>	

**ALL LIBRARY EXPENDITURE ACCOUNTS  
MEETING DATE 11/6/2024**

<b>MAIN LIBRARY</b>							
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>Budgeted</b>	<b>YTD Spent</b>	<b>Encumbered</b>	<b>Available Budget</b>	<b>Percent Used</b>
1004000	40000	Salaries Full Time	1,454,544.24	248,408.02	0.00	1,206,136.22	17.08
1004000	40002	Salaries Overtime	5,200.00	343.14	0.00	4,856.86	6.60
1004000	40010	Leave Payoffs	18,027.33	2,907.00	0.00	15,120.33	16.13
1004000	40020	Fringe Benefits	346,020.75	47,422.29	0.00	298,598.46	13.71
1004000	40045	Medical Insurance Withdrawal	5,023.20	1,125.00	0.00	3,898.20	22.40
1004000	40050	RHS Health Benefit	19,500.00	2,625.00	0.00	16,875.00	13.46
1004000	40055	PERS Retirement Cost	351,959.87	92,783.28	0.00	259,176.59	26.36
1004000	40060	PERS - POB	0.00	0.00	0.00	0.00	0.00
1004000	40065	Workers' Compensation	67,254.43	0.00	0.00	67,254.43	0.00
1004000	40095	Medicare Insurance	21,090.89	3,678.12	0.00	17,412.77	17.44
1004000	40100	Retiree Health Benefit	119,800.90	0.00	0.00	119,800.90	0.00
1004000	40105	Contractual Services	41,000.00	26,269.66	0.00	14,730.34	64.07
1004000	50005	Training Travel and Dues	15,540.00	2,713.75	0.00	12,826.25	17.46
1004000	50030	Gas and Lubrications	5,151.00	45.36	0.00	5,105.64	0.88
1004000	50031	Communications	22,915.00	607.63	0.00	22,307.37	2.65
1004000	50035	Materials and Supplies	473,261.76	129,770.04	191,540.29	151,951.43	67.89
1004000	50055	Insurance	132,029.19	0.00	0.00	132,029.19	0.00
1004000	50105	Repairs and Maint General	29,348.00	0.00	0.00	29,348.00	0.00
1004000	50117	IT Replacement	0.00	0.00	0.00	0.00	0.00
1004000	50120	Facilities Maintenance Service	252,340.25	0.00	0.00	252,340.25	0.00
1004000	50126	Grants Expense	103,300.10	10,890.50	0.00	92,409.60	10.54
1004000	50135	Administrative Benefits	0.00	0.00	0.00	0.00	0.00
1004000	50140	Printing	20,000.00	2,033.93	0.00	17,966.07	10.17
1004000	50145	Advertising	12,550.00	1,310.60	0.00	11,239.40	10.44
1004000	50200	Friends of the Library	6,836.10	6,279.75	0.00	556.35	91.86
		<b>TOTALS</b>	<b>3,522,693.01</b>	<b>579,213.07</b>	<b>191,540.29</b>	<b>2,751,939.65</b>	
<b>WELWOOD MURRAY MEMORIAL LIBRARY</b>							
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>Budgeted</b>	<b>YTD Spent</b>	<b>Encumbered</b>	<b>Available Budget</b>	<b>Percent Used</b>
1004005	40105	Contractual Services	114,330.00	31,333.44	0.00	82,996.56	27.41
1004005	50015	Electricity	30,901.00	12,901.33	0.00	17,999.67	41.75
1004005	50020	Water	2,576.00	494.08	0.00	2,081.92	19.18
1004005	50030	Gas and Lubrications	5,151.00	0.00	0.00	5,151.00	0.00
1004005	50031	Communications	16,000.00	0.00	0.00	16,000.00	0.00
1004005	50038	Welwood Operations	29,031.00	311.41	5,000.00	23,719.59	18.30
		<b>TOTALS</b>	<b>197,989.00</b>	<b>45,040.26</b>	<b>5,000.00</b>	<b>147,948.74</b>	

2024-25 DONATIONS			
LAST UPDATED OCTOBER 29, 2024			
DATE	DONOR	AMOUNT	DESIGNATION
	TOTAL	\$ -	



PALM SPRINGS PUBLIC LIBRARY FOUNDATION

ANNUAL REPORT FOR FISCAL YEAR 2023-2024

JULY 2024

I. **President's Message**

Our operating year '23-24 was highlighted by a successful implementation of our Awareness Campaign, formation of a Capital Campaign Steering Committee, hiring of a part-time Executive Director, a second successful Pride on the Page event, development of a new logo and a website redesign, and another positive Annual Fund Drive. We also tracked the continuing progress of library renovation planning and updated our strategic direction with our newer board members. The board now numbers 23 individuals of exceptional talent and experience. Internally, we converted to a new financial accounting system and added a part-time accounting support person.

I want to thank the Palm Springs Public Library Trustees for authorizing two grants: one to fund the Awareness Campaign, and a second to fund our Executive Director payments for a two-year period, beginning in July '24. We also thank the City of Palm Springs for another Pride on the Page grant. This financial support is very much appreciated by the Foundation and is a signal of confidence in our direction and efforts.

Going forward into our next fiscal year, July 2024 through June 2025, we see great opportunities to expand fundraising activities through our Capital Campaign steering committee and our Annual Giving Drive. We are excited to pursue a match to the \$1 million pledged to the library renovation by the Palm Springs Public Library Trustees.

Finally, I will be stepping down as board President effective with the new fiscal year. Bill Wylie has been elected by the board to succeed me and he will do a fine job. I am happy to report that I will stay on as Immediate Past President and remain on the board and the Executive Committee. Also on the Executive Committee is Ed McBride replacing David Engen as Treasurer, and Betsy Smalley who replaces Bill as Vice President. (David Sidley)

II. **Accomplishments**

- a. *Second Annual "Pride on the Page LGBTQ+ Books and Writers' Festival" was held to great attendance and attendee kudos.*

This event was once again a collaboration between the Palm Springs Public Library staff and the Foundation's Events Committee taking place in October 2023. The event's goal is to bring together thought-provoking, entertaining, and enriching subject matter and present that to our community. We also want to simultaneously increase the profile of the Foundation. Forty authors across ten panels were presented on Saturday with a prior Friday evening event featuring Armistead Maupin attended by 281 people. 363 attendees participated in the events on Saturday. The City of Palm Springs awarded the Foundation a \$10,000 grant to help continue the event in the fall of 2024.



- b. *The Board hired Kyle & Co. to develop and roll out a successful Awareness Campaign.* After an extensive search, interviews and rankings, our Communications Committee recommended contracting with Kyle & Co. to plan, prepare and implement an Awareness Campaign. This was in accordance with the Board’s strategic direction.

Media placement was measurably effective, more than doubling website hits, for example. Our TV ad played on Oscar night, our print ads appeared in Palm Springs Life and The Desert Entertainer, and radio spots played on multiple local stations. We are now much more confident that the Palm Springs community knows the Foundation as the go-to organization for library renovation donations. We thank former board member Darlyne Johnson for her leadership with this project.

- c. *The Board obtained a grant from the Palm Springs Public Library Trustees to fund the cost of the Awareness Campaign.*

A proposal was developed according to the guidelines contained in the Memorandum of Understanding between the Foundation and the City of Palm Springs. The Foundation presented details of the goals and objectives of the Awareness Campaign and the background efforts that led to the selection of Kyle & Co. The Trustees voted unanimously in favor of a grant to support this campaign at their December meeting.

- d. *Kyle & Co. developed a new logo and visual identity for the Board.*

One of the first tasks identified by Kyle & Co. was to refresh the Foundation’s logo to reflect the energy and optimism of the Foundation and the renovation project progress. “Positioning” the Foundation as the main fundraiser for the renovation project with the Palm Springs community through the Awareness Campaign, a new logo was appropriate and was approved by the Board. (see cover page).

- e. *The Board obtained a grant to support 2 years’ salary (\$75,000 per year) for a half time Executive Director with an option for a third year.*

Once again, we thank the Palm Springs Public Library Trustees for their generous grant which will enable the Foundation to accelerate fundraising in the coming two fiscal years.

- f. *The Foundation’s Annual Drive was successfully conducted with increased donations and a lower cost structure.* Letters were sent as customary, and an emailing was added and proved highly successful.

- g. *Through its Nominating Committee efforts, the board membership expanded to 23 persons.*

### **III. Board Activities**

- a. The Foundation Board held an updated strategy session facilitated by the consultant Peter Pearson in October.

- b. The Board was pleased to have received a project presentation by Group 4 Architects reviewing the major scope of the library renovation project in November.
- c. With leadership from its Advocacy Committee, multiple Board members addressed a key City Council meeting prior to an important update by Group 4 Architects. These individual declarations of support for the renovation project were quite compelling and appeared to have an impact on the City Council as they voted to approve further planning and design.
- d. Through its Finance Committee, the board upgraded its financial accounting system to QuickBooks Online and hired a part time financial accounting support person to better prepare for expanded fundraising in this next fiscal year.
- e. The board authorized the formation of its Capital Campaign Steering Committee to focus efforts to raise \$1 million to match a grant challenge by the Library Trustees.
- f. The Foundation Board officers (also comprising the Executive Committee) effective as of July 1,2024 are:

Bill Wylie – President  
 Betsy Smalley – Vice President  
 Ed McBride– Treasurer  
 TBD – Secretary  
 David Sidley – Immediate Past President

- g. A listing of current board members is shown in Appendix A following.

**IV. Library Renovation Progress**

- a. Going Forward Implications for the Foundation – Initial funding of \$14 million has been secured from the State and City towards the renovation of the Palm Springs Public Library main building and adjunct facility. The Library Trustees and the City approved developing a full-scale renovation plan for the existing building at 300 South Sunrise Way and the adjunct facility, the J.C. Frey building.

The architecture firm of Group 4 Architects is refining the scope and related details of the project. The Board learned of Group 4’s approach at its November Board meeting. Members of the Board participated in public input sessions organized by library staff.

- b. The Foundation sees itself playing an important role in raising the needed funds to realize the vision of the Trustees, City Council and Library staff beyond the committed infrastructure grants to provide for an exceptional, highly functional library for the citizens and visitors of Palm Springs. The Foundation is aware that the City is considering bond issuance to cover the rest of the cost of the project. The Foundation board will continue to work closely with Library staff to determine where additional funding can be applied to the project.

## V. Looking Ahead

The Board will continue to advocate for progress on the full scope of the library renovation. Simultaneously, the Foundation will continue to position itself in the Palm Springs community as the "go to" organization to raise supporting funds through donations. The foundation will again commit to being an active partner to Palm Springs cultural enrichment events through the 3<sup>rd</sup> Annual Pride on the Page event.

The Board will focus its main efforts on its Capital Campaign through the planning and implementation activities of the newly formed Steering Committee. We will pursue matching the \$1 million pledged to the renovation project by the Library Trustees and will assess what additional fundraising opportunities exist beyond this first phase.

## VI. Key Financials

- a. Net Assets:      July 1, 2023 = \$175,310  
                            June 30, 2024 = \$206,795
  
- b. Fundraising Events:
  - 1. *Pride on the Page*: Income = \$21,685 (includes \$10,000 grant)  
                                    Expense = \$15,688  
                                    Net Gain = \$5,997
  
  - 2. *Annual Giving*:      Donations = \$34,204  
                                    Expense = \$1,393  
                                    Net Gain = \$32,811

## VII. Additional Information

### *Services to the Foundation*

Peter Pearson – Executive Director  
Dyson Ingleby – Financial system and accounting support  
Healey & Associates – Austin Hughes, CPA, Rancho Mirage  
Pacific Premier Bank (checking and savings accounts)  
SBEMP - Lena Wade, Attorney, Palm Springs/Indian Wells  
Edward Jones – Richard LaFerriere, Financial Advisor, Palm Springs  
Evelyn Jackson , 1<sup>st</sup> NFP Property Insurance services, Palm Springs  
Kyle & Co. – Public Relations, Palm Desert

## Appendix A

### Palm Springs Public Library Foundation

#### Board Membership (as of 2/1/24)

**Joe Agati** (\* - indicates Executive Committee Member)

**Michael Connell**

**Annie Diomedes**

**Maggie Downs**

**David Engen**

**Jack Fitzsimmons**

**Kevin Gonzalez**

**Gary Grace**

**Kyra Holland**

**Ed McBride - Treasurer & Capital Campaign Committee Co-Chair\***

**Robyn Meltzer – Nominating Committee Chair**

**Laura Mitchell – Advocacy Committee Chair**

**Jeffrey Norman – Capital Campaign Committing Co-Chair**

**Rebecca Olarte – Communications Committee Chair**

**Joel Preston**

**Dwayne Rattleff**

**Corey Roskin - Special Events Committee Chair**

**David Sidley – Immediate Past President\***

**Dr. Betsy Smalley – Vice President\***

**Bruce Stout**

**Carol Tallichet**

**Evan Tucker**

**Bill Wylie – President\***

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**Board Liaisons:**

**Jeannie Kays – Palm Springs Public Library Director**

**Julie Warren – Palm Springs Public Library Public Services Manager**

**Nanci Morrison – Friends of the Palm Springs Public Library**

**Al Jones – Palm Springs Public Library Trustees**

**Deborah Schwarz – Palm Springs Public Library Trustees**

## Library Board of Trustees 2025 Meeting Dates

MEETING DATES	CONFLICT	NEW MEETING DATE
January 1, 2025	New Year's Day	Suggesting Wednesday, Jan. 8
February 5, 2025		
March 5, 2025		
April 2, 2025		
May 7, 2025		
June 4, 2025		
July 2, 2025		
August 6, 2025 (DARK)	DARK-No Meeting	
September 3, 2025		
October 1, 2025	Yom Kippur begins sundown Wed. Oct 1-Oct. 2. Sukkot: No work Oct 7-8. Shemini Atzeret & Simchat Torah Oct. 13-15.	Suggesting Thursday, Oct. 16. Location to be determined.
November 5, 2025		
December 3, 2025		